

# **Candia Board of Selectmen**

## **Agenda**

May 23<sup>rd</sup>, 2022 @ 7:00 pm

### **Pledge of Allegiance**

### **Roll Call**

### **Approval of Minutes:** Public Minutes for May 9th, 2022

### **New Business:**

- Agricultural Commission – Accept Resignation for Appointment
- Agricultural Commission – Accept Recommendation for Appointment
- Scott Komisarek – Main Street
- Community Power Group – Members
- ARM Grant – Conservation Commission
- Yearly Reviews

### **Old Business:**

- Review Policies

### **Other Business:**

### **Calendar:**

- Town Offices will be closed on Monday, May 30<sup>th</sup> in observance of Memorial Day
- Memorial Day Services will be held on Monday, May 30<sup>th</sup> @ 11:00am at the Statue on the hill (by the Fitts Museum)
- Next Board of Selectman's Meeting on Monday, June 13th, 2022 @ 7:00pm

### **Public Input:**

This public body may enter into one or more nonpublic sessions as permitted under RSA 91-A:3, II(a) & RSA 91-A:3, II(c)

### **Adjourn:**

### **Join Zoom Meeting**

<https://us02web.zoom.us/j/6034838101>

Meeting ID: 603 483 8101 Password: 8101

Dial In +1 646 558 8656 US

UNAPPROVED  
Candia's Virtual Selectmen's Public Session Minutes  
May 9th, 2022, 7:00 pm

Note: Individual roll call has been taken after each motion.

**7:00 pm** Chair Brock opened the Public Session Meeting followed by the Pledge of Allegiance.

**Attendance:** Chair Brien Brock, Selectmen Patrick Moran, Selectman Russ Dann, Selectman Boyd Chivers, Selectman Sue Young and Town Administrator Andria Hansen.

**Approval of Minutes: Public Session Minutes for April 25th, 2022.** None noted.

**MOTION: Selectman Chivers made a motion to accept the April 25th, 2022, Public Session minutes as presented. Seconded for discussion by Selectman Dann.** Discussion Opened, Selectman Dann asked the Board if they were going to talk about the liquor license and he was told that they can talk about it later in the meeting. Discussion ended. **All in favor. Motion carried by a vote of 5-0-0.**

**Department Reports: Highway; Police; Fire; Building; Solid Waste; Budget; Other.**

**Highway:** Road Agent Jeff Wuebbolt read the attached report and gave an update. He was told to let the Board know if the fuel costs are affecting his department in advance. Road Agent Wuebbolt explained that the Severino's went to the Brown Road Pit and excavated the sand for the town's road construction. He stated this project has been completed and now there is over 6,000 yards of sand for them to be able to use for road future construction work. The Road Agent confirmed that he will be paving Holbrook cemetery this month. He was asked to rake or add gravel to both roads on Donovan Road and Route 27. He stated that if he has money left over at the end of the year, that he would like to pave an apron to Donovan Road. He agreed to shim it in the meantime. The inside radius of the road to the Recycle Center also needs shimming. The Foss Park flagpole area needs loam and grass seed.

**Police:** Chief Mike McGillen read the attached report and gave an update. He suggested installing a camera by the swap shop for footage on future damage that occurs by vandalism. The new police cruiser has arrived, and their equipment is being installed. There was a discussion on what they will do with the 2017 police cruiser and the Building Inspectors cruiser. Chair Brock said that he is in favor of giving the Building Inspector the 2017 police cruiser and to get rid of the Building Inspectors current cruiser. Chief McGillen will look into what the Building Inspectors car is worth in order to sell it. There was a medical emergency at the Town Hall building today and Police Chief McGillen commended Candia's Ambulance on arriving so rapidly. The Town Employees did the right thing, no one panicked, and it was a good working team.

**Fire:** Selectman Chivers read the attached reports and gave an update.

**Building Department:** Selectman Moran read the attached report and gave an update.



Candia Selectmen's Public Session Minutes of 05/09/2022

**Solid Waste:** Selectman Dann read the attached report and gave an update. The hot water heater burst at the Recycle Center and water leaked causing damage. Primex has been notified concerning insurance coverage and the company performed an inspection of the damage and will be reporting back with their assessment.

**Budget:** The next Budget Committee Meeting is scheduled for Wednesday, May 11th at 7:00pm. Selectman Dann explained the Budget Committee had three requests to report on at their last meeting. 1. Incumbered funds from Highway Department 2. Money for mulch at Moore Park 3. Other projects.

