

May 13, 2022

Town of Candia

Road Agent's Report

Month of May 2022

Summary of Work:

- Completed shim and overlay on Old Manchester Road and parts of Merrill Road
- Completed Guardrail repair on Patten Hill Road
- Patching as needed

Jeff Wuebbolt
Road Agent

UNAPPROVED
Candia's Virtual Selectmen's Public Session Minutes
May 23rd, 2022, 7:00 pm

Note: Individual roll call has been taken after each motion.

7:00 pm Chair Brock opened the Public Session Meeting followed by the Pledge of Allegiance.

Attendance: Chair Brien Brock, Selectmen Patrick Moran, Selectman Russ Dann, Selectman Boyd Chivers, Selectman Sue Young and Town Administrator Andria Hansen.

Approval of Minutes: Public Session Minutes for May 9th, 2022. None noted.

MOTION: Selectman Dann made a motion to accept the May 9th, 2022, Public Session minutes as presented. Seconded for discussion by Selectman Chivers. All in favor. Motion carried by a vote of 5-0-0.

Agricultural Commission (AG) – Accept Recommendation Appointment and Resignation: Chair Brock read a letter stating AG Member June Petrin has given her resignation. The AG Commission would like to recommend the appointment of resident Melissa Madden to fill in the position which would continue until 2025. She will also fill in June Petrin's role for Candia's Farmer's Market. In the last AG meeting the Commission voted unanimously to recommend Melissa Madden's appointment.

MOTION: Selectman Young made a motion to appoint Melissa Madden and the resignation of June Petrin to the AG Commission and the resignation of June Petrin. Seconded by Selectman Moran. All in favor. Motion carried by a vote of 5-0-0.

Scott Komisarek – Main Street: Scott Komisarek (resident) stated he came before the Board to give an overview. He has drilled a well on 23 Main Street property and will be running a 72-hour pump test in June. This is managed by the State and is available for any resident who would like to have their well monitored. Chair Brock stated he would like them to be placed on their list. Mr. Komisarek stated that the form has expired, however he will add the Boards request to his list.

Community Power Group: Kevin Coughlin (resident) stated he went before the Board in their last meeting to discuss forming the Community Power Group Committee. A number of people have agreed to serve on the committee, and now they will need to be appointed. The members will include Kevin Coughlin, Brenda Coughlin, Ryan Young, Bill Saffie, Beth Chalbeck and Dick Snow and they will begin to have monthly meetings after they have been sworn in.

MOTION: Selectman Chivers made a motion to appoint Kevin Coughlin, Brenda Coughlin, Ryan Young, Bill Saffie, Beth Chalbeck and Dick Snow to the Community Power Group. Seconded by Selectman Dann. All in favor. Motion carried by a vote 5-0-0.

Aquatic Restoration Mapper (ARM) Grant – Conservation Commission (CC): CC Member, Ryan Young explained that the CC is applying for Grant money out of the ARM Fund. There are some steps to the application, and they are at the pre-proposal point. One of the projects they identified is on New Boston Road (across from the old recycle center) that has two properties

Candia Selectmen's Public Session Minutes of 05/23/2022

under the supervision of the CC, and they are looking to put conservation easements on them. The two lots include Map 406 Lot 83 and Map 406 Lot 82 that are both Town owned properties. There are costs associated with getting the easements put into place, and instead of the money coming out of the CC or the Towns money, they are looking at having a portion or all of that covered by Grant money. It is one of two projects they are doing this round. They are putting in three proposals for two and are hoping to get at least one moved to the next step, in which is the actual proposal and is a little more in depth. As part of the checklist, the property owner needs to acknowledge that they do agree with the CC putting in the proposal for their property. They are Town owned properties therefore it will need to be acknowledged from the Selectmen, and that they are okay with the CC applying for an application on this project. Town Administrator Andria Hansen also typed a letter to include with the application.

MOTION: Selectman Chivers made a motion to authorize the Conservation Commission to pursue the Aquatic Resource Management litigation grant for Map 406 Lot 83 and Map 406 Lot 82. Seconded by Selectman Moran. All in favor. Motion carried by a vote of 5-0-0.

Yearly Reviews: Three Town Employee reviews will need signatures by the Selectmen as well as their approval in a public meeting.

Officer Michael Bevere has changed to Grade 6, Step 10, at \$26.76 hourly, effective February 2022.

MOTION: Selectman Young made a motion to approve Officer Michael Bevere to Grade 6, Step 10, effective February 10, 2022. Seconded by Selectman Chivers. All in favor. Motion carried by a vote of 5-0-0.

Animal Control Officer (ACO) Deb Martel has changed to Grade 3, Step 5, at \$17.43 hourly, effective April 28, 2022.

