

APPROVED  
**Candia's Virtual Selectmen's Public Session Minutes  
October 11th, 2021 at 7:00 pm**

Note: Individual roll call has been taken after each motion.

**Attendance:** Chair Brien Brock, Selectman Patrick Moran, Selectman Russ Dann, Selectman Boyd Chivers, Selectman Sue Young and Administrative Assistant Linda Chandonnet.

**6:30 pm** Chair Brock opened the Public Session Meeting followed by the Pledge of Allegiance.

Chair Brock suspended the Public Meeting and moved to open the **Non-Public Meeting RSA 91-A:3 II (c)**.

**6:55 pm** Selectman Young made a motion to leave Non-Public Session and return to Public Session". Second by Selectman Chivers. All in favor. Motion carried by a vote of 5-0-0.

**Approval of Minutes: Public Session Minutes for September 27th, 2021.** Corrections noted on Pg. 4 under Other Business and change from 4 different ways to 3 different ways. The word Janitor to Janitors. Pg. 3 to correct Fireman Jeff Gagnon to Jeff Labrie. Pg. 5 correct Chair Chivers to Selectman Chivers.

Selectman Chivers made a motion to accept the September 27th, 2021, Public Session Minutes as amended. Seconded by Selectman Young. All in favor. Motion carried by a vote of 5-0-0.

**Department Reports: Highway; Police; Fire; Building; Solid Waste; Budget; Other.**

**Highway:** Road Agent Jeff Wuebbolt gave an update and read the attached report. Chair Brock asked if he could work on all three radii at the Town Hall parking lot.

**Fire:** See attached reports. Selectman Chivers announced that nine Town Office Employees have completed CPR/AED training with Emergency Management Bob Panit and received certificates.

**Building:** See attached reports. Building Inspector Kevin Gagne gave an update on the AED's at the Town Office building, and ordered batteries and pads that were expired. The heating system needs servicing at the Town Hall, and a company will be working on the boiler on Oct 22<sup>nd</sup> and the building will not have heat that day.

**Solid Waste:** See attached reports.

**Budget:** Selectman Young stated the Budget Committee will be having a meeting on Wednesday, October 13<sup>th</sup>, 2021, at 7pm.

**NEW BUSINESS**

**Cemetery-Recommendation:** Bookkeeper Beth Chalbeck of the Cemetery Trustees presented the Board with a recommendation for Miriam Wilcox as Alternate for the Cemetery Trustees. It is currently a full committee however, they do not have an Alternate.

Selectman Young made a motion to approve Miriam Wilcox as Alternate for the Cemetery Trustees for one year. Seconded by Selectman Chivers. All in favor. Motion carried by a vote of 5-0-0.

**Agricultural Commission-Recommendations:** Chair Matt Cobb of the Agricultural Commission stated Jennifer Gardener has resigned from her position. The Agricultural Commission would like to replace her by recommending Darrell Nafranowicz who has been an Alternate, to that position until 2023. The Committee would also like to recommend Cody Wood as Alternate until 2024. Selectman Young made a motion to nominate Darrell Nafranowicz to the Agricultural Commission until 2023. Seconded by Selectman Chivers. All in favor. Motion carried by a vote of 5-0-0.

Selectman Chivers made a motion to approve Cody Wood as Alternate to the Agricultural Commission until 2024. Seconded by Selectman Moran. All in favor. Motion carried by a vote of 5-0-0.

**Adjustment for Police Officers-Detail Rates:** Chair Brock stated there was discussion in their last meeting that the Board encouraged Police Chief McGillen to bring information showing how much Police Officers are earning in nearby towns. The Selectmen stated that Candia has made the investment of training all the Officers, and how important it is to compensate them at a comparable rate so they will want to stay. The Board agreed that they would like to wait to have a discussion in their next meeting with Chief McGillen.

Selectman Moran added that the major reason for the Detail Rate increase is to compensate for the lack of retirement contributions.

