

APPROVED
Candia's Virtual Selectmen's Public Session Minutes
August 30th, 2021 at 7:00 pm

Note: Individual roll call has been taken after each motion.

Chair Brock opened the Public Session Meeting followed by the Pledge of Allegiance.

Attendance: Chair Brien Brock, Selectman Russ Dann, Selectman Boyd Chivers, Selectman Sue Young and Administrative Assistant Linda Chandonnet.

Absent: Selectman Patrick Moran

Old Home Day: Chair Brock thanked Hannah Miller for the great job of coordinating Candia's Old Home Day on Saturday, as it was a great turnout.

Approval of Minutes: Public Session Minutes for August 9th, 2021. Corrections: Line 43 change Podunk Road to Donovan Road. Line 89 Chair Chivers change to Selectman Chivers. Selectman Dann made a motion to accept the August 9th, 2021, Public Session Minutes as amended. Seconded by Selectman Chivers. All in favor. Motion carried by a vote of 4-0-0.

CPR/AED Training for Town Employees: Chair Brock stated the CPR/AED Training for the Town Employees has been scheduled for September 22nd & 29th, 2021 from 9am-1pm. The employees will be notified of the dates available to attend.

Fire Department – Recommendation for Appointment: Selectman Chivers introduced Edward Doming's as the new recommendation for appointment on Candia's Volunteer Fire Department. Selectman Chivers made a motion to appoint Edward Doming's as a Volunteer Fireman upon the recommendation of Fire Chief Young. Seconded by Selectman Dann. All in favor. Motion carried by a vote of 4-0-0.

Credit Card: Selectman Chivers presented the Board with a drafted Credit Card Policy for the five selected Town Departments that will be using the credit cards for town related purchases only. Selectman Dann made a motion to approve the Credit Card Policy presented as of August 30th, 2021. Seconded by Selectman Young. All in favor. Motion carried by a vote of 4-0-0.

NEW BUSINESS

The Board discussed HR3728 which provides federal grants for the construction of Fire Stations and to consider whether to ask Rep. Pappas for his support of this bill: Selectman Chivers stated that the Board needs to determine if they support this legislation or not. If the Board does support it, they will be asked to send a letter asking Rep. Pappas indicating that support so he can vote accordingly. It is Federal Money to replace Fire Stations that are over forty years old. He suggested sending a letter to Rep Pappas and Chair Brock offered. Selectman Chivers made a motion and move this Board to indicated support for HR3728 and indicated support with a letter to Rep. Pappas. Seconded by Selectman Dann. All in favor. Motion carried by a vote of 4-0-0.

Selectman Dann announced Hazardous Household Waste Collection Day will be on September 25th, 2021 from 8:00am-1:00pm. It will be ending at 1:00pm, due to the hazardous waste workers that need to pack up and leave and travel back to Massachusetts. They have budgeted \$12,000 for it and if they meet this amount, they may need to turn away residents.

***PUBLIC HEARING: FOR THE AMERICAN RESCUE ACT (ARPA) FUNDS**

7:16pm Chair Brock opened the Public Hearing.

Chair Brock announced the acceptance of the American Rescue Plan Act Funds in the amount of \$414,466.30 to be distributed in two installments: 2021 - \$207,233.15 which was already received, and in 2022 – another amount of \$207,233.15. He asked if anyone had any questions. None were noted.

7:25pm Chair Brock closed the Public Hearing.

Hannah Miller via Zoom stated Old Home Day turned out great. She thanked everyone who participated including the Vendors. The Board thanked her for all her hard work.

OTHER BUSINESS

New Software Update: Selectman Chivers noted there were no new updates yet and they will have a discussion in their next meeting.

Deliberative Session Date: Chair Brock announced the Deliberative Session Date has been scheduled for Saturday, February 5th, 2022 at the CYAA. The Board agreed to begin the Session at 9:00am and the snow date will be on Tuesday, February 8th at 6:00pm at the CYAA.

2022 Proposed Budget: Chair Brock reminded everyone the budget proposals will be due on September 8th, 2021.

Selectman Chivers stated the Road Agent has an idea to he would like to present to the Board. If they would guarantee his contractors with a minimum of 10 hours biweekly (or 5 hrs. weekly), between November 15th and March 15th. This would help them to meet with their commitment of equipment expenses. Selectman Chivers mentioned that the State of N.H. currently does this for their contractors and asked the Board if they were in support of it. Chair Brock stated he is willing to have a conversation about this with the Road Agent. Selectman Chivers pointed out that it will not be in the budget as there is no money involved and that it would be a policy. He would like to adopt a policy for it and is willing to write one out and they could continue to follow it every year.

