

# Candia Board of Selectmen

## Agenda

February 14th, 2022 @ 7:00 pm

### Pledge of Allegiance

### Roll Call

**Approval of Minutes:** Public Minutes for January 24th, 2022

**Department Reports:** Highway; Police; Fire; Building; Solid Waste; Budget; Other

### New Business:

- Fire Department - Recommendation
- Bob Panit – Hazard Mitigation Grant

### Old Business:

- Recycle & Energy Committee - Recommendation
- Covid Updates

### Other Business:

**Board to authorize payment of payroll and accounts payable**

### Calendar:

- Town Offices closed on Presidents Day - Monday, February 21st, 2022
- Next Board of Selectman's Meeting on Monday, February 28th, 2022 @ 7:00pm
- Meet the Candidate's Night: Tuesday, March 1, 2022 at 6:30pm at the Masonic Lodge on South Road.

### Public Input

**This public body may enter into one or more nonpublic sessions as permitted under RSA 91-A:3, II(c).**

### Adjourn

### Join Zoom Meeting

<https://us02web.zoom.us/j/6034838101>

Meeting ID: 603 483 8101 Password: 8101

Dial In +1 646 558 8656 US

February 13, 2022

Town of Candia  
Road Agent's Report  
Month of January 2022

Summary of Work:

- 3 Spreader Runs
- 5 Plowable Storms
- 2 Ice Events
- Trucked winter sand to stockpile
- Patching as needed

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Jeff Wuebbolt  
Road Agent

No Crime Incident Event Breakdown

Event	Description	Total	%
911	911 Hang Up	0	00.0
AIM	Aided Motorist	0	00.0
AL	Alarm	0	00.0
BEA	Bureau Of Elderly & Adult Services Investigation	0	00.0
CC	Citizen's Complaint	0	00.0
CF	Dog License Civil Forfeiture	0	00.0
CIN	Child In Need Of Services	1	03.7
CIV	Civil Standby	0	00.0
COM	Community Outreach	0	00.0
CP	Community Policing	0	00.0
DCI	Dcyf Investigation	2	07.4
DEE	Put Down Injured Animal	0	00.0
DOG	Dog At Large / Loose Dog	0	00.0
FIN	Fingerprinting	0	00.0
FPR	Found Property	2	07.4
IA	Internal Affairs Investigation	0	00.0
IEA	Involuntary Emergency Hospitalization	0	00.0
JUV	Juvenile Complaint	0	00.0
KD	K-9 Deployment	0	00.0
LEB	Law Enforcement Background Investigation	0	00.0
MED	Medical Call	0	00.0
MVC	Motor Vehicle Complaint	0	00.0
NC	Noise Complaint	0	00.0
NDT	National Drug Take Back	0	00.0
NED	Neighbor Dispute	0	00.0
NO	Notification	0	00.0
NT	No Trespass Order	0	00.0
OD	Drug Overdose	0	00.0
OF	Fatal Overdose	0	00.0
OHR	Ohrv Complaint	0	00.0
PDB	Prescription Drug Box	0	00.0
PU	Police Pursuit Report	0	00.0
RAD	Radar Enforcement	0	00.0
RH	Road Hazard	0	00.0
RPO	Return Property To Owner	0	00.0
SC	Shooting Complaint	0	00.0
SCA	Scams/Phone&email	0	00.0
SEC	Security Check	0	00.0
SP	Serve Papers	6	22.2
SPA	Suspicious Activity	2	07.4
SPM	Suspicious Motor Vehicle	0	00.0
SPP	Suspicious Person	0	00.0
SSA	Safe Schools Act	0	00.0
SUI	Suicide	0	00.0
SK	Sex Offender Registration	2	07.4
TE	Traffic Enforcement	0	00.0
TH	Threats	1	03.7
TRU	Truancy	0	00.0
TWD	Tree / Wires Down	0	00.0
VIN	Vin Verification	0	00.0
WB	Well Being Check	1	03.7
WP	Weapons Incident	0	00.0
---	Not Specified	0	00.0
PIN	Police Information	2	07.4
SDT	Sudden Death	1	03.7
AO	Assist Other Agency	2	07.4
DIL	Disturbance	2	07.4

ASC	Assist Citizen	2	07.4
ACE	Animal Complaint	1	03.7
Grand Total: 27			

Offenses (State Law) By Month

	<u>JAN</u>	<u>TOTALS</u>
FSA - Sexual Contact - Victim	1	1
DV; Simple Assault; Physical C	1	1
Theft by Unauthd Taking \$0-\$10	1	1
Theft by Deception \$0-\$1000	1	1
Criminal Trespass	1	1
Conduct After; Property Damage	1	1
BENCH WARRANT-ELECTRONIC	1	1
Stalking; Domestic Violence; O	1	1
Harassment	1	1
Drive after Rev/Suspension	2	2
TOTALS	<u>11</u>	<u>11</u>

CANDIA POLICE DEPARTMENT  
ACTIVITY 12/24/2021 to 1/20/2022

During this period, the Candia Police Department issued 178 motor vehicle warnings and 9 summons'.