**Budget Review:** Selectman Chivers suggested taking \$223,000 left over from the ARPA Grant Funds of \$414,000 and not allocate it to the new Police Station, but to pay for the Ambulance Service next year. The Fire Department will receive \$132,000, the Ambulance will receive \$233,000, and \$40,000 will go to Premium Pay. That means there would not be any amount to go towards the new Police Station. This will help them for next year's budget. His next recommendation is to lower the \$240,000 increase by doing the following: Buying items this year and any funds left over that they would pay for it this year. Next year's budget included \$18,000 for the sandpit and digging up additional sand to stockpile it. He would like the Road Agent to find out if it is possible to complete it this year, so that it will be taken off of next year's budget. This would lower the budget by \$300,000. See attached memo.

Selectman Young suggested asking all Town Departments to make an effort to get their Budget to a 2% or 3% increase from the 2021 budget and encourage them to use money in their Trust Funds.

Selectman Moran pointed out removing the Mosquito Spraying fees of \$37,000 to lower the budget. Building Inspector Gagne asked the Board for advice and feedback about the Mosquito Control and Testing. Selectman Young suggested having two warrant articles which includes the \$37,000 and another one for the testing of approximately of \$4,000. Selectman Dann brought up having this information available for Residents at the CYAA on October 21<sup>st</sup> regarding Candia's Information Night of Meet & Greet.

Cemetery Bookkeeper Beth Chalbeck stated the trees that they were going to have removed at a cost of \$10,000 could be taken out of the Trust Funds. That would bring their amount back to the

\$62,000. Chair Brock questioned why Martin Sexton's Stipend went up, and she was told it was because he has never received a raise and asked for one. There is also a request for a part time helper in the summer to assist at the Cemetery grounds. They received a notice from Mr. Pike stating he would not be returning next year, and they will need to replace him. She will have a meeting tomorrow with her committee for a discussion on using money from their Trust Fund for the removal of trees.

The Board agreed to send out a letter to all Department Leaders stating there are a few large items on the Budget, and the Board is asking them to increase their budget by only 2% to 3% over 2021's budget.

Selectman Chivers made a motion to allocate the surplus ARPA Funds of \$223,000 to fund the Ambulance Service for next year. Seconded by Selectman Dann. All in favor. Motion carried by a vote of 5-0-0.

Selectman Chivers stated that the Board had previously agreed they would provide standby pay for the Town Maintenance Contractors from November through March and he has created a policy that explains its purpose.

Selectman Young made a motion to approve the policy of the standby compensation for winter maintenance as presented. Seconded by Selectman Moran. All in favor. Motion carried by a vote of 5-0-0.

Selectman Young mentioned that when she attends the Budget Committee's next meeting, that the Board is continuing to work on the 2022 Budget.

### **OTHER BUSINESS**

**Board to authorize the payments of payroll and payables.** Selectman Chivers announced the payroll for the week ending October 7th was \$18,742.69, for week ending October 14th was \$18,775.24. Payables for week ending October 7th was \$711,840.41 of which the school received \$700,000.00. For week ending October 14th was \$43,811.76 for a combined total of \$793,170.10. Selectman Chivers made a motion to approve accounts payable and payroll checks for a total of \$793,170.10. Seconded by Chair Brock. All in favor. Motion carried by a vote of 5-0-0.

- The next Budget Committee Meeting is scheduled for October 13, 2021 @ 7:00pm.
- The next Board of Selectmen's Meeting is scheduled for October 25th, 2021 @ 7:00pm.

**8:15 pm** Chair Brock made a motion to suspend the Public Session and enter into a Non-Public Session under RSA 91A: 3, II (c). Seconded by Selectmen Dann. All in Favor. Motion carried by a vote of 5-0-0.

**8:28 pm** Selectman Dann made a motion to leave the Non-Public Session and return to the Public Session. Seconded by Selectmen Young. All in Favor. Motion carried by a vote of 5-0-0.

**Public Input:** None noted.

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**8:28 pm** Selectman Dann made a motion to adjourn the Public Meeting. Seconded by Selectmen Young. All in Favor. Motion carried by a vote of 5-0-0.

Respectfully submitted,  
Linda Chandonnet, Recording Secretary