

October 11, 2021

Town of Candia  
Road Agent's Report  
Month of September 2021

Summary of Work:

- Completed Roadside Mowing
- Fixed Washouts on Brown and Crowley Road
- Finished Road work Cleanup, ditch seeding, etc.
- Patching as needed

---

Jeff Wuebbolt  
Road Agent

CANDIA POLICE DEPARTMENT  
ACTIVITY 9/3/2021 to 9/30/2021

During this period, the Candia Police Department issued 154 motor vehicle warnings and 6 summons'.

9/14/21	Valerie Judson, age 51, Raymond, NH	Driving Under the Influence, 2 <sup>nd</sup> Offense, Conduct After Accident
9/17/21	Timothy Wallingford, age 36, Candia, NH	2 <sup>nd</sup> Degree Assault; Strangulation, Possession Controlled Drug Felon in Poss. Of Dangerous Weapon Electronic Bench Warrant, NHSP- Agg. DUI, Speeding 30+
9/22/21	Damon E. Farris, age 30, Manchester, NH	Electronic Bench Warrant, Lebanon District Court, Criminal Mischief
9/23/21	Adam J. Zatlokowicz, age 21, Dyer, IN	Driving After Revocation/Suspension
9/24/21	Christian F. Gerlach, age 49, Manchester, NH	Candia Warrant/Receiving Stolen Property
9/26/21	Jared Foley, age 22, Candia, NH	DV Simple Assault, Criminal Mischief
9/27/21	Kenneth Mofford, age 57, Candia, NH	Warrant-Epping PD-Violation of Protective Order

