

APPROVED
**Candia's Virtual Selectmen's Public Session Minutes
May 23rd, 2022, 7:00 pm**

Note: Individual roll call has been taken after each motion.

7:00 pm Chair Brock opened the Public Session Meeting followed by the Pledge of Allegiance.

Attendance: Chair Brien Brock, Selectmen Patrick Moran, Selectman Russ Dann, Selectman Boyd Chivers, Selectman Sue Young and Town Administrator Andria Hansen.

Approval of Minutes: Public Session Minutes for May 9th, 2022. None noted.

MOTION: Selectman Dann made a motion to accept the May 9th, 2022, Public Session minutes as presented. Seconded for discussion by Selectman Chivers. All in favor. Motion carried by a vote of 5-0-0.

Agricultural Commission (AG) – Accept Recommendation Appointment and Resignation: Chair Brock read a letter stating AG Member June Petrin has given her resignation. The AG Commission would like to recommend the appointment of resident Melissa Madden to fill in the position which would continue until 2025. She will also fill in June Petrin's role for Candia's Farmer's Market. In the last AG meeting the Commission voted unanimously to recommend Melissa Madden's appointment.

MOTION: Selectman Young made a motion to appoint Melissa Madden and the resignation of June Petrin to the AG Commission and the resignation of June Petrin. Seconded by Selectman Moran. All in favor. Motion carried by a vote of 5-0-0.

Scott Komisarek – Main Street: Scott Komisarek (resident) stated he came before the Board to give an overview. He has drilled a well on 23 Main Street property and will be running a 72-hour pump test in June. This is managed by the State and is available for any resident who would like to have their well monitored. Chair Brock stated he would like them to be placed on their list. Mr. Komisarek stated that the form has expired, however he will add the Boards request to his list.

Community Power Group: Kevin Coughlin (resident) stated he went before the Board in their last meeting to discuss forming the Community Power Group Committee. A number of people have agreed to serve on the committee, and now they will need to be appointed. The members will include Kevin Coughlin, Brenda Coughlin, Ryan Young, Bill Saffie, Beth Chalbeck and Dick Snow and they will begin to have monthly meetings after they have been sworn in.

MOTION: Selectman Chivers made a motion to appoint Kevin Coughlin, Brenda Coughlin, Ryan Young, Bill Saffie, Beth Chalbeck and Dick Snow to the Community Power Group. Seconded by Selectman Dann. All in favor. Motion carried by a vote 5-0-0.

Aquatic Restoration Mapper (ARM) Grant – Conservation Commission (CC): CC Member, Ryan Young explained that the CC is applying for Grant money out of the ARM Fund. There are some steps to the application, and they are at the pre-proposal point. One of the projects they identified is on New Boston Road (across from the old recycle center) that has two properties

under the supervision of the CC, and they are looking to put conservation easements on them. The two lots include Map 406 Lot 83 and Map 406 Lot 82 that are both Town owned properties. There are costs associated with getting the easements put into place, and instead of the money coming out of the CC or the Towns money, they are looking at having a portion or all of that covered by Grant money. It is one of two projects they are doing this round. They are putting in three proposals for two and are hoping to get at least one moved to the next step, in which is the actual proposal and is a little more in depth. As part of the checklist, the property owner needs to acknowledge that they do agree with the CC putting in the proposal for their property. They are Town owned properties therefore it will need to be acknowledged from the Selectmen, and that they are okay with the CC applying for an application on this project. Town Administrator Andria Hansen also typed a letter to include with the application.

MOTION: Selectman Chivers made a motion to authorize the Conservation Commission to pursue the Aquatic Resource Management litigation grant for Map 406 Lot 83 and Map 406 Lot 82. Seconded by Selectman Moran. All in favor. Motion carried by a vote of 5-0-0.

Yearly Reviews: Three Town Employee reviews will need signatures by the Selectmen as well as their approval in a public meeting.

Officer Michael Bevere has changed to Grade 6, Step 10, at \$26.76 hourly, effective February 2022.

MOTION: Selectman Young made a motion to approve Officer Michael Bevere to Grade 6, Step 10, effective February 10, 2022. Seconded by Selectman Chivers. All in favor. Motion carried by a vote of 5-0-0.

