

Approved
Candia's Virtual Selectmen's Public Session Minutes
July 26th, 2021 at 7:00 pm

Note: Individual roll call has been taken after each motion.

Chair Brock opened the Public Session Meeting followed by the Pledge of Allegiance.

Attendance: Chair Brien Brock, Selectman Patrick Moran, Selectman Russ Dann, Selectman Boyd Chivers, Selectman Sue Young and Administrative Assistant Linda Chandonnet.

Approval of Minutes: Public Session Minutes for July 12th, 2021. Correction noted on line 201 and take out Selectman Young abstained and correct: Motion carried by a vote of 4-1-0. Selectman Chivers made a motion to accept the July 12th, 2021 Public Session Minutes as amended. Seconded by Selectman Moran. All in favor. Motion carried by a vote of 5-0-0.

Approval of Minutes: Non-Public Session Minutes for July 12th, 2021. No corrections noted. Selectman Chivers made a motion to accept the July 12th, 2021 Non-Public Session Minutes as amended. Seconded by Chair Dann. All in favor. Motion carried by a vote of 5-0-0.

OLD BUSINESS

Staff Emails: Selectman Moran stated he received a drafted letter from Town Counsel on how the notice to the Town Employees/Staff may be worded for their work email access in the event they are out of the office. It was decided that they will use the Town Counsel's drafted letter and add the Boards updated changes to present at the next Board of Selectmen's Meeting for a final approval and to use as a future Town Policy.

Solar Light for Flagpole: Selectman Moran noted that Richard Duhamé (resident) who donated the Solar Light for the Flagpole at Foss Memorial Park has asked if it may be hardwired. He has concerns about the Solar Light which will not shine long enough when the days get shorter, as technically the flag should be lit, if it is left out at night. The cost is about \$50 to install power and a cost to run electricity monthly to have the lights shining on the flag. Mr. Duhamé is offering to pay the installation fee of \$50 and also prepay the costs on that light bill for ten years. Selectman Moran will contact Jake Labbe about installing the hardwiring for the Solar Light.

Selectman Chivers made a motion to accept Mr. Duhamé's offer to pay the electric bill for the Flag's light at Foss Memorial Park for the next ten years. Seconded by Selectman Young. All in favor. Motion carried by a vote of 5-0-0.

The Board also discussed having LED Lights with the Affinity Company to be set up for the Flag at the Town Office Building and the Flag at Foss Memorial Park. and they would like to know if it could be added to their recent install list. Administrative Assistant Linda Chandonnet will reach out to Al Couch of the Recycle & Energy Committee to see if this would be something Affinity can do.

NEW BUSINESS

Appoint the American Rescue Plan Act Advisory Committee Members: Selectman Chivers stated they had established the American Rescue Plan Act Committee (ARPA) and that Bob Stout,

Mark Chalbeck and himself are willing to serve as Committee Members. He asked if the Board would officially appoint all three of them as members of the ARPA Committee.

Selectman Moran made a motion to appoint Selectman Chivers, Bob Stout and Mark Chalbeck as the ARPA Committee Members. Seconded by Selectman Young. Discussion opened. Selectman Dann asked, if they were going to set up a date? Selectman Young asked, what is the propose? Selectman Chivers replied, to solicit proposals and have proper use of the funds and determine if they conform with the requirements of the law and to make recommendations to the Board of Selectmen. He added that there will be a lot of research involved due to the treasury regulations. It was determined that is no required date. Discussion ended. All in favor. Motion carried by a vote of 5-0-0.

Selectman Chivers added that the Town applied for funds from ARPA and confirmed they have just received their first installment check for \$233,733.36. He had questions on what they can do with the money while waiting for it to be allocated and spent. The Trustees of the Trust Fund recommended that they accept it to their custodianship and allow them to act as custodians and invest it into an account form. The memo dated July 26th from Chair Brock (see attached) would authorize the Chairman of the Trustees of the Trust Funds to establish this account, name it, and provide its purpose and the authority to release the money. He asked if the Selectmen would vote and give authorization so that it may be sent it to the Trustees to set up the account. He indicated that the Town is allowed to keep the earnings that accumulate while they have it, therefore it is important for them to invest the funds as soon as they can.

Selectman Chivers made a motion for the Board of Selectmen to approve the memo received from Chair Brock to the Trustees of the Trust Fund and to request that they establish a custodial account for the proceeds from ARPA, and to manage it according to the terms of the memo. Seconded by Selectman Moran. All in favor. Motion carried by a vote of 5-0-0.