**NEW BUSINESS**

**Candia's Community Women's Club – Food Pantry:** Gale Stanley and Lisa Cote from Candia's Community Women's Club came before the board asking to release all funds associated with the Candia Food Pantry and that they will manage it going forward. See attached.

**MOTION:** Selectman Chivers made a motion to approve the release of all funds currently held by the Town of Candia for the benefit of the Candia's Community Women's Club to the Candia's Women's Club and to make checks payable to Candia's Community Women's Club. Seconded by Selectman Moran. Discussion Opened. Selectman Dann mentioned the donations that have been received in the past were always recognized. Lisa Cote confirmed that donations will continue to be acknowledged and recognized and she will forward that information to the Town Office. All checks may continue to be written to Candia's Food Pantry.

Candia's Community Women's Club was acknowledged for the outside clean-up work done on Route 43. Lisa Cote added that they now have a Backpack program to help support the Town with. **All in favor. Motion carried by a vote of 5-0-0.**

**Consider a Community Power Group:** Kevin Coughlin (resident) stated the Recycle & Energy Committee had someone interested in a community power program. He has met with them about forming a committee. They met on May 28<sup>th</sup> with Ryan Paulson from Standard Power who is the Power Broker and the enabler of this project. They were informed they would need members and to monthly meetings for eight months. Standard Power would be performing the promotional activities and Candia's Facebook would be ideal to spread the message out of what it entails. The goal is to offer power to Candia's residents via a different provider than Eversource and at a better pricing. Standard Power is trying to aggregate more people to receive better buying power leverage in pricing to discounted energy. He explained some of the options available. He asked the Board if the Committee may be formed, and they are planning to attend the next Board meeting and will invite the volunteers.

**MOTION:** Selectman Young made a motion to approve the forming of a Community Power Group. Seconded by Selectman Dann. **All in favor. Motion carried by a vote of 5-0-0.**

**Barn Evaluations:** Selectman Chivers explained that the Town of Candia has a program offering residents who own barns and historic outbuildings, a tax abatement on the value of their property, provided that they meet certain conditions. Every year the Town is authorized to monitor the easements to see that the conditions are being met. In the past the Heritage Commission used to assume that responsibility and they would go around every year looking at

Candia Selectmen's Public Session Minutes of 05/09/2022

these barns to ensure they met the conditions of the easement. However, they have not done this in a few years, therefore the Agricultural Commission has offered to do it. Member Ron Howe has asked to have this item on the agenda and for the Board to approve their appointment as the monitoring agent for the Barn Preservation Easements.

**MOTION: Selectman Chivers made a motion to authorize the Agricultural Commission to accept responsibility for monitoring the Barn Easements in Candia. Seconded by Selectman Dann** Discussion opened. Chair Brock said that he had asked Town Administrator Hansen to contact Diane Philbrick of the Heritage Commission, because she is the chairperson, however she did not respond back. Selectman Chivers stated they had asked to have that responsibility. Selectman Young said, the Heritage may not if they are not meeting. Chair Brock said that the Heritage Commission has not met in over a year. Selectman Dann said as long as the Agricultural Commission wanted to take it over. Discussion ended. **All in favor. Motion carried by a vote of 5-0-0.**

**OLD BUSINESS**

**Moore Park:** Selectman Young stated Moore Park has a few events coming up. She believes they are all set with the Farmers Market and wants to make it is clear that if they are to serve any type of liquor, that they have a state liquor license and that the Board approves it. The Food Truck is the same situation, that they need a state liquor license and inspection, and they are required to have their own liability insurance. The policy pertaining to parks states that liquor is not allowed. However, she believes it should be reviewed case by case, and they can make an exception when it is needed. Then she may bring it to the Board for an approval and a motion.

**MOTION: Selectman Young made a motion to approve the Candia's Community Women's Club Food Truck Fundraiser. Seconded by Selectman Moran. All in favor. Motion carried by a vote of 5-0-0.**

**OTHER BUSINESS**

**CYAA Meet & Greet:** Selectman Dann stated that there may be another Meet & Greet Event at the CYAA in October, and stated children should be welcomed to attend with their parents.

**Calendar:**

- The next Board of Selectmen's meeting is scheduled on Monday, May 23rd @ 7:00 pm.

**Payments of payroll and payables.** Selectman Chivers confirmed the grand total for payroll and payables for the weeks ending 4/28/22 and 5/05/2022 Totaled \$659,008.20, of which the school received \$500,000.