The following were arrested/summonsed:

12/20/21	Robert M. Drake, age 34, Manchester, NH	FTA-Warrant-Hillsborough County-Possession of Drugs
1/10/22	Destinee L. Welch, age 35, Raymond, NH	Candia warrant-Forgery Govt Instrument, Check, etc., Theft by Deception
1/13/22	Emily J. Love, age 22, Londonderry, NH	Warrant-Candia Dist.Ct.-FTA
1/15/22	Casey J. Piper, age 27, Candia, NH	DV; Simple Assault; Phys. Contact
1/16/22	Jeffrey Huntress, age 54, Litchfield, NH	Candia warrant-Conduct After an Accident
1/18/22	Dario Manon, age 25, Manchester, NH	Candia warrant-Stalking; Domestic Violence; Order
1/19/22	Michael Demicco, age 31, Candia, NH	EBW-Hooksett D.C., Disobeying a Police Officer, speed, Operating w/o a license
1/20/22	Philip G. McAdams, age 47, Deerfield, NH	Driving After Suspension
1/20/22	Casey Piper, age 27, Candia, NH	Stalking, Violation of Protective Order

CANDIA POLICE DEPARTMENT  
ACTIVITY 1/21/2022 to 2/10/2022

During this period, the Candia Police Department issued 119 motor vehicle warnings and 10 summons'.

The following were arrested/summonsed:

1/30/22	Thomas J. Matney, age 22, Candia, NH	Driving After Suspension
2/1/22	Jeremy C. Cruz, age 35, Manchester, NH	Candia warrant-Theft
2/7/22	Jacklyn R. Johnson, age 25, Rochester, NH	Candia warrant-Poss.of drug Paraphrnia

**Candia Volunteer  
Fire Department  
11 Deerfield Road  
Candia, NH 03034  
603-483-8588  
603-483-0252 fax**

**Memo**

Date: February 14, 2022  
To: Board of Selectmen  
Re: Monthly Report

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JANUARY 2022 HIGHLIGHTS

- 1. Regular Truck and Building Maintenance
- 2. SCBA Training
- 3. EMS Training



# Candia Fire Rescue

Candia, NH

This report was generated on 2/2/2022 2:17:22 PM



**Incident Type Count per Station for Date Range**

§     Date: 01/01/2022 | End Date: 01/31/2022

INCIDENT TYPE	# INCIDENTS
<b>Station: 1 - STATION 1</b>	
321 - EMS call, excluding vehicle accident with injury	27
322 - Motor vehicle accident with injuries	4
324 - Motor vehicle accident with no injuries.	6
412 - Gas leak (natural gas or LPG)	1
424 - Carbon monoxide incident	1
445 - Arcing, shorted electrical equipment	2
500 - Service Call, other	1
511 - Lock-out	1
554 - Assist invalid	2
600 - Good intent call, other	1
611 - Dispatched & cancelled en route	2
631 - Authorized controlled burning	2
700 - False alarm or false call, other	1
730 - System malfunction, other	2
733 - Smoke detector activation due to malfunction	1
734 - Heat detector activation due to malfunction	1
735 - Alarm system sounded due to malfunction	1
743 - Smoke detector activation, no fire - unintentional	1
745 - Alarm system activation, no fire - unintentional	2

**# Incidents for 1 - Station 1: 59**

Only REVIEWED incidents included.



# Candia Fire Rescue

Candia, NH

This report was generated on 2/2/2022 2:17:04 PM



## Incident Statistics

(s): All Zones | Start Date: 01/01/2022 | End Date: 01/31/2022

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		37	
FIRE		22	
TOTAL		59	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
TOTAL			
PRE-INCIDENT VALUE		LOSSES	
\$0.00		\$0.00	
CO CHECKS			
424 - Carbon monoxide incident		1	
TOTAL		1	
MUTUAL AID			
Aid Type		Total	
Aid Given		5	
Aid Received		24	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
12		20.34	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 1	0:12:58	0:13:21	
AVERAGE FOR ALL CALLS		0:12:17	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 1	0:05:24	0:06:28	
AVERAGE FOR ALL CALLS		0:04:47	
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Candia Fire Rescue		19:29	

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.