01/01/2021 - 09/30/2021

## Offenses (State Law) By Month

	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>TOTALS</u>
DV; Sexual Assault; Contact &	0	0	0	0	0	0	0	1	0	1
AGGRAVATED FELONIOUS SEXUAL AS	0	0	0	0	0	0	0	2	0	2
Sexual Assault - Sexual Contac	0	0	1	0	0	0	0	1	0	2
2nd Deg Aslt; Strangulation DV	0	0	0	0	0	0	0	0	1	1
2nd Degree Assault; Strangulat	0	0	0	0	0	0	0	1	0	1
Simple Assault; Physical Conta	0	1	0	0	0	0	0	0	0	1
DV; Simple Assault; Physical C	0	0	0	0	1	0	0	2	1	4
Criminal Threatening - conduct	0	0	1	0	0	0	1	0	0	2
Burglary Class A Felony	0	0	0	0	1	0	0	0	0	1
WILLFUL CONCEALMENT (SHOPLIFTI	0	0	0	0	0	0	0	0	1	1
Theft by Unauthd Taking \$0-\$10	1	0	0	0	0	0	0	1	1	3
Theft by Unauthd Taking \$1501+	0	0	0	0	0	0	0	0	1	1
Theft by Unauthd Taking \$0-\$10	0	1	1	1	0	1	0	1	0	5
Theft by Unauthd Taking \$1501+	0	0	0	0	0	0	1	0	0	1
Theft by Unauthd Taking Firear	0	1	0	0	0	0	0	0	0	1
Theft by Unauthd Taking \$0-\$10	0	0	0	0	0	0	1	0	0	1
Theft by Unauthd Taking \$1001-	0	0	0	0	0	0	1	1	1	3
Theft by Unauthd Taking \$1501+	0	0	0	0	0	0	0	1	0	1
Attempt To Commit	1	0	0	0	0	0	0	0	0	1
Theft by Unauthd Taking \$0-\$10	0	0	1	1	2	0	0	0	0	4
Attempt To Commit	0	0	1	0	0	0	0	0	0	1
Credit Card Fraud, \$0-\$1000	1	0	0	0	0	0	0	0	0	1
Identity Fraud; Pose as Anothe	3	0	0	0	0	0	1	1	0	5
Identity Fraud; Obtain Persona	1	0	0	0	0	1	0	0	0	2
Identity Fraud; Obtain Info fo	1	0	0	0	0	0	0	0	0	1
Identity Fraud; Pose to get In	1	0	0	0	0	0	0	1	0	2
Stolen Property Offenses	0	0	0	0	0	1	0	0	0	1
Recv Stolen Prop; \$1501+	0	0	1	0	0	0	1	0	1	3
REFUSE OF PRIVATE LANE (ILLEGA	0	0	0	0	0	0	0	1	0	1
Criminal Mischief	2	0	0	2	0	2	1	0	2	9
Criminal Mischief	1	0	0	1	0	0	0	1	0	3
Criminal Mischief	0	0	1	0	0	0	0	1	2	4
Possession of Drugs	0	0	0	0	0	0	1	0	0	1
Possession of Controlled Drug	0	0	0	0	0	0	1	0	0	1
Cntrl Drug: Sched 1 - 4; Posse	0	0	1	0	0	0	0	0	1	2
Felon in Possession of Dangero	0	0	0	0	0	0	0	0	1	1
Cruelty to Animals; Negligent	0	0	0	0	0	0	1	0	0	1
Loitering or Prowling	0	0	0	0	1	0	0	0	0	1
Disorderly Conduct	0	0	0	0	0	0	1	0	0	1
DUI - impairment	0	0	0	2	0	2	0	0	0	4
DUI 2nd; Impairment	0	0	0	0	0	0	0	0	1	1
DUI; Adult>.03; Minor>.02	0	0	0	0	0	0	1	0	0	1
PROTECTIVE CUSTODY OF INTOXICA	0	0	0	0	1	0	0	0	0	1
Protective Custody - Alcohol	1	0	0	0	0	0	0	0	0	1
Criminal Trespass	0	0	0	0	0	1	0	0	0	1
ARREST ON ANOTHER AGENCY'S WAR	0	0	0	0	0	1	1	0	1	3
Rubbish	0	0	0	0	1	0	0	0	0	1
ILLEGAL DUMPING / LITTERING CO	0	1	0	0	2	0	0	0	0	3
Violation of Protective Order	0	1	0	0	0	0	0	0	0	1
Violation of Protective Order	0	0	0	0	0	0	1	0	0	1
Suspended/Revoked License for	0	0	0	0	0	0	1	0	0	1
Anti-theft laws: Violation of	0	0	0	0	1	0	0	0	0	1
False Report of MV Accident	0	0	0	0	0	0	1	0	0	1
Conduct After; Property Damage	0	0	0	1	1	0	0	0	0	2
Violation of Restraining Order	0	0	0	0	1	0	1	0	0	2
Procuring Dog License; Tag	0	6	0	0	1	0	0	0	0	7

Dog; Menace, Nuisance, Vicious	1	1	0	0	0	0	2	0	0	4
Dog at Large	0	0	0	0	0	0	1	0	0	1
BENCH WARRANT-ELECTRONIC	0	0	1	1	1	0	0	0	2	5
Breach of Bail Conditions	0	0	0	0	1	0	1	0	0	2
Arrest Without a Warrant (Fugi	1	0	0	0	0	0	0	0	0	1
2nd Degree Assault; SBI- Domes	0	0	1	0	0	0	0	0	0	1
Simple Assault; BI	0	0	1	0	0	0	0	0	0	1
Reckless Conduct	1	0	0	1	0	0	0	0	0	2
Reckless Conduct - Deadly Weap	0	0	0	0	0	0	2	0	0	2
Financial Exploitation; \$1500+	0	0	0	0	1	0	0	0	0	1
Burglary Class A Felony	1	0	0	0	0	0	0	0	0	1
Theft Lost/Mislaid \$0-\$1000	0	0	0	0	0	1	0	0	0	1
Resist Arrest/Detention	0	0	0	0	0	0	1	0	0	1
Harassment	2	0	3	0	0	0	1	1	2	9
DOG RUNNING AT LARGE-Candia T.	0	0	0	0	2	0	0	0	0	2
ARREST ON ANOTHER AGENCY'S WAR	0	0	0	0	1	0	0	0	0	1
Suspension of Vehicle Registra	0	0	0	0	0	1	0	0	0	1
Operate after Cert as Habitual	0	0	0	0	0	0	0	0	1	1
License Req'd; Op w/o Valid Lic	0	0	0	1	0	0	0	0	0	1
Improper Person Operating Vehi	0	0	0	0	0	0	1	0	0	1
Drive after Rev/Suspension	0	0	0	0	0	1	0	0	1	2
Conduct After Accident	0	1	1	0	0	1	0	0	1	4
Disobeying an Officer	0	0	0	0	0	0	2	0	0	2
Reckless Operation	0	0	0	0	0	1	0	0	0	1
Negligent Driving	0	1	0	0	0	0	0	0	0	1
Arrest on Warrant	1	0	0	0	1	0	0	0	0	2
TOTALS	20	14	15	11	20	14	28	17	22	161