**Public Input:** None noted.

**7:47pm MOTION: Selectman Chivers made a motion to adjourn the Public Meeting. Seconded by Selectmen Dann. All in Favor. Motion carried by a vote of 5-0-0.**

Respectfully submitted,  
Linda Chandonnet, Recording Secretary



## Linda Chandonnet

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**From:** M Cobb <docmcobb@gmail.com>  
**Sent:** Tuesday, May 17, 2022 8:40 AM  
**To:** Linda Chandonnet  
**Subject:** Fwd: Letter to selectman

----- Forwarded message -----

From: **M Cobb** <[docmcobb@gmail.com](mailto:docmcobb@gmail.com)>  
Date: Mon, May 9, 2022 at 9:34 AM  
Subject: Re: Letter to selectman  
To: Melissa Madden <[fourmaddens@comcast.net](mailto:fourmaddens@comcast.net)>

Thanks Melissa I will get that out along with my letter. I look forward to working with you.  
Matt

On Fri, May 6, 2022 at 5:32 PM Melissa Madden <[fourmaddens@comcast.net](mailto:fourmaddens@comcast.net)> wrote:

Matt

Here is my letter to the Selectman. If anything needs to be changed or added just let me know.

Have a great weekend.

Melissa

Candia Board of Selectman

I am writing to express my interest in the open Agricultural Commission position being vacated by June Petrin. I have been working with June and Patti on the Farmer's market since January and would be interested in continuing as a board member. I believe my organizational skills would be an asset to the Commission. I have lived in Candia on our farm for 29 years. My husband and I are supportive of maintaining the rural character and continuing agricultural efforts here in town.

Thank you and best regards, Melissa Madden

LOOK  
PLEASE READ

*B&B*  
*RD*  
*Tom*  
*huff*

Scott Komisarek  
23 Main Street LLC  
14 Main Street  
Candia, N. H. 03034



April 7, 2022

Dear Property Owner:

The purpose of this letter is to ask if you would be interested in having water levels in your well monitored during an upcoming pumping test of a new well on a Candia property near yours. The new well is on Lot 409-91, which is the open field with an unoccupied farmhouse on the west side of Main Street across from "The Farmer's Wife" farm stand. The new well will be used to provide water for a planned elderly housing development.

Permitting for the water supply for these facilities will be according to the rules governing Small Community Water Systems, and these rules are administered by the New Hampshire Department of Environmental Services (NHDES). NHDES regulations require that the new well be tested by being pumped continuously at a constant rate for a total of three days. During that time, water levels will be measured periodically in the well being tested, and also in selected offsite wells within 1,000 feet of the tested well. A primary purpose of the monitoring is to determine the degree of impact (if any) that pumping of the new well might have on neighboring wells.

HydroSource Associates of Meredith will be responsible for coordinating and observing the pumping test, and for measuring water levels in the neighboring wells that are chosen for monitoring. Smith Pump of Hooksett will be responsible for any work needed to prepare wells like yours for monitoring.

HydroSource's review indicates that you have a well that is within 1,000 feet of the tested well, and therefore eligible for monitoring. If you are interested in having your well monitored, and if your well is chosen for monitoring, here is what the monitoring process would involve. Several days before the start of the pumping test, an employee of Smith Pump will visit your property. The employee will check out your well to assess whether monitoring appears feasible, and if it is a plastic monitoring tube may be installed in the well. After that, an employee of HydroSource Associates would visit to install an automatic water level measurement device (a pressure transducer) inside the tube. The device is suspended at the end of a cable at a depth somewhat below the deepest expected water level. The device is programmed to measure the height of the water level at regular intervals, and it will allow us to track changes in water level in your well over the course of the testing period. The monitoring tube prevents the transducer cable from getting tangled in the wire that brings power to your submersible pump.

One or two days after the test ends, HydroSource will remove the measurement device and Smith Pump will remove the monitoring tube. Smith Pump will also collect a water sample from your well before the tube is installed and again after the tube is removed at the end of the test. The samples will analyzed for bacterial contamination. After the test results come back, Smith Pump

will disinfect the well if the analysis shows that disinfection is needed. You should be aware that the process of installing and then removing the sampling tube could disturb loose sediments that may have accumulated in your well in the years since your pump was installed, which could produce temporary cloudiness in your water.

In some wells, it may be feasible to measure water levels using an alternative method that does not require installation of a monitoring tube. This would involve installing a sonic sounding device at the top of the casing. If this device is used, it will not be necessary to test for bacterial contamination. Smith Pump and HydroSource will determine which wells may be eligible for this measurement method.

After the data generated by the pumping test has been analyzed, HydroSource will incorporate it into a report that will be submitted to NHDES. The agency will then make a decision on granting a permit to allow the proposed well's use to serve a public water system. That decision will also take into account the potential for impacts on neighboring water users like you.