**January 2022**

**INSPECTION BREAKDOWN including CO's**

**Commercial, Mixed, L1, L2**

Building (BP)	2
Electrical (EL)	4
Place of Assembly (POA)	2
Sign (SI)	1

**Residential**

Building (BP)	24
Chimney (CH)	1
Driveway (DW)	1
Electrical (EL)	17
Gas Burner/Fireplace (GB/FP)	6
Gas Piping/Tanks (GP/GT/TP)	18
Mechanical (ME)	2
Oil Burner (OB)	3
Plumbing (PL)	4
Septic (SE)	1
Use Permit (USE)	1
CO's = Closed Permits	47

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<b>Total Inspections:</b>	<b>134</b>
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**PERMIT BREAKDOWN**

Building (BP)	5
Driveway (DW)	1
Electrical (EL)	10
Gas Burner/Fireplace (GB/FP)	2
Gas Piping/Tanks (GP/GT/TP)	11
Pellet Stove (PS)	1
Place of Assembly (POA)	3
Plumbing (PL)	2
Pool (PO)	2
Septic (SE)	1
Solar Panels (SO)	1
Use Permit (USE)	7

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<b>Total Permits:</b>	<b>46</b>
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**January, 2022**  
**Building Activity Report Summary**

	<u>January, 2021</u>	<u>January, 2022</u>
Permits Issued	42	46
Renewed Permits	4	2
CO's/CC's = Closed Permits	36	47
Inspections Performed (insp + co's)	105	134
New Residential Home Permits	4	0
New Code Enforcement Cases	0	0
Open Code Enforcement Cases	5	5
Closed Code Enforcement Cases	0	0

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Revenue Jan, 2021  
\$8,044.84 + \$171.84 = \$8,216.68

Revenue YTD, 2021  
\$8,216.68

Revenue Jan, 2022  
\$2,400.00 + \$315.50 = \$2,715.50

Revenue YTD, 2022  
\$0 + \$2,715.50 = \$2,715.50

Submitted by:           *JK* *MM*          

Date: 2/14/2022

## **January 2022**

### Candia Recycling Center Monthly Report

	<b><u>January 2021</u></b>	<b><u>January 2022</u></b>
M.S.W. (Trash)	47.80 tons	59.72 tons
C&D Debris	24.08 tons	16.12 tons
Total waste	71.88 tons	75.84 tons

### **Recyclables**

	<b><u>January 2021</u></b>	<b><u>January 2022</u></b>
Mix Paper	6 bales = 4.53 ton	9 bales = 6.84 tons
Cardboard	10 bales = 7.27 ton	9 bales = 6.39 tons
#1 - #7 plastics	4 bales = 2.30 ton	2 bales = 1.17 tons
Alum. Cans	1 bale = .67-ton	1 bale = .67 tons
#2 natural plastic	1 bale =.32-ton	1 bale = .33 tons
Total bales	24 bales = 16.58 ton	24 bales = 16.69 tons
Glass -	1 load – 10.20 ton	0
Electronics -	0	0
Total weight	<b>26.78 tons</b>	<b>16.69 tons</b>

**Revenue**

January 2021

**\$3181.72**

January 2022

**\$2333.04**

On 1/18 there was one load of scrap metal that was marketed, 7.78 tons generated \$903.04 in revenue.

On 1 /27 there was one load mixed paper marketed, approx. 22 tons generated approx. \$1430 in revenue. We have not received the check yet.



## *Candia Volunteer Fire Department*

11 Deerfield Road  
Candia, New Hampshire 03034  
(603) 483-2202 (603) 483-2311 (fax)  
[www.CandiaVFD.org](http://www.CandiaVFD.org)



February 2, 2022

Mr. Brien Brock  
Chairman, Board of Selectmen  
Town of Candia  
74 High Street Candia, NH 03034

### **Re: Recommendation for Appointment to the Candia Volunteer Fire Department**

Dear Chairman,

It is my pleasure as Chief of the Town of Candia Volunteer Fire Department to provide you with the name of an individual who I recommend for appointment to the Department. This individual has demonstrated a strong commitment to providing professional level emergency services to the Town of Candia and I offer this recommendation without reservation.

The person recommended has submitted background information attesting to their individual skill level and have agreed to attain and maintain at least a minimum level of professional certification consistent with the needs of the Department. This applicant has also provided information as to their character. Paperwork has been submitted to the State and is pending for motor vehicle reports, insurance coverage through NHSFA and a criminal background investigation conducted by the Candia Police Department and the State Police.

I would request this appointment be made effective February 14, 2022.

***Edmund Burke***  
***1540 Main Street***  
***Dublin, NH 03444***

Again, I am pleased to recommend this individual for appointment. If you have any questions, please feel free to contact me at 603-703-7155 (cell).

Sincerely,

A handwritten signature in black ink that reads "Dean M. Young".

