

APPROVED  
**Candia's Virtual Selectmen's Public Session Minutes  
April 25th, 2022 at 7:00 pm**

Note: Individual roll call has been taken after each motion.

**7:00 pm** Chair Brock opened the Public Session Meeting followed by the Pledge of Allegiance.

**Attendance:** Chair Brien Brock, Selectman Patrick Moran, Selectman Russ Dann, Selectman Boyd Chivers, Selectman Sue Young, Town Administrator Andria Hansen and Administrative Assistant Linda Chandonnet.

**Approval of Minutes: Public Session Minutes for April 11th, 2022.**

**MOTION: Selectman Dann made a motion to accept the April 11th, 2022, Public Session minutes. Seconded for discussion by Chair Brock.** Discussion Opened. Selectman Dann stated line 94 should read for weeks ending 3/31/22 and 4/07/22. **Selectman Dann made a motion to move as adjusted.** Selectman Young stated she had one more comment and that she really wanted it the minutes somewhere, this it is the last time she will bring it up, then she will take an add out in the paper, "that she has always given the selectmen's budget as they voted to the Budget Committee". Discussion ended. **All in favor. Motion carried by a vote of 5-0-0.**

**MOTION: Selectman Chivers made a motion to accept the April 11th, 2022, Non-Public Session minutes as presented. Seconded by Selectman Young. All in favor. Motion carried by a vote of 5-0-0.**

**MOTION: Selectman Chivers made a motion to seal the April 11th, 2022, Non-Public Session minutes. Seconded by Selectman Dann. All in favor. Motion carried by a vote of 5-0-0.**

**PUBLIC HEARING:**

**Accept Quarterly Grants & Donations:** Selectman Chivers read the attached Grants.

**MOTION: Selectman Chivers made a motion, "I move to reimburse the Fire Department's operating budget with Grant monies received from FM Global Foundation in the amount of \$3,000". Seconded by Selectman Moran. All in favor. Motion carried by a vote of 5-0-0.**

**MOTION: Selectman Chivers made a motion, "I move to reimburse the Fire Department's operating budget with Grant monies received from Samsung Galaxy Smartphone in the amount of \$23,667.92". Seconded by Selectman Moran. All in favor. Motion carried by a vote of 5-0-0.**

**MOTION: Selectman Chivers made a motion, "I move to accept the remainder of the Grants". Seconded by Chair Brock. All in favor. Motion carried by a vote of 5-0-0.**

Chair Brock read the attached Donations totaling \$6,529.00.

**MOTION: Selectman Chivers made a motion, "I move the Donations to be accepted and recognized as read". Seconded by Selectman Dann. All in favor. Motion carried by a vote of 5-0-0.**

### **NEW BUSINESS**

**Bob Stout - Cemetery Groundskeeper:**

**MOTION: Selectman Young made a motion to accept Bob Stout as Cemetery Groundskeeper at a rate of \$29.00 hour, and work under the direction of the Cemetery Trustees and Sexton, Martin McFarland. Seconded by Selectman Chivers. All in favor. Motion carried by a vote of 5-0-0.**

### **OLD BUSINESS**

**Consider Well Monitoring at Town Hall:** Chair Brock mentioned that he spoke with Scott Komisarek recently, that he will not be available for the next 3-5 weeks and it would be best if he was present to explain it. He asked the Board if they could table this discussion for now. No one opposed.

### **OTHER BUSINESS**

**Moore Park:** Selectman Young thanked all the people who helped work at Moore Park on Saturday, April 23<sup>rd</sup>. The volunteers were Brian Balukas, Travis Palmer, Dennis Blanchard, Russ Dann, Holly Rousseau and Ryan Young. They will be completing the work on April 30<sup>th</sup>.

**Liquor License:** Selectman Young noted that Candia's Farmers Market has a vendor interested in selling microbrewery and to give out samples. The required signature from the State Liquor Commissioner has been received. In the Park Ordinance on #2 it states, consumption and/or possession of alcoholic beverages is prohibited, except when a liquor permit is issued by the selectmen.

**Candia's Women's Club:** Selectman Young stated Candia's Women's Club will be having a fund raiser which will include Food Trucks and they may be serving liquor. They may need a roped off area for the individuals who are consuming alcoholic beverages. They will need to issue a permit and the State will need a form completed with the required signature from the State Liquor Commissioner. They will need to contact Primex to find out if insurance coverage is necessary.

**Route 43 Clean-up:** Selectman Dann thanked Candia's Women's Club on the great job for the Road Clean-up on Route 43.

**Blue Trash Bags:** Selectman Dann stated residents may pick up their blue trash bags for Town Clean-up at the Town Hall and Recycling Center.

**Questions for Select Board.** Selectman Chivers mentioned that in their last meeting the Select Board received questions from the public in which none of the members were prepared to answer. He encourages the public to raise their questions or concerns they have with the Board, however there may be times when research is needed on their part in order to provide an efficient and accurate answer. He suggested completing an Agenda Request form to be submitted to the

Selectmen's Office by the end of Thursday before a scheduled meeting. Town Administrator Andria Hansen confirmed the Town Officials job descriptions will be placed on the website.

**Calendar:**

- The next Board of Selectmen's meeting is scheduled on Monday, May 9<sup>th</sup> @ 7:00 pm.

**Public Input:** Brenda Coughlin (resident) Via Zoom stated that there is no clear direction or process available anywhere for the public to ask or submit questions to the Board, and that it should be public knowledge for guidance or how to have access to them.

Kevin Coughlin (resident) Via Zoom complimented Chair Brock and Selectman Chivers for attending the recent Planning Board Meeting held on April 20<sup>th</sup> at the CYAA, regarding Crowley Road and they did an excellent job in defending the town.

Glenn Carey (resident) stated he completed filling out an application for a variance and had some questions. He was directed to contact the Land Use Department.

**Safety Facility Committee:** Chair Brock gave an update that the SFC had a meeting two weeks ago and they agreed unanimously to move forward with the plans. At this point they will need to get a number from the architectural company of what it would cost to have plans drawn up for the Police Department & Fire Department with and EOC (training room) attached, and then they will be able to move forward from there. They will also need to find out how much money is left in the Capital Reserve Fund. He explained the process of how they will need to go before the Board first and then follow with a Public Hearing. There was a discussion on how much money has been spent so far and on taking out the balance needed from the Capital Reserve Fund.

**Payments of payroll and payables.** Selectman Chivers confirmed the grand total for payroll and payables for the weeks ending 4/14/2022 and 4/21/2022 was \$117,330.62.

**7:44pm MOTION: Selectman Chivers made a motion to adjourn the Public Meeting. Seconded by Selectman Young. All in Favor. Motion carried by a vote of 5-0-0.**

Respectfully submitted,  
Linda Chandonnet, Recording Secretary