The pumping test has not yet been scheduled, but it is expected to take place in the next two months.

Please fill out the attached consent form, which includes a questionnaire on well construction details, and return it to us in the enclosed postpaid envelope. Please sign and return the form even if you decide you don't want your well to be monitored. If you have any questions about the monitoring, please contact Fred Bickford at HydroSource. HydroSource will contact you if your well is chosen for monitoring.

Sincerely,

A handwritten signature in black ink that reads "Scott Komisarek". The signature is written in a cursive, slightly slanted style.

Scott Komisarek  
23 Main Street LLC



WELL MONITORING CONSENT FORM

Please provide a few details on the construction of your well, to the extent that you have information. If you don't know the answer to a question (and keep in mind that many people have little information on their wells), please write "don't know."

Date well was drilled: \_\_\_\_\_  
Well type (bedrock, dug, or other): \_\_\_\_\_  
Total depth (ft): \_\_\_\_\_  
Yield (gallons per minute): \_\_\_\_\_  
Depth to bedrock (ft) \_\_\_\_\_  
Casing length (ft): \_\_\_\_\_

Have you ever had problems with your well being unable to provide enough water?

\_\_\_\_\_  
\_\_\_\_\_

Are you aware of any water quality problems, or problems of sediment in the water?

\_\_\_\_\_  
\_\_\_\_\_

Would you like to have your well monitored during the upcoming test of the new well for the elderly housing development (yes/no)? \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed name

Phone number: \_\_\_\_\_

Email: \_\_\_\_\_

If you have questions, contact Fred Bickford at Hydrosorce Associates:

fbickford@teamhydrosorce.com  
603-279-0301

mail to: HydroSource Associates  
120 Daniel Webster Highway  
Meredith, NH 03253



Other business



Harrison Shrader Enterprises, LLC  
475 Pleasant St  
Suite 14  
Lewiston, Maine 04240  
Phone # 207-241-0325 Fax # 207-553-2288

Invoice

Date	Invoice #
5/5/2022	F-246846

Bill To
Candia Fire Department 74 High Street Candia, NH 03034 ATTN: Lt Isaiah Soucy

copy

S.O. No.	P.O. No.	Terms	Due Date	Rep	Project	Other
10070			5/5/2022			
Qty	MPN	Description	Rate	U/M	Amount	
4	12517050ATB	50ft Lengths 1.75" KrakenExo DJ Hose Permatek Color Coated Blue w/1.5" NPSH Couplings	229.00	ea	916.00T	
6	12517050ATY	50ft Lengths 1.75" KrakenExo DJ Hose Permatek Color Coated Yellow w/ 1.5" NPSH Couplings	229.00	ea	1,374.00T	
1		Shipping and Handling	85.00		85.00	
due from trustees 01-1310-06-000 * Please approve * Dean would like this to come out of water supply capital reserve fund.						

MAY 09 2022  
Dm. y.

Please note new address:  
475 Pleasant St  
Suite 14  
Lewiston, Me 04240  
  
If you would like your invoices and statements Emailed  
please let me know at:

Subtotal	\$2,375.00
Sales Tax (0.0%)	\$0.00
Total	\$2,375.00
Payments/Credits	\$0.00
Balance Due	\$2,375.00

E-mail
josh@hsefiresafety.com

Web Site
www.hsefiresafety.com/ www.hseonesource.com

Other Business

W.D. Perkins Fire Pump Specialists  
P.O. Box 547  
Merrimack, NH 03054 US  
(603)424-4392  
Info@wdperkins.com  
wdperkins.com



INVOICE

**BILL TO**  
Candia Fire Department  
74 HIGH STREET  
Candia, NH 03034 USA

MAY 10 2022

Dm Y.

copy

**INVOICE #** 1857  
**DATE** 05/09/2022  
**DUE DATE** 06/08/2022  
**TERMS** Net 30

**JOB NAME**  
TANKER 1

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
<b>Charges</b>				
<b>3" X 3" BLACK IRON NIPPLE</b>	3" X 3" BLACK IRON NIPPLE	2	28.48	56.96
<b>Labor Rate</b>	Labor Rate Per Hour	4.50	125.00	562.50

TANKER 1 - Remove and Replace 3" Pipe Nipples for Direct  
Tank Fill  
Remove Valves to Remove Nipples  
Fill Tank and Check for Leaks - OK

**BALANCE DUE \$619.46**

\*Please approve\*

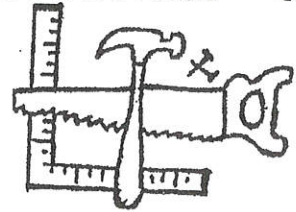
01-1310-06-000  
Due from Trustees

Dean would like this to come out of  
the water supply capital reserve fund.