Dean Young, Chief  
cc: Personnel file



## *Candia Volunteer Fire Department*

11 Deerfield Road  
Candia, New Hampshire 03034  
(603) 483-2202 (603) 483-2311 (fax)  
[www.CandiaVFD.org](http://www.CandiaVFD.org)



February 11, 2022

Mr. Brien Brock  
Chairman, Board of Selectmen  
Town of Candia  
74 High Street Candia, NH 03034

### **Re: Recommendation for Appointment to the Candia Volunteer Fire Department**

Dear Chairman,

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I would request this appointment be made effective February 14, 2022.

***Stacy Peterson***  
***195 McGregor St., Apt. 235***  
***Manchester, NH 03102***

Again, I am pleased to recommend this individual for appointment. If you have any questions, please feel free to contact me at 603-703-7155 (cell).

Sincerely,

A handwritten signature in black ink that reads "Dean M. Young".

Dean Young, Chief  
cc: Personnel file



Candia Recycling & Energy Committee  
Public Meeting Minutes  
January 27, 2022

Attendance:

Committee members: Clay Caddy, Gail Thomas, Dick Snow, Al Couch.

Janet Lewis also attended as she is interested in joining the committee.

Dick Snow set up the meeting to be available on Zoom.

There was an overview of the town's recycling programs, and how they compare with other towns. The Candia Recycling Center does well on recycling returns as we use the source separation method vs. the single stream that many other towns and cities use. Having the items properly separated and baled saves on storage and shipping costs, and gives the town a much bigger return than other methods. The so-called "contamination rate" of our recyclables is much better than other town programs due to the way our materials are being collected. Also, the Recycling Center crew does a great job of educating residents and helping remove items to keep the contamination rate low. As FYI to everyone- it was explained that each category of recycling has specs for proper/improper items, and items not on the list are considered contamination. The target rate for the Recycling Center is 4% or less. Other towns see contamination rates at 20% or even much higher. A low contamination rate helps in getting the best return on our recyclables.

Al reviewed the LED proposal that was given to us from Affinity LED. They recently converted the town's streetlights and when that project was complete, they did an additional assessment of the town office building and the lights in the surrounding area. Russ could not make tonight's meeting, but when he is available, we will ask him to have the additional proposal discussed at a future Board meeting.

The Community Power program was also reviewed. This program was presented to the committee by Standard Power, the town's power broker. The program requires a separate committee to be formed to oversee the program and to communicate with the community. It was suggested we wait until the next meeting so we can discuss this with Russ, as there may be aspects that need to be brought to the Board.

Recycling Center site projects were discussed. The brush bunker and the compost bunker will need to be rebuilt, as the large blocks that form the retaining walls are deteriorating. Also the ground in each bunker has been dug out from years of scooping the bunkers to clean them out. The bunkers will be moved back a little to provide more room for traffic, and we will look at other ideas at the back of the site to use for storage of baled materials or equipment.

Janet Lewis was asked if she is interested in joining the committee. Janet stated that she is very interested, and likes what is being done at the Recycling Center. All committee members agreed that Janet should be welcomed as a member of the committee.

Janet was asked about her feedback or ideas for improving what the Recycling Center is doing. The only criticism was that the metal pile tends to flow out near the traffic area. It was suggested that in the spring, we could look at ideas to enlarge the metal pile area, and have it pushed back more.

The next meeting will be Thursday, February 24, at 6:30 pm.

Respectfully Submitted, Al Couch, Recycling & Energy Committee member

### Guidance for Meeting Minutes

***Please use language similar to this when documenting meeting minutes accepting the grant***

*"The Select Board, in a majority vote, accepted the terms of the Building Resilient Infrastructure and Communities (BRIC) as presented in the amount of \$7,500.00 to update the community's Local Hazard Mitigation Plan. Furthermore, the Board acknowledges that the total cost of this project will be \$10,000.00, in which the town will be responsible for a 25% match (\$2,500.00)."*

PLEASE NOTE- If one individual signs the grant agreement, please include this statement in the meeting minutes: *"(name and/or title/position) is authorized to sign all documents related to the grant"*. Refer to the Certificate of Authority for additional guidance.

Weekly Payroll and Accounts Payable Manifest Totals				
Check	Payroll	Total	Payroll	
<u>Date</u>	<u>Manifest</u>	<u>Amount</u>	<u>Subtotal</u>	
02/03/22	1195-01	23,177.00	23,177.00	
02/10/22	1196-01	21,888.09	45,065.09	
02/17/22	1197-01	21,672.32	66,737.41	
Check	Accts Pay	Total	Accts Pay	
<u>Date</u>	<u>Manifest</u>	<u>Amount</u>	<u>Subtotal</u>	
02/03/22	202205	56,263.03	56,263.03	
02/10/22	202206	656,734.91	712,997.94	<i>school 600,000.00</i>
02/17/22	202207	61,822.45	774,820.39	
Grand Total Payroll and Accts Pay			841,557.80	