MOTION: Selectman Chivers made a motion to approve ACO Deb Martel to Grade 3, Step 5, effective April 28, 2022. Seconded by Selectman Young. All in favor. Motion carried by a vote of 5-0-0.

Deputy Town Clerk Ann Nerney has changed to Grade 4, Step 2, at \$18.88 hourly.

MOTION: Selectman Chivers made a motion to approve Deputy Town Clerk Ann Nerney to Grade 4, Step 2. Seconded by Selectman Young. All in favor. Motion carried by a vote of 5-0-0.

OLD BUSINESS

Review Policies: Town Administrator Hansen mentioned the Town Employees needs a Dress Code Policy in place that is specific to departments and noted she will table this discussion for now, and will be bringing it to the Board in the near future for their approval.

OTHER BUSINESS

Bills to be paid: The Board was presented with three bills to be paid for. One of them for Harrison Shrader Ent., LLC, that they are to be paid out of the Water Supply Capital Reserve Fund.

MOTION: Selectman Chivers made a motion to approve the invoice for Harrison Shrader Ent., LLC in the amount of \$2,375 and debit the Water Supply Capital Reserve Fund. Seconded by Selectman Dann. All in favor. Motion carried by a vote of 5-0-0.

Candia Selectmen's Public Session Minutes of 05/23/2022

The second one is for W.D. Perkins Fire Pump Specialists and to be paid out of the Water Supply Capital Reserve Fund.

MOTION: Selectman Chivers made a motion to approve the invoice for W.D. Perkins in the amount of \$619.46 and to debit the Water Supply Capital Reserve Fund . Seconded by Selectman Dann. All in favor. Motion carried by a vote of 5-0-0.

The third one is for Dean M. Young for the repair work he completed at the Town Hall building for \$2,205.36

MOTION: Selectman Moran made a motion to approve the invoice from Dean M. Young of \$2,205.36 for the building repairs, and to use funds from the Building Maintenance Reserve Fund. Seconded by Chair Brock. Discussion opened. Chair Brock asked Dean Young about the repair work completed. Mr. Young stated it was for 8-10 rotted windowsills at the Town Hall and explained that when the windows are left open and the storm windows or screens are not down, the rainwater will get into the inside sills causing damage. Discussion ended. **All in favor. Motion carried by a vote of 4-0-1. Selectman Young abstained.**

Calendar:

- Town Offices will be closed on Monday, May 30th in observance of Memorial Day
- Memorial Day Services will be held on Monday, May 30th @ 11:00am at the Statue on the hill (by the Fitts Museum)
- Next Board of Selectman's Meeting on Monday, June 13th, 2022 @ 7:00pm

Public Input: Selectman Chivers wanted to acknowledge Fire Chief Young and his department for cleaning the Fire Station building and also thanked them for their community services.

Selectman Dann mentioned that he would like some signs made up for the Memorial Day Services that will be held in Candia at the Statue on the Hill, Monday, May 30th at 11:00am. He is looking to post them at locations in town to keep the community updated.

Dick Snow (resident) asked if there was a Safety Facility Committee meeting on May 24th. Chair Brock said there is one at 5:00 pm and that there is not an agenda, and anyone may attend.

Chair Brock mentioned that resident Jake Labbe has done all the work and paid for all the materials involved for installing the electrical lighting on the flag at Foss Memorial Park. The Town was not charged for any amount, and that he would like to thank him. Selectman Young added that she would like to thank Dick Weeks for all his work at the memorial by the Library.

Payments of payroll and payables. Selectman Chivers confirmed the grand total for payroll and payables for the weeks ending 5/12/22 and 5/19/2022 Totaled \$151,646.57.

7:31pm MOTION: Selectman Chivers made a motion to into a Non-Public Meeting. RSA 91-A:3, II(a) & RSA 91-A:3, II(c) Seconded by Selectmen Dann. All in Favor. Motion carried by a vote of 5-0-0.