Other Business  
**DEAN M. YOUNG**

carpenter – woodworker – cabinetmaker



Attense 5/12/2022  
\*Building Maint. Fund

copy

MAY 11 2022

334 Deerfield Rd. Candia, N.H. 03034

Phone (603) 483-8769

“The bitterness of poor quality remains long after the  
sweetness of the low price is forgotten.”

LABOR	BILL	\$ 60.00 PER HR	TOWN OF CANDIA (ToB. Job)
5/2/22		8 1/2 HRS	- \$ 510.00
5/3/22		9 HRS	- \$ 540.00
5/4/22		- 2 HRS	- \$ 120.00
5/5/22		- 5 HRS	- \$ 300.00
5/6/22		- 5 HRS	- \$ 300.00
2	TUBES THENOSEAL ADHESIVE		- \$ 11.26
2	16' 1' 3/16 X 2" PVC SILL		- \$ 165.94
3	5/4 X 6 X 20' PVC TRIM		- \$ 252.51
1	TUBE LATEX CAULKING		- \$ 5.59
TOTAL			\$ 2,205.36

01-1310-06-000  
Due from Misters

JOB DESCRIPTION  
FIXED ROOF  
Bldg Maint #

\* Please approve \*  
TO Use funds from Building  
Maintenance Reserve Fund.



## Pre-Proposal Submission Checklist

Applicants must submit a Pre-Proposal Form and project summary to be eligible to submit a Full Application. The Pre-Proposal will be reviewed by the SSC and IRT and feedback provided to the applicant on eligibility, funding amounts, or how the proposal may be strengthened to meet ARM criteria.

### Items for Project Summary:

- ☐ Pre-proposal Application Form.
- ☐ A map of the project area relative to NHFG WAP habitat rankings.
- ☐ A map of the project area and its proximity to existing conservation lands, important water resources, aquatic resources (may use the National Wetlands Inventory Plus layer on UNH GRANIT).
- ☐ A preliminary budget with itemized tasks, estimates on monetary amounts, and pending or secured matching funds and their sources.
- ☐ Acknowledgement of landowner's consent of the project.
- ☐ Photographs of key features of the project (*optional*).
- ☐ A project narrative (maximum of 1,000 words) that includes the following:

### For Land Protection Projects

- Provide a general description of the project including fish and wildlife habitats on the parcel, aquatic resources and their functions, vernal pools, the legal mechanism to protect the property, how the project will be completed, and the partners involved.

### For restoration and Enhancement Projects

- Summarize the wetlands and/or streams to be restored or enhanced, their current conditions and causes of degradation, and the work plan to improve the aquatic resources.
- For funding requests to improve stream systems, review the [Aquatic Restoration Mapper](#) and summarize how the project will improve connectivity for aquatic organism passage, support important fish and wildlife habitat, water quality and stream processes.

**DEADLINE FOR PRE-PROPOSALS – MAY 28, 2022**

NHDES-W-06-006-A



AQUATIC RESOURCE MITIGATION (ARM)  
PRE-PROPOSAL FORM  
Water Division/Wetlands Bureau  
Land Resources Management



RSA/ RULE: RSA 482-A/ Env-Wt 100-900

1. PROJECT TITLE- Env.Wt 808.03(a)(1)		
2. PROJECT LOCATION- Env-Wt 808.03(a)(2)		
Address:	Municipality:	Watershed Service Area (Env-Wt 802.07):
3. APPLICANT/ORGANIZATION- Env-Wt 808(a)(3)		
CONTACT PERSON:		
PHONE (OFFICE):	PHONE (OTHER):	EMAIL:
5. PROJECT PARTNERS AND THEIR ROLES- Env-Wt 808.03(a)(4)		
ENTITY:	ROLE:	
ENTITY:	ROLE:	
ENTITY:	ROLE:	
ENTITY:	ROLE:	
4. GRANT AMOUNT REQUESTED Env-Wt808.03(a)(5)		
TOTAL AMOUNT REQUESTED: \$		AMOUNT OF MATCHING FUNDS: \$
SOURCE(S) OF MATCHING FUNDS: \$		
TOTAL PROJECT COST: \$		

[lori.sommer@des.nh.gov](mailto:lori.sommer@des.nh.gov) or (603) 271-4059  
NHDES Wetlands Bureau, 29 Hazen Drive, PO Box 95, Concord, NH 03302-0095  
[www.des.nh.gov](http://www.des.nh.gov)