Selectman Chivers confirmed that all the monies received from ARPA would need to be spent by the end of 2024.

Appointing Kevin Gagne and Boyd Chivers as Health Officers: Selectman Chivers informed the Board, stating that the NH Laws always required the Health Officers to be a resident in the town of which they serve. Employee Kevin Gagne was hired as a Health Officer, but was not a resident of Candia, and recently the laws have changed. The NH Law now states an individual from any Town is allowed to become a Health Officer. They are officially asking Mr. Gagne to be the Health Officer since he is not required to live in the same town. Selectman Chivers will talk to Fire Chief Dean Young to find out if anyone from the Fire Department is interested in becoming Deputy Health Officer as they have medical knowledge.

Selectman Young made a motion to appoint Kevin Gagne as the Health Officer for the Town of Candia. Seconded by Selectman Chivers. All in favor. Motion carried by a vote of 5-0-0.

Selectman Chivers gave the Board an update regarding a letter dated June 22, 2021 from US Senator Jeanne Shaheen, confirming Candia's application was received for the Town's Public Safety Complex and they have forwarded it to the appropriate committee. It will be considered in the Spring of 2022, for the physical year 2022 budget. Selectman Chivers confirmed that any monies the Town receives will not be permitted to go towards lowering taxes.

Selectman Chivers revealed that he has talked to Fire Chief Dean Young about the Ambulance situation Candia is having. As of right now, their objective is to find a Town such as Hooksett who is already attending to many of Candia's calls and find out if they are willing to make a commitment for an ambulance bay for the Fire Department and staff it with Hooksett EMT's or if they could sign a contract with Hooksett for them to buy another ambulance to keep in Hooksett in order to respond to Candia's needs. His goal with Fire Chief Young is to get some numbers before next year's budget, because they will not be able to absorb the cost.

The Board confirmed the Selectman's Budget Hearing is scheduled for Friday, September 17th, 2021 at 4:00pm. Administrative Assistant Linda Chandonnet will be sending out a notice to all the departments to notify them.

OTHER BUSINESS

Town Office Building – Boiler and Electrical Repairs Update: Selectman Moran stated he had no updates to give at this time regarding the Town Office electrical repairs but will be in contact with the electrician the Police Department has recently used.

Selectman Young asked for an update on the concrete repairs of the walkway and skateboard park. Administrative Chandonnet stated she will reach out to them for an update on when they plan to do the work.

Public Input: Dick Snow (Resident) approached the Board and presented them with a Special Town Meeting Warrant Article. (See attached) It is in reference to the topic of the land swapping the Town is planning to do with Ron Severino for the Safety Facility Building.

Board to authorize the payments of payroll and payables. Selectman Chivers announced the payroll for the week ending July 22nd was \$17,012.98, for week ending July 29th was \$19,459.31. Payables for week ending July 22nd was \$60,430.14 for week ending July 29th was \$706,320.74 (which included Warrant Articles monies to Trust Funds) for a combined total of \$803,223.17. Selectman Chivers made a motion to approve the accounts payable and payroll checks for the total amount of \$803,223.17. Seconded by Selectman Young. All in favor. Motion carried by a vote of 5-0-0.

- Town Office Employee BBQ on Friday, July 30th and the Town Office is closing at 1:00pm.
- The next Board of Selectmen's Meeting is scheduled for Monday, August 9th, 2021.

7:46 pm Chair Brock made a motion to suspend the Public Session and go to a Non-Public Session under RSA 91A: 3, II (c). Seconded by Selectmen Dann. All in Favor. Motion carried by a vote of 5-0-0.

8:15 pm Selectman Dann made a motion to move from the Non-Public Session and enter into a Public Session. Seconded by Selectmen Chivers. All in Favor. Motion carried by a vote of 5-0-0.

Selectman Chivers made a motion to seal the Non-Public Minutes because it is determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board. Seconded by Selectman Dann. Motion carried by a vote of 5-0-0.

Candia Selectmen's Public Session Minutes of 07/26/2021

8:15 pm Selectman Dann made a motion to adjourn the Public Meeting. Seconded by Selectmen Chivers. All in Favor. Motion carried by a vote of 5-0-0.

Respectfully submitted,
Linda Chandonnet, Recording Secretary