No Crime Incident Event Breakdown

Event	Description	Total	%
911	911 Hang Up	0	00.0
AIM	Aided Motorist	0	00.0
AL	Alarm	0	00.0
BEA	Bureau Of Elderly & Adult Services Investigation	0	00.0
CC	Citizen's Complaint	4	01.2
CF	Dog License Civil Forfeiture	0	00.0
CIN	Child In Need Of Services	0	00.0
CIV	Civil Standby	0	00.0
COM	Community Outreach	0	00.0
CP	Community Policing	0	00.0
DCI	Dcyf Investigation	9	02.6
DEE	Put Down Injured Animal	1	00.3
DOG	Dog At Large / Loose Dog	0	00.0
FIN	Fingerprinting	2	00.6
FPR	Found Property	14	04.1
IA	Internal Affairs Investigation	0	00.0
IEA	Involuntary Emergency Hospitalization	2	00.6
JUV	Juvenile Complaint	5	01.5
KD	K-9 Deployment	0	00.0
LEB	Law Enforcement Background Investigation	0	00.0
MED	Medical Call	3	00.9
MVC	Motor Vehicle Complaint	5	01.5
NC	Noise Complaint	1	00.3
NDT	National Drug Take Back	0	00.0
NED	Neighbor Dispute	4	01.2
NO	Notification	0	00.0
NTO	No Trespass Order	1	00.3
OD	Drug Overdose	1	00.3
OF	Fatal Overdose	0	00.0
OHR	Ohrv Complaint	0	00.0
PDB	Prescription Drug Box	1	00.3
PU	Police Pursuit Report	0	00.0
RAD	Radar Enforcement	0	00.0
RH	Road Hazard	0	00.0
RPO	Return Property To Owner	0	00.0
SC	Shooting Complaint	2	00.6
SCA	Scams/Phone/email	1	00.3
SEC	Security Check	34	09.9
SP	Serve Papers	37	10.3
SPA	Suspicious Activity	16	04.7
SPM	Suspicious Motor Vehicle	1	00.3
SPP	Suspicious Person	5	01.5
SSA	Safe Schools Act	4	01.2
SUI	Suicide	1	00.3
SK	Sex Offender Registration	14	04.1
TE	Traffic Enforcement	0	00.0
TH	Threats	3	00.9
TRU	Truancy	1	00.3
TWD	Tree / Wires Down	0	00.0
VIN	Vin Verification	0	00.0
WB	Well Being Check	8	02.3
WP	Weapons Incident	0	00.0
---	Not Specified	1	00.3
SDT	Sudden Death	5	01.5
PIN	Police Information	52	15.2
DIS	Disturbance	24	07.0
AOA	Assist Other Agency	26	07.6



ASC	Assist Citizen	35	10.2
AFE	Assist Fire/EMS	5	01.5
LPR	Lost Property	7	02.0
MIP	Missing Person	1	00.3
SDA	Suspected Drug Activity	2	00.6
ACP	Animal Complaint	3	00.9
DCF	Discharge Firearm	1	00.3
OTH	Other	1	00.3