Budget – ZBA Account Change: Bob Petrin of the ZBA Committee informed the Board that they are looking to add a revenue line item for the upcoming 2022 proposed budget. It will account for monies through the Land Use Office on behalf of the ZBA in the form of fees in the General Ledger. Going forward it will help identify their money stream and keep them in compliance.

Board to authorize the payments of payroll and payables. Selectman Chivers announced the payroll for the week ending August 19th was \$17,090.32, for week ending August 26th was

\$18,526.48. Payables for week ending August 19th was \$76,520.38 for week ending August 26th was \$61,215.91 a combined total of \$173,353.09.

Selectman Chivers made a motion to approve the accounts payable and payroll checks for the total amount of \$173,353.09. Seconded by Selectman Young. All in favor. Motion carried by a vote of 4-0-0.

Chair Brock updated the Board on the installation of the Electrical Light at Foss Memorial Park. It was a lengthy process to establish an account with NH Electric Co-op in order to install a new light at the Park and it will cost additional money for an engineer from the company to come look at the project. They will be removing the current pole at of Minnick's property on Brown Road and will place it at Foss Memorial Park. Once the pole has been installed it will be the Town's responsibility to ditch from the pole to where the meter site will be. A meter box will be added, and another ditch will need to be made to where the light will be placed. It should be completed within thirty days. Jake Labbe via Zoom stated he will pick up the information package from NH Electric Co-Op at the Town Office to do the connection. Chair Brock will have a conversation with resident Mr. Russ Mowry on Brown Road to give him an update.

Chair Brock gave an update on the Safety Facility Committee's (SFC) meeting, as they had interviews with two architects, each giving their proposals for the construction of a new Police Department. The Committee made their decision to go with SMP Architects, from Concord as they have completed some work for the Severino's and were highly recommended. They also have the experience for constructing several municipal buildings. Their pricing was different and more expensive, but they offered a lot more information. SMP Architects will be attending the next SFC Meeting to discuss some of the steps and costs involved.

There were questions and then a discussion of how it would all be paid for. Chair Brock explained that there is a lot of information that still needs to be solved. The one question residents will be asking is how much will this cost? In order to determine the amount needed, the SFC will need to find out from SMP Architects what that would be, prior to presenting information to the residents. Selectman Young stated that she has concerns regarding the funds for future improvements and will listen to what was said on the recording at the Deliberative Session of how it was presented and if the money would be placed into a saving account.

Selectman Young indicated that she spoke to some of the Women who work at the Food Pantry that they are worried about their safety when they go to the Town Hall and after the Police move to a new building. Selectman Dann stated that there are many times the Police Officers are out of the Town Hall building even though they work there, and a call is still required to be made if someone has a problem.

Selectman Young asked if the SFC's intent is to use all the funds for the Safety Complex and have nothing left for the Town Hall building renovation? Chair Brock stated that the ARPA Funds they applied for could be used for renovating the Town Hall Building. He is planning on asking SMP Architects if they could draft plans for the renovation of the Town Hall Building.

Chair Brock stated they will need one warrant article to purchase the land that is needed for the new Police Department and a second warrant article will be for the building/structure. It will cost approximately \$50,000 for SMP Architects to plan and determine how much the building will cost to construct.

Selectman Young asked if they sprayed for mosquitos this year. Health Officer Gagne via Zoom confirmed they did not test or spray this year.

Selectman Young asked if they mowed around the dump and believes that it needs to be done this year. Chair Brock will look into it.

The repair work on the Town Hall entrance walkway and the skatepark will be completed on Friday, September 3rd.

Selectman Young stated the softball field at Moore Park needs a tarp placed on it and a fence around it. She will draft a letter to JHRS and the Soft Ball team regarding the weeding that will need to be done.

- The next Board of Selectmen's Meeting is scheduled for Monday, September 13th, 2021
- The Budget Hearing is scheduled for September 17th, 2021

Building Inspector Kevin Gagne gave the Board an update on the outdoor light that stays on late in the morning and they are looking into moving it to a new location.

Public Input: None noted.

8:23 pm Selectman Chivers made a motion to adjourn the Public Meeting. Seconded by Selectmen Dann. All in Favor. Motion carried by a vote of 4-0-0.

Respectfully submitted,
Linda Chandonnet, Recording Secretary