

APPROVED
Candia's Virtual Selectmen's Public Session Minutes
April 11th, 2022, 7:00 pm

Note: Individual roll call has been taken after each motion.

7:10 pm Chair Brock opened the Public Session Meeting followed by the Pledge of Allegiance.

Attendance: Chair Brien Brock, Selectmen Patrick Moran, Selectman Russ Dann, Selectman Boyd Chivers, Selectman Sue Young and Town Administrator Andria Hansen.

Approval of Minutes: Public Session Minutes for March 28th, 2022.

MOTION: Selectman Dann made a motion to accept the March 28th, 2022, Public Session minutes as amended. Seconded for discussion by Selectman Young. Discussion Opened, Selectman Young corrected line 23 to, limits it to a single dwelling. Line 147 to replace, "Many people said they disagree" to "Two male Selectmen disagreed". There was a conversation on whether or not to add the zoom chat comments to the minutes. No decision was made to include chat comments into the minutes. The subject was brought up if the minutes should be brief or more detailed. No decision was made. Discussion ended.

MOTION: Selectman Chivers made a motion to accept the March 28th, 2022, Public Session minutes as presented. Discussion Opened, Selectman Chivers stated the changes on line 23 to Selectman Young suggested. Selectman Young disagreed and wanted to strike out line 147 and to make it accurate and read "Two male Selectmen disagreed". Selectman Chivers moved to include line 147 with the amendment to the minutes. Discussion ended. **Seconded by Selectman Moran. All in favor. Motion carried by a vote of 5-0-0.**

Department Reports: Highway; Police; Fire; Building; Solid Waste; Budget; Other.

Highway: Road Agent Jeff Wuebbolt read the attached report and gave an update. Chair Brock reminded the Road Agent to repair the two radiuses at the Town Hall parking lot and the shoulders on Chester Turnpike.

Police: Chief Mike McGillen read the attached report and gave an update. Drug Take Back will be held on April 30th from 10am-2pm at Candia's Fire Station. The new police cruiser might be in later this week, it will need to have equipment installed and it could possibly be ready to operate in a few weeks.

Fire: Selectman Chivers read the attached reports. Fire Chief Young gave an update about the quick response time with Candia's ambulance and the hiring of additional staffing, and that it is all working out well. He will be adding the number of response calls to his reports. He mentioned that they are working on selling one of their Fire Engine Trucks through a Broker.

Building Department: Building Inspector Gagne read the attached report and gave an update on some of the properties that have code violations. He updated the Board on the computer software company Muni-Smart that they are currently using for their data on inspections and permits and that it was not updated in January, as they were expecting to be using MRI (Municipal Resources

Inc.) by now. The Town Administrator Hansen and the Land Use Office will be having a conversation with MRI, as they are not providing the service that was offered. Building Inspector Gagne confirmed he will provide an updated violation list of code enforcements monthly to keep the Board informed. Brenda Coughlin (resident) asked for the status of the code violations on Langford Road, and she was updated.

Solid Waste: Selectman Dann read the attached report and gave an update.

Budget: The next Budget Committee Meeting is scheduled for Wednesday, April 13th at 7:00pm.

NEW BUSINESS

Town of Chester – 300th Year Anniversary: The Town of Chester has invited the Town of Candia to attend their celebration in honor of the Tricentennial of the Town's incorporation in 1722. The event will be held at Stevens Memorial Hall on 1 Chester St., at the intersection of State Routes 102 and 121 on May 7th, 2022 at 10:00am. See attached. Selectman Dann and Selectman Moran agreed to represent Candia for the celebration.

Bob Panit – LEOP (Local Emergency Operating Plan) Grant: Emergency Management Director Bob Panit presented the Board with a Grant Agreement of \$4,000 to sign and will submit a copy to the State. See attached.

MOTION: Selectman Young made a motion to enter it into the minutes. Selectman Moran said, the Selectboard and a majority vote will accept the terms of the Emergency Management Performance Grant as presented in the amount of \$4,000 to update the communities LEOP. Furthermore, the Board acknowledges the total cost of this project will be \$8,000 in which the Town will be responsible for a 50% match of \$4,000. Seconded by Selectman Dann. All in favor. Motion carried by a vote of 5-0-0.

OLD BUSINESS

Eagle Scout Project: Eagle Scout Candidate Nathan Hall from Candia Troup #120 gave an update regarding his bike repair project. He asked the board if they would confirm to be the beneficiary of his project that would be located on private property near the rail trail, and they agree to work with him to have an easement completed.

MOTION: Selectman Chivers made a motion that with the towns support, the Board will accept the easement when it has been drafted and recorded. Seconded by Selectman Young. All in favor. Motion carried by a vote of 5-0-0.

Al Couch – LED Conversion: Recycle & Energy Member Al Couch presented additional information on the LED conversion for the Town Office building and the outside surrounding area. They received a proposal from Affinity to convert the lights to LED which would give the town large savings. They have funding options from Eversource or Municipal Leasing Consultants which may be chosen by the Board when they decide to. See attached.

OTHER BUSINESS

Selectmen's Minutes. It was noted that Zoom was not working properly during the meeting and. Selectman Moran stated he will look into it.

Budget Committee Liaison. Selectman Young stated she would like it clarified, that when she was liaison to the Budget Committee, she always gave the selectmen's budget as they voted to the Budget Committee.

Payments of payroll and payables. Selectman Chivers confirmed the grand total for payroll and payables for the week ending 3/31/22 and 4/07/2022 Totaled \$585,458.35.

Calendar:

- The next Board of Selectmen's meeting is scheduled on Monday, April 25th @ 7:00 pm.

Public Input: Kevin Coughlin (resident) had questions for the Board regarding the roles of the Selectmen and the hiring of the Town Administrator and their responsibilities.

Brenda Coughlin (resident) requested information to be added on the website regarding policies, procedures and a mission statement for the public.

Mr. Labbe (resident) asked how many people work under the Town Administrator, and received the information.

Dick Snow (resident) praised Town Administrator Hansen returning to work for the Town of Candia.

8:48pm Selectman Dann made a motion to suspend the Public Session and enter into a Non-Public Session under RSA 91A: 3 II (a).

9:27pm MOTION: Selectman Chivers made a motion to adjourn the Public Meeting. Seconded by Selectmen Dann. All in Favor. Motion carried by a vote of 5-0-0.

Respectfully submitted,
Linda Chandonnet, Recording Secretary