Respectfully submitted, Linda Chandonnet

Offense Listing
01/01/2022 - 05/31/2022

06/09/2022

Offenses (State Law) By Month

	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>TOTALS</u>
FSA - Sexual Contact - Victim	1	0	0	0	0	1
2nd Degree Assault; SBI- Domes	0	0	1	0	0	1
Simple Assault; Physical Conta	0	0	1	0	0	1
DV; Simple Assault; Physical C	1	0	5	0	0	6
DV; Simple Assault - BI	0	0	1	0	0	1
Criminal Threatening - conduct	0	0	1	0	0	1
Theft by Extortion \$0-\$1000	0	0	0	0	1	1
Theft by Unauthd Taking \$0-\$10	1	2	1	3	0	7
Forgery Govt Instrument, Check	0	0	0	0	1	1
Attempt To Commit	0	1	0	0	0	1
Financial Exploitation; \$1500+	0	0	1	0	0	1
Theft by Deception \$0-\$1000	1	0	0	0	0	1
Theft by Deception \$1501+	0	1	0	0	0	1
Credit Card Fraud, \$0-\$1000	0	4	1	0	0	5
Theft by Deception \$0-\$1000	0	0	0	1	0	1
Theft by Deception \$1501+	0	0	1	0	0	1
Identity Fraud; Pose to get In	0	0	0	1	0	1
Identity Fraud; Obtain Persona	0	0	1	0	0	1
STOLEN PROPERTY OFFENSES	0	1	0	0	0	1
Criminal Mischief	0	0	1	1	1	3
Criminal Mischief	0	0	0	1	0	1
Possession of Controlled Drug	0	0	0	0	1	1
Cntrl Drug: Sched 1 - 4; Posse	0	0	0	1	0	1
Carrying or Selling Weapons	0	0	0	0	1	1
Reckless Conduct;Dom Violence;	0	0	1	0	0	1
Loitering or Prowling	0	0	0	1	0	1
DUI - impairment	0	0	1	0	1	2
DUI; Adult>.08; Minor>.02	0	0	1	0	0	1
Protective Custody - Alcohol	0	0	0	1	0	1
Criminal Trespass	2	1	0	0	0	3
ILLEGAL DUMPING / LITTERING CO	0	0	0	1	0	1
Violation of Protective Order	0	2	0	0	0	2
Notification of Repossession	0	0	1	1	0	2
FAILURE TO REPORT INJURY TO DO	0	0	0	0	1	1
Conduct After; Property Damage	1	0	0	0	0	1
Dog; Menace, Nuisance, Vicious	0	0	2	0	0	2
Barking Dog	0	0	0	0	1	1
Dogs at Large	0	1	1	0	1	3
BENCH WARRANT-ELECTRONIC	1	0	0	0	1	2
Reckless Conduct;Dom Violence;	0	0	1	0	0	1
Stalking; Domestic Violence; O	1	0	0	0	0	1
Harassment	2	2	1	2	3	10
DOG RUNNING AT LARGE-Candia T.	0	0	0	2	0	2
Suspension of Vehicle Registra	0	1	0	2	2	5
Drive after Rev/Sus	0	1	0	1	0	2
Drive after Rev/Sus - subseqt	0	0	1	0	1	2
Drive after Rev/Suspension	2	2	1	2	2	9
Conduct After Accident	0	1	0	1	1	3
Child Restraints	0	0	0	1	0	1
DOG A MENACE	0	0	0	2	0	2
DOG A NUISANCE	0	0	0	1	0	1
Arrest on Warrant	0	0	0	0	1	1
TOTALS	13	20	26	26	20	105

No Crime Incident Event Breakdown

Event	Description	Total	%
911	911 Hang Up	0	00.0
AIM	Aided Motorist	0	00.0
AL	Alarm	0	00.0
BEA	Bureau Of Elderly & Adult Services Investigation	1	00.4
CC	Citizen's Complaint	1	00.4
CF	Dog License Civil Forfeiture	0	00.0
CIN	Child In Need Of Services	1	00.4
CIV	Civil Standby	0	00.0
COM	Community Outreach	0	00.0
CP	Community Policing	0	00.0
DCI	Dcyf Investigation	6	02.5
DEE	Put Down Injured Animal	0	00.0
DOG	Dog At Large / Loose Dog	0	00.0
FIN	Fingerprinting	3	01.3
FPR	Found Property	9	03.8
IA	Internal Affairs Investigation	0	00.0
IEA	Involuntary Emergency Hospitalization	0	00.0
JUV	Juvenile Complaint	1	00.4
KD	K-9 Deployment	0	00.0
LEB	Law Enforcement Background Investigation	0	00.0
MED	Medical Call	2	00.8
MVC	Motor Vehicle Complaint	3	01.3
NC	Noise Complaint	0	00.0
NDT	National Drug Take Back	1	00.4
NED	Neighbor Dispute	4	01.7
NO	Notification	1	00.4
NTO	No Trespass Order	1	00.4
OD	Drug Overdose	0	00.0
OF	Fatal Overdose	0	00.0
OHR	Ohrv Complaint	0	00.0
PDB	Prescription Drug Box	0	00.0
PU	Police Pursuit Report	1	00.4
RAD	Radar Enforcement	0	00.0
RH	Road Hazard	0	00.0
RPO	Return Property To Owner	0	00.0
SC	Shooting Complaint	2	00.8
SCA	Scams/Phone&email	4	01.7
SEC	Security Check	27	11.4
SP	Serve Papers	32	13.6
SPA	Suspicious Activity	19	08.1
SPM	Suspicious Motor Vehicle	1	00.4
SPP	Suspicious Person	2	00.8
SSA	Safe Schools Act	5	02.1
SUI	Suicide	2	00.8
SX	Sex Offender Registration	11	04.7
TE	Traffic Enforcement	0	00.0
TH	Threats	1	00.4
TRU	Truancy	0	00.0
TWD	Tree / Wires Down	0	00.0
VIN	Vin Verification	0	00.0
WB	Well Being Check	4	01.7
WP	Weapons Incident	0	00.0
---	Not Specified	2	00.8
PIN	Police Information	30	12.7
SDT	Sudden Death	2	00.8
AOA	Assist Other Agency	14	05.9
DIS	Disturbance	7	03.0

