

APPROVED
Candia's Virtual Selectmen's Public Session Minutes
August 9th, 2021 at 7:00 pm

Note: Individual roll call has been taken after each motion.

Chair Brock opened the Public Session Meeting followed by the Pledge of Allegiance.

Attendance: Chair Brien Brock, Selectman Patrick Moran, Selectman Russ Dann via Zoom, Selectman Boyd Chivers, Selectman Sue Young and Administrative Assistant Linda Chandonnet.

Fire Department – Recommendation for Appointment: Fire Chief Dean Young introduced Adam Nussdorf as the new recommendation for appointment for Candia's Volunteer Fire Department. Chair Brock welcomed Mr. Nussdorf aboard the Fire Department. Selectman Chivers made a motion to appoint Adam Nussdorf as a Volunteer Fireman upon the recommendation of Fire Chief Young. Seconded by Chair Brock. All in favor. Motion carried by a vote of 5-0-0.

Approval of Minutes: Public Session Minutes for July 26th, 2021. None noted. Selectman Chivers made a motion to accept the July 26th, 2021, Public Session Minutes as presented. Seconded by Selectman Moran. All in favor. Motion carried by a vote of 5-0-0.

Approval of Minutes: Non-Public Session Minutes for July 26th, 2021. None noted. Selectman Chivers made a motion to accept the July 26th, 2021, Non-Public Session Minutes as presented. Seconded by Selectmen Young. All in favor. Motion carried by a vote of 5-0-0.

Department Reports: Highway; Police; Fire; Building; Solid Waste; Budget; Other.

Highway: Road Agent Jeff Wuebbolt read the attached report. Going forward he will be planning on grading/repairing the dirt roads three times a year, except during mud season. Selectman Chivers thanked Road Agent Wuebbolt for the great work he completed on the road shoulders located on Healy Road.

Selectman Chivers questioned if they would be submitting a claim under a FEMA Program due to the rainstorm damage that transpired on July 17th. Road Agent Wuebbolt replied that they will not apply for the initial damage assessment however, they will apply for the Emergency Mitigation Grant. He will have a conversation with Emergency Management Bob Panit this week, on how to apply for it. He added that he would like to put in for a box culvert on Podunk Road and how one culvert might not be enough. He explained that the damage assessment that they were going to apply for is essentially a reimbursement and the Emergency Mitigation Grant is something that they can engineer a plan for and receive a grant to mitigate future damage and build it to a higher standard than what it is. They did not meet the threshold of \$3,300 for the initial damage assessment. Selectman Young also thanked Road Agent Wuebbolt for the good work he did on Donovan Road.

Police: See attached reports. Chief McGillen gave an update of many recent incidents and activity that occurred in Town. There is damage to one of the cruiser vehicles. He updated the Board on

the high rate of catalytic converters that are being stolen. He thanked Police Officers Shane Pellerin and Rick Langlois for assisting on a medical emergency for a resident that recently occurred. Chief McGillen added that the Board may want to review the benefits, detail rate and raise in pay which was mentioned in a report that the consultant had completed for Candia, and that every three years they need to look at to see if they are comparable to other Towns. It is a cut-throat market out there. If Officers hear other Towns are offering better benefits and pay they are more likely to want to leave. He would like to have a conversation in the near future with the Board. Right now all Town Employees reach a certain number of years when it skips a year, and when they do not receive an increase in pay. This sends a bad message to all the employees and is something to think about.

Bob Martel (Resident) added he has worked in the recycle industry for several years and that the individuals who are stealing catalytic converters are after mostly imported vehicles because the value is more. If you own an imported vehicle, you are more than likely to be targeted.

Building: See attached reports.

Solid Waste: See attached reports.

Budget: Selectman Young stated the next Budget Committee meeting is scheduled on Wednesday, August 11, 2021. She will be notifying them about the Town Budget Hearing date for September 17th at 4:00pm.

Other: The Safety Facility Committee will be meeting on August 10, 2021 @ 5:00pm.