Animal Control Officer (ACO) Deb Martel has changed to Grade 3, Step 5, at \$17.43 hourly, effective April 28, 2022.

MOTION: Selectman Chivers made a motion to approve ACO Deb Martel to Grade 3, Step 5, effective April 28, 2022. Seconded by Selectman Young. All in favor. Motion carried by a vote of 5-0-0.

Deputy Town Clerk Ann Nerney has changed to Grade 4, Step 2, at \$18.88 hourly.

MOTION: Selectman Chivers made a motion to approve Deputy Town Clerk Ann Nerney to Grade 4, Step 2. Seconded by Selectman Young. All in favor. Motion carried by a vote of 5-0-0.

OLD BUSINESS

Review Policies: Town Administrator Hansen mentioned the Town Employees needs a Dress Code Policy in place that is specific to departments and noted she will table this discussion for now, and will be bringing it to the Board in the near future for their approval.

OTHER BUSINESS

Bills to be paid: The Board was presented with three bills to be paid for. One of them for Harrison Shrader Ent., LLC, that they are to be paid out of the Water Supply Capital Reserve Fund.

MOTION: Selectman Chivers made a motion to approve the invoice for Harrison Shrader Ent., LLC in the amount of \$2,375 and debit the Water Supply Capital Reserve Fund. Seconded by Selectman Dann. All in favor. Motion carried by a vote of 5-0-0.

The second one is for W.D. Perkins Fire Pump Specialists and to be paid out of the Water Supply Capital Reserve Fund.

MOTION: Selectman Chivers made a motion to approve the invoice for W.D. Perkins in the amount of \$619.46 and to debit the Water Supply Capital Reserve Fund. Seconded by Selectman Dann. All in favor. Motion carried by a vote of 5-0-0.

The third one is for Dean M. Young for the repair work he completed at the Town Hall building for \$2,205.36

MOTION: Selectman Moran made a motion to approve the invoice from Dean M. Young of \$2,205.36 for the building repairs, and to use funds from the Building Maintenance Reserve Fund. Seconded by Chair Brock. Discussion opened. Chair Brock asked Dean Young about the repair work completed. Mr. Young stated it was for 8-10 rotted windowsills at the Town Hall and explained that when the windows are left open and the storm windows or screens are not down, the rainwater will get into the inside sills causing damage. Discussion ended. **All in favor. Motion carried by a vote of 4-0-1. Selectman Young abstained.**

Calendar:

- Town Offices will be closed on Monday, May 30th in observance of Memorial Day
- Memorial Day Services will be held on Monday, May 30th @ 11:00am at the Statue on the hill (by the Fitts Museum)
- Next Board of Selectman's Meeting on Monday, June 13th, 2022 @ 7:00pm

Public Input: Selectman Chivers wanted to acknowledge Fire Chief Young and his department for cleaning the Fire Station building and also thanked them for their community services.

Selectman Dann mentioned that he would like some signs made up for the Memorial Day Services that will be held in Candia at the Statue on the Hill, Monday, May 30th at 11:00am. He is looking to post them at locations in town to keep the community updated.

Dick Snow (resident) asked if there was a Safety Facility Committee meeting on May 24th. Chair Brock said there is one at 5:00 pm and that there is not an agenda, and anyone may attend.

Chair Brock mentioned that resident Jake Labbe has done all the work and paid for all the materials involved for installing the electrical lighting on the flag at Foss Memorial Park. The Town was not charged for any amount, and that he would like to thank him. Selectman Young added that she would like to thank Dick Weeks for all his work at the Memorial by the Library.

Payments of payroll and payables. Selectman Chivers confirmed the grand total for payroll and payables for the weeks ending 5/12/22 and 5/19/2022 Totaled \$151,646.57.

7:31pm MOTION: Selectman Chivers made a motion to into a Non-Public Meeting. RSA 91-A:3, II(a) & RSA 91-A:3, II(c) Seconded by Selectmen Dann. All in Favor. Motion carried by a vote of 5-0-0.

Respectfully submitted, Linda Chandonnet