

~~Unapproved~~ **APPROVED**
Candia's Virtual Selectmen's Public Session Minutes
January 15th, 2021 at 5:00 pm

Note: Individual roll call has been taken after each motion.

Pledge of Allegiance

Chair Young began the meeting with a moment of silence for Road Agent Dennis Lewis who passed away on January 11, 2021. In remembrance of a person who was very well thought of and to honor him.

Attendance: Chair Susan Young, Selectman Russ Dann, Selectman Boyd Chivers, Selectman Brien Brock, Selectman Patrick Moran, Town Council Mike Courtney and Administrative Assistant Linda Chandonnet

Employee of the Year: Chair Susan Young announced the Employee of the Year for Deputy Town Clerk Donna Hetzel. She has done a great job in the absence of the Town Clerk and the Board appreciates all her hard work and all the extra time she has put in.

Warrant Articles:

Tabled for later.

Approval of Minutes: Public Session Minutes for December 28th, 2020.

Line 181 should read Arthur Sanborn and Charles Bowman. Line 83 corrections for votes as follows: Selectman Chivers-Yes, Selectman Brock-Yes, Selectman Dann-No, Selectman Moran-No, Chair Young-Abstained.

Selectman Chivers made a motion to accept the December 28th, 2020 Selectmen's Public Session Minutes. Seconded by Selectman Moran. All in favor. Motion carried by a vote of 5-0-0.

Approval of Minutes: Non-Public Session Minutes for December 28th, 2020.

No corrections noted.

Selectman Brock made a motion to accept the December 28th, 2020 Selectmen's Non-Public Session Minutes. Seconded by Selectman Dann. All in favor. Motion carried by a vote of 5-0-0.

Public Input:

Selectman Brock stated he would like the Public Input at the end of the agenda so the Board can conduct their business first and not to get sidetracked. Selectman Brock made a motion to have the Public Input moved to the end of the meeting. Seconded by Selectman Dann. Opened for discussion. Chair Young added that her concerns were that it might be a good idea to have the Public's opinion before the Board would make any decisions. Not all were in favor. Motion carried by a vote of 4-1-0. Chair Young-No, Selectman Russ Dann-Yes, Selectman Boyd Chivers-Yes, Selectman Brien Brock-Yes, Selectman Patrick Moran-Yes.

Department Reports: Highway; Police; Fire; Building; Solid Waste; Budget; Other.

Highway: See attached report. Selectman Brock added that Dennis Lewis was a good friend, and his heart was always in the right place.

The Board will appoint someone to fill this vacancy for an elected term position that will continue for two more years. The Police Department will notify Selectman Brock of emergencies until they appoint someone officially, but in the meantime Mark Young and Jeff Wuebbolt will be assisting.

Police: See attached reports. Police Chief McGillen thanked all the First Responders who assisted and did everything they could on the emergency call for Dennis Lewis. Everyone gave it their all and that they did great.

Fire: See attached reports. Fire Chief Young added that Dennis Lewis was a good friend of the Fire Department. He was always there for them, and they never needed to call him because he just showed up. We are really going to miss him. All the people at the Fire Department are amazing, as they do their very best, and he is very proud of them.

Building: See attached reports.

Solid Waste: See attached reports.

The Budget Committee met on January 13th, 2021. The Town Budget is on the Website.

The Deliberative Session will be held on January 30th, 2021 @ 10am at the C.Y.A.A. Town Moderator Thyng explained the rules and described what will occur with Live Streaming as it will not be interactive like Zoom. It is for educational purposes only and for the people who Live Stream to know more of what is going on when they come to vote in March. If voters want to speak and voice their opinion they will need to attend in person. Voting Day is scheduled for March 9th, 2021 at the C.Y.A.A.

Town Credit Card: Administrative Assistant Chandonnet updated the Board about the company they had previously requested Town Credit Cards with. The company did not deliver what was asked for. Ms. Penfield offered to contact TD Bank to get information on how to obtain Credit Cards and will have the Bank contact the Selectmen's Office.

OLD BUSINESS

Smyth Memorial Building Package: Smyth Memorial Building Chair Penfield presented the Board with the Boy Scouts insert for their review. Town Council advised that Town Funds should not pay for printing/ mailing and recommends a private party and to include the payor information. The Board Members reviewed, accepted it and added that it needs to be sent out privately. Chair Penfield added that she will have a list ready for the Deliberative Session on all the work that will need to be done at the Smith Memorial Building.

Fire Department Contracts: Fire Chief Young gave an update on the Site Lease Agreement for the 230 Tower Hill Contract with Ed Cunningham and the Londonderry Dispatch Service Contract and he indicated they are moving forward.

Covid-19 Policy: Building Inspector Gagne submitted a Covid-19 Town Hall guideline letter and Covid-19 Notification, Contact Tracing, Return to Work Protocol that was approved by the Safety Committee and requested the Board to review and approve. Selectman Chivers made a motion to accept the letter and Covid-19 policies and enforce. Seconded by Selectman Brock. Open for discussion. Selectman Chivers rescinded his motion. Selectman Chivers made a motion to accept the Town Hall guideline letter changing the wording to "We will be requiring the following", and the Covid-19 Notification, Contact Tracing, Return to Work Protocol. Seconded by Selectmen Chivers. Not all in Favor. Motion carried by a vote of 4-1-0. Chair Young-Yes, Selectman Brock-Yes, Selectman Chivers-Yes, Selectman Moran-No, Selectman Dann-Yes.