ASC	Assist Citizen	25	10.6
ACP	Animal Complaint	2	00.8
AFE	Assist Fire/EMS	5	02.1
MIP	Missing Person	1	00.4
LPR	Lost Property	2	00.8
OTH	Other	1	00.4

Grand Total: 236

CANDIA POLICE DEPARTMENT
ACTIVITY 5/6/2022 to 6/1/2022

During this period, the Candia Police Department issued 299 motor vehicle warnings and 11 summons.

The following were arrested/summonsed:

5/5/22	Benjamin E. Carton, age 34, Raymond, NH	Driving After Suspension, Suspended Registration Warrant-FTA for OAS-Candia D.C.
5/7/22	Denielle N. May, age 30, Manchester, NH	Driving After Suspension Suspended Registration
5/14/22	Nicholas Stilkey, age 18, Raymond, NH	Poss. Of Controlled Drug
5/16/22	Pierre Bonin, age 68, Hampton Falls, NH	Bench warrant – Unauthorized Use Of Propelled Vehicle-Nashua PD
5/20/22	Doreen A. Blaine, age 56, Amesbury, MA	Driving Under the Influence
5/25/22	Joshua Enokian, age 31, Litchfield, NH	Driving After Suspension

May 2022
Building Activity Report Summary

	<u>May, 2021</u>	<u>May, 2022</u>
Permits Issued	93	47
Renewed Permits	1	6
CO's/CC's = Closed Permits	15	30
Inspections Performed (insp + co's)	90	78
New Residential Home Permits	5	1
New Code Enforcement Cases	0	3
Open Code Enforcement Cases	5	7
Closed Code Enforcement Cases	0	0

Revenue May 2021	Revenue May 2022
$\$14,400.50 + \$185.46 = \$14,585.96$	$\$4,990.00 + \$533.16 = \$5,523.16$
Revenue YTD, 2021	Revenue YTD, 2022
$\$50,513.83 + \$14,585.96 = \$65,099.79$	$\$13,822.90 + \$5,523.16 = \$19,346.06$

Submitted by: 

Date: 6/13/2022

May 2022

INSPECTION BREAKDOWN including CO's

Commercial, Mixed, L1, L2

Building (BP)	6
Electrical (EL)	12
Gas Piping/Tanks (GP/GT/TP)	4
Mechanical (ME)	1
Plumbing (PL)	1

Residential

Building (BP)	9
Electrical (EL)	2
Gas Piping/Tanks (GP/GT/TP)	4
Mechanical (ME)	2
Oil Burner (OB)	1
Plumbing (PL)	1
Septic (SE)	4
Underground Tank (UG)	1
CO's = Closed Permits	30

Total Inspections:	78
---------------------------	-----------

PERMIT BREAKDOWN

Building (BP)	7
Driveway (DW)	1
Electrical (EL)	11
Gas Piping/Tanks (GP/GT/TP)	10
Life Safety (LS)	1
Mechanical (ME)	5
Place of Assembly (POA)	5
Plumbing (PL)	1
Pool (PO)	1
Septic (SE)	4
Underground Tank (UG)	1

Total Permits:	47
-----------------------	-----------

OPEN -Violation Summary:

1. Jed Brewer – 247 Main street - Junk yard Last report from Elaine Jed is being evicted end of summer. Not soon enough according to neighbors. *Raymond H*
2. Bruce Nelson 578 ~~Old Candia Rd~~ - Junk: Revisited 3, 2022, Reopen File. Reissued violation notice. Bruce reported 6st of June his heath failing. He made deal with Lambert junk yard to begin cleaning out ASAP. We will monitor.
3. Doug Barnard - 23 Blevens Drive – Junk – I have contacted Doug and will pursue issue more next few months.
4. Mark Trombley 578 Old Candia-Junk, Old unregister camper