Grand Total: 343

**Candia Volunteer  
Fire Department  
11 Deerfield Road  
Candia, NH 03034  
603-483-8588  
603-483-0252 fax**

**Memo**

Date: October 11, 2021  
To: Board of Selectmen  
Re: Monthly Report

\*\*\*\*\*

September 2021 HIGHLIGHTS

- 1. Regular Truck and Building Maintenance
- 2. Trained on training house down at Copart
- 3. EMS Training

# Candia Fire Rescue



Candia, NH

This report was generated on 10/8/2021 9:38:26 AM

## Incident Type Count per Station for Date Range

Start Date: 09/01/2021 | End Date: 09/30/2021

INCIDENT TYPE	# INCIDENTS
Station: 1 - STATION 1	
320 - Emergency medical service, other	1
321 - EMS call, excluding vehicle accident with injury	21
322 - Motor vehicle accident with injuries	3
444 - Power line down	1
561 - Unauthorized burning	2
611 - Dispatched & cancelled en route	3
744 - Detector activation, no fire - unintentional	1
# Incidents for 1 - Station 1:	32

Only REVIEWED incidents included.



# Candia Fire Rescue

Candia, NH

This report was generated on 10/8/2021 9:38:06 AM



## Incident Statistics

Zone(s): All Zones | Start Date: 09/01/2021 | End Date: 09/30/2021

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		25	
FIRE		7	
TOTAL		32	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
TOTAL			
PRE-INCIDENT VALUE		LOSSES	
\$0.00		\$0.00	
CO CHECKS			
TOTAL			
MUTUAL AID			
Aid Type		Total	
Aid Given		1	
Aid Received		24	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
0		0	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 1	0:12:40	0:07:00	
AVERAGE FOR ALL CALLS		0:12:29	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 1	0:05:22		
AVERAGE FOR ALL CALLS		0:05:23	
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Candia Fire Rescue		24:31	

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.



**EMERGENCY REPORTING**

emergencyreporting.com  
Doc Id: 1645  
Page # 1 of 1

**September, 2021**  
**Building Activity Report Summary**


	<u>September 2020</u>	<u>September 2021</u>
Permits Issued	59	54
Renewed Permits	2	1
CO's/CC's = Closed Permits	17	42
Inspections Performed (insp + co's)	116	178
New Residential Home Permits	0	0
New Code Enforcement Cases	0	0
Open Code Enforcement Cases	5	5
Closed Code Enforcement Cases	0	0

Revenue September, 2020  
 $\$6,076.75 + \$59.00 = \$6,135.75$

Revenue September, 2021  
 $\$4,115.00 + \$172.80 = \$4,287.80$

Revenue YTD, 2020  
 $\$24,312.98 + \$6,135.75 = \$30,448.73$

Revenue YTD, 2021  
 $\$85,646.89 + \$4,287.80 = \$89,934.69$

Submitted by: 

Date: 10/11/2021

**September 2021****INSPECTION BREAKDOWN including CO's****Commercial, Mixed, L1, L2**

Electrical (EL)	2
Place of Assembly (POA)	1

**Residential**

Building (BP)	36
Driveway (DW)	3
Electrical (EL)	28
Gas Burner/Fireplace (GB/FP)	16
Gas Piping/Tanks (GP/GT/TP)	25
Life Safety (LS)	1
Mechanical (ME)	1
Plumbing (PL)	14
Septic (SE)	3
Sprinkler (SP)	5
Underground Tank (UG)	1
CO's = Closed Permits	42

---

**Total Inspections:** **178**

**PERMIT BREAKDOWN**

Building (BP)	11
Chimney (CH)	1
Driveway (DW)	1
Electrical (EL)	16
Gas Burner/Fireplace (GB/FP)	7
Gas Piping/Tanks (GP/GT/TP)	10
Mechanical (ME)	1
Plumbing (PL)	3
Septic (SE)	4

---

**Total Permits:** **54**

## Candia Recycling Center Monthly Report

**September 2021**

	<u><b>September 2020</b></u>	<u><b>September 2021</b></u>
M.S.W. (Trash)	<b>72.06</b> tons	<b>61.49</b> tons
C&D Debris	<b>82.76</b> tons	<b>65.24</b> tons
Total waste	<b>154.82</b> tons	<b>126.73</b> tons

**Recyclables**

	<u><b>September 2020</b></u>	<u><b>September 2021</b></u>
Mix Paper	<b>9</b> bales = <b>6.88</b> tons	<b>8</b> bales = <b>6.34</b> tons
Cardboard	<b>9</b> bales = 6.58 tons	<b>10</b> bales = 7.28 tons
#1 - #7 plastics	<b>1</b> bales = .60 tons	<b>1</b> bale = .64 tons
Alum. Cans	<b>2</b> bales = .91 tons	<b>2</b> bales = 1.25 tons
#2 natural plastic	0	<b>1</b> bale = .44 tons
Total bales	<b>21</b> bales = 14.97 tons	<b>22</b> bales = 15.95 tons
Glass -	<b>1</b> load 11.49 tons	<b>1</b> load = 10.63 tons
Total weight	<b>26.46</b> tons	<b>26.58</b> tons

**Revenue**

<u>September 2020</u>	<u>September 2021</u>
<b>\$577.56</b>	<b>\$1,164.28</b>
<b>2020 YTD - \$33,546.05</b>	<b>2021 YTD - \$50,072.22</b>

On 9/10 we marketed **13.04** tons of light iron generating **\$1,164.28** in revenue.



Miriam Wilcox  
773 High St  
Candia, NH 03034

September 20<sup>th</sup>, 2021

Dear Beth,

Please accept this letter as my intent to apply for an alternate position within the town of Candia cemetery trustees. Please let me know if you need any additional information.

Thank you kindly,

Miriam Wilcox  
[mbarsalou@gmail.com](mailto:mbarsalou@gmail.com)  
(603) 731-7466



9/23/2021

Board of Selectmen

Candia, NH

Brien Brock, Chair

Dear sir,

I am writing to inform you of the resignation of Jennifer Gardener from her position on the Agriculture Commission. She has written me to resign this position due to conflicts with a new work situation.

The Agriculture commission has voted to recommend replacing her by appointing Darrell Nafranowicz of 206 Brown rd to her term which runs through 2023. Darrell has been an alternate for the commission, has been very active in commission activities, especially the Farmers Market, and has raised sheep and chickens in Candia for many years. The Commission has voted unanimously to recommend her appointment.

We would also like to recommend Cody Wood of 31 Murray Hill rd to fill the currently open alternat position, which would run through 2024. Cody is a young man whose family is working to reclaim the property to farm function and represents a younger generation of Candia residents involved in agriculture. He has attended meetings as a member of the public and has shown consistent interest in the commission. The Commission voted unanimously to recommend his appointment to this alternate position.

I will forward letters from both Cody and Darrell indicating their interest in these positions, and of course will be happy to answer any questions the Board may have. Thank you for your attention to these matters.

Sincerely,

Matthew Cobb, DVM

Chair, Agriculture Commission.

September 10, 2021

Town of Candia  
Office of the Selectmen  
74 High Street  
Candia NH 03034

Dear Sirs/Madams,

I would like to express my interest in being considered as a Commission member with the Candia Agricultural Commission.

The Town of Candia Agricultural Commission continues to provide a very valuable service to the residents. Since being accepted as an alternate I have observed the hard work and dedication of all our members.

I would be honored to be considered for this position.

Sincerely,

Darrel Nafranowicz

**TOWN OF CANDIA**

**POLICY NUMBER:**

**SUBJECT: STAND BY COMPENSATION FOR WINTER MAINTENANCE  
CONTRACTORS**

**ADOPTION DATE:**

**REVISION DATE:**

**EFFECTIVE DATE: NOVEMBER 01, 2021**

**SUPERSEDES:**

**SECTION 1. PURPOSE**

The purpose of this policy is to provide the contractors who commit to performing winter maintenance for the Town of Candia with sufficient incentive to invest in their equipment and make their time and the equipment available to the town during the winter season. In recognition of both the investment in capital equipment made by each of our contractors and as an incentive to maintain that equipment in a serviceable condition, the Town is committed to paying each eligible contractor a minimum of 5 hours each designated week at the hourly rate established and approved each year by the Board of Selectmen upon recommendation by the Road Agent.

**SECTION 2. ELIGIBILITY**

The Road Agent will certify the availability of each winter contractor before November 1<sup>st</sup> of each year and will report to the Board of Selectmen and the Accounting and Finance Director those eligible for Stand By Compensation and the hourly rate they will be paid.

**SECTION 3. COMPENSATION**

Beginning the second pay period in November of each year and for the succeeding 20 weeks each eligible winter maintenance contractor will be paid for a minimum of 5 hours each week at the rate determined and certified by the Road Agent. The weekly 5 hour stand by compensation will be reduced by the corresponding number of hours, not to exceed 5, worked during that week.

**SECTION 5. APPLICABILITY**

This procedure applies only to the Highway Department of the Town of Candia.

Adopted by vote of the Board of Selectmen on this the \_\_\_\_ day of \_\_\_\_\_, 2021..

\_\_\_\_\_  
Brien Brock, Chairman

\_\_\_\_\_  
Patrick Moran, Vice Chairman

\_\_\_\_\_  
Russ Dann

\_\_\_\_\_  
Susan Price Young

\_\_\_\_\_  
Boyd Chivers

**Town of Candia  
Board of Selectmen  
Tel: 603-483-8101  
Fax: 603-483-0252**

# Memo

To: Board Members  
From: Boyd Chivers  
Date: October 10, 2021  
RE: 2022 Operating Budget Recommendations

---

The most recent budget approved by our board to include \$223,000 for an ambulance service represents, together with previously approved increases, a \$465,766 increase over the 2021 operating budget. To mitigate the impact of the ambulance service, I am recommending that \$223,000 be diverted from the remainder of the ARPA fund not previously dedicated to the fire department's \$131,843 allocation for communications equipment and the amount required for payment of premium pay to those employees and contractors previously deemed eligible. As is presently written and approved, the \$465,764 increase will result in a \$.91 increase in our tax rate. Funding the ambulance service with ARPA funds in 2022 will reduce the increase by 50%, still a \$.45 increase.

To address the \$242,766 increase over last year's budget, I am further recommending the board consider using funds available this year for items budgeted for next year and reducing the 2022 budget accordingly.

Examples:

• EMS and Fire Equipment	\$11,500
• Sand Stockpile	18,000
• New Cruiser	35,350
• Solid Waste Special Projects	6,000
• Smyth Building Main	11,460
Total	\$82,310

Board of Selectmen

October 10, 2021

Page Two

These are but a few examples but taken together they eliminate about 1/3<sup>rd</sup> of the increase over 2021. I recommend each department head be encouraged to find items in next year's budget that can be paid for this year and to eliminate those items from the 2022 budget.



Weekly Payroll and Accounts Payable Manifest Totals				
<u>Check Date</u>	<u>Payroll Manifest</u>	<u>Total Amount</u>	<u>Payroll Subtotal</u>	
10/07/21	1177-01	18,742.69	18,742.69	
10/14/21	1178-01	18,775.24	37,517.93	
<u>Check Date</u>	<u>Accts Pay Manifest</u>	<u>Total Amount</u>	<u>Accts Pay Subtotal</u>	
10/07/21	202140	711,840.41	711,840.41	<i>school 700,000.00</i>
10/14/21	202139	43,811.76	755,652.17	
Grand Total Payroll and Accts Pay			793,170.10	