Police Chief McGillen presented the Board with information from Primex - Legal and Human Resource Bulletin and the Families First Coronavirus Response Act (FFCRA) which is for Town Employees who are affected by Covid-19. The Board all agreed to table this discussion until they have a chance to review and understand the information. Police Chief McGillen will provide the Board with a list of Human Resources information for the next meeting.

Chair Young stated the Board Members do have an opportunity to look at areas they could reduce the Budget and lower it to the amount the Budget Committee voted on. Selectman Dann observed the differences for cost-of-living amounts of Non-Union Town Office Employees and School Employees. He stated all Non-Union Town Employees should be paid the same for this.

Town Administrator: Chair Young added that all research regarding the Town Administrator is to be placed in a folder in the Selectmen's office for upcoming conversations. Selectman Brock added that he would like to start discussing this topic in the next meeting.

NEW BUSINESS

Employee Evaluations: Chair Young questioned the Board if they would like to have employee evaluations, pay increases and hiring meetings in front of the full Board. The Board discussed and it was concluded that it will continue to be done by the department liaisons and not the full Board.

Code of Conduct: Chair Young asked the Board if they wanted to enforce a Code of Conduct for the Board. It was concluded to take out the word enforce and replace with create and implement.

Warrant Articles: Selectman Chivers made a motion to see if the Town will vote to raise and appropriate the sum of \$17,500 to the C.Y.A.A. for specific expenses of providing youth recreation programs to the children of Candia. Said expenses to be expended under the direction of the C.Y.A.A. Board of Directors in accordance with the approved budgets. Seconded by Selectman Dann. All in favor. Motion carried by a vote of 5-0-0.

Selectman Chivers made a motion to support the Warrant Article and to see if the Town will vote to rescind the \$25,000 maximum annual contribution established by Article 31 on the Ballot for the March 10th, 2009 Candia Town Meeting and to clarify and certify that the percentage to be deposited in the Conservation Commission Fund in accordance with RSA 79-A:25, is 25% of each receipt of a Land Use Change Tax (LUCT) payment. Seconded by Selectman Dann. Opened for discussion and clarification as it will affect revenue. Selectman Dann added that it should have a

cap on it. All not in Favor. Motion not carried by a vote of 4-1-0. Chair Young-No, Selectman Brock-No, Selectman Chivers-Yes, Selectman Moran-No, Selectman Dann-No.

Chair Young made a motion to see if the Town will vote to allow the operation of "keno games" within the Town of Candia at appropriate locations in accordance with any State Lottery Commission requirements. Seconded by Selectman Dann. Opened for discussion as Chair Young added it can draw people into businesses/restaurants in which our economy needs. All not in favor. Motion not carried by a vote of 2-2-1. Chair Young-Yes, Selectman Brock-Yes, Selectman Chivers-No, Selectman Moran-No, Selectman Dann-abstained.

Board to authorize the payments of payroll and payables. Selectman Chivers announced the payroll for the week ending January 7th was \$17,140.63 and for week ending January 14th was \$17,639.56. Payables for the week ending January 7th was \$539,947.43 of which the School received \$500,000. For week ending January 14th was \$45,886.65 for a combined total of \$620,614.27.

Selectman Dann motioned to approve the accounts payable and payroll checks for the total amount of \$620,614.27. Seconded by Selectman Moran All in favor. Motion carried by a vote of 5-0-0.

Calendar:

- The Town Offices will be closed on January 18th, 2021 in observance of Civil Rights Day.
- The next Board of Selectmen's Meeting is scheduled for Monday, January 25th, 2021.

Public Input: Ms. Carla Penfield explained about the Towns Conservation issue from over 20 years ago of the Land Use Change Tax. She suggested the Board to educate themselves before the Deliberative Session regarding the Warrant Article for the Land Use Change Tax. Fire Chief Young asked if the amount could get changed to a higher amount at the Deliberative Session? Selectman Chivers replied that the petitioned warrant articles need to be the amount that is presented to the voters.

Hannah Lewis via Zoom, wrote a message about her father Dennis Lewis:

Hi Everyone, just want to say thank you for your kind words this evening. My Dad's love and respect for Candia was enormous. There isn't one place in Town where you don't see a piece of him or have a memory that was shared with her Dad. Thank you to our Community for all the love shown to our Family during this time.

Police Officer McGillen noted they will have signs posted on the pond across the street from the Town Office that reads, stay off the ice. Chair Young requested information from Primex and to find out what the liability is for that area.

Selectman Brock suggested all the Flags in Town to be changed on an annual basis in the springtime. Fireman Jacob Labbe via Zoom, offered to change them every year before Memorial Day.

Selectman Brock apologized for his bad language used when he was upset in the last Board Meeting.

Candia Selectmen's Public Session Minutes of 01/15/2021

7:16 pm Selectman Dann motioned to suspend the Public Session and go to RSA 91A: 3 II a. Seconded by Selectmen Moran. All in Favor. Motion carried by a vote of 5-0-0.

8:35 pm Selectman Chivers motioned to move from the Non-Public Session and enter into a Public Session. Seconded by Selectmen Moran. All in Favor. Motion carried by a vote of 5-0-0.

8:35 pm Selectman Chivers motioned to adjourn the Public Meeting. Seconded by Selectmen Dann. All in Favor. Motion carried by a vote of 5-0-0.

Respectfully submitted,
Linda Chandonnet, Recording Secretary