Fire: See attached reports. Selectman Chivers gave an update that the Firemen will be taking hazmat training on battery powered cars.

Chief McGillen stated there was a bad car accident that occurred and wanted to thank the all the Fire Departments involved that assisted and for their hard work. He would like to bring up the light situation at the intersection of Main St./Candia Rd./Raymond Rd. to the State, as it is not bright enough and it would improve safety there.

OLD BUSINESS

Staff Emails: Selectman Moran read the revised drafted notice for read-only Employee Town email access if needed. He asked the Board if they all agreed with the letter. No one had any concerns or updates to add.

NEW BUSINESS

Boy Scouts – Bench at the Park: Dave Labbe of Troop 120 stated that Dennis Lewis was an Eagle Scout in Candia and helped with several of the Eagle Scouts projects in Town. Troop 120 would like to install a park bench in his memory at Moore Park between the playground and the cabin. See attached.

Selectman Young made a motion to allow the Scouts to place a bench at Moore Park in memory of Dennis Lewis. Seconded by Selectman Chivers. All in favor. Motion carried by a vote of 5-0-0. They are hoping the bench will be delivered in time to present for Old Home Day with a small ceremony. The Board thanked Mr. Labbe and the Scouts.

OTHER BUSINESS

Town Office Building-Boiler and Electrical Repairs Update: Selectman Moran stated he has not had a chance to reach out to them but will call them this week.

Selectman Young questioned if Block 5 has worked on the Cemetery Trustees laptops. Selectman Moran stated he will contact Block 5 for an update.

Fire Department Administrative Duties: Chair Brock indicated that there has never officially been any back-up for the Fire Department's Administrative Assistant Lisa Galica. After a few instances occurred when they were out of the office, he had thought about changing it to Accounting & Payroll Specialist Donna Becker and having Administrative Assistant Linda Chandonnet as backup. After speaking with Accounting & Payroll Specialist Donna Becker and Administrative Assistant Chandonnet they have agreed to work with Administrative Assistant Galica, and they will be the backups as opposed to changing to another person, if the Board agrees. If Administrative Assistant Galica is out of the office, the back-ups will need to know, and they will be required to go to the Fire Department on Friday and Monday to pick up /drop off billing statements, The backups are to contact George May to assist them with codes to have access to the Fire Department building.

Chair Brock stated they received an updated notice from NH DOT regarding the bridge project and traffic flow. See attached.

Board to authorize the payments of payroll and payables. Selectman Chivers announced the payroll for the week ending August 5th was \$18,272.08, for week ending August 12th was \$17,743.20. Payables for week ending August 5th was \$918,436.11 of which the school received \$900,000.00. For week ending August 12th was \$91,702.68 a combined total of \$1,046,154.07. Selectman Chivers made a motion to approve the accounts payable and payroll checks for the total amount of \$1,046,154.07. Seconded by Selectman Moran. All in favor. Motion carried by a vote of 5-0-0.

- The next Board of Selectmen's Meeting is scheduled for Monday, August 30th, 2021 and will also discuss the Town's Budget.

Selectman Chivers added that a Legal Public Notice need to be placed into the newspaper for the ARPA Funds prior to the August 30th, 2021 Board of Selectmen's Meeting. Administrative Assistant Chandonnet confirmed that she will place the ad in the newspaper.

- The Staff will be having a meeting August 12, 2021 @ 9:30am at the Town Hall Meeting Room with MRI (Municipal Resources Inc.) regarding the Town Office's software.

Public Input: None noted.

Selectman Chivers stated he would like to recognize Dennis Lewis and his lifetime of building stonewalls in Candia. He and his wife hired a photographer to take photos of all the walls he created of over 18 locations.

Candia Selectmen's Public Session Minutes of 08/09/2021

7:57 pm Selectman Chivers made a motion to adjourn the Public Meeting. Seconded by Selectmen Moran. All in Favor. Motion carried by a vote of 5-0-0.

Respectfully submitted,
Linda Chandonnet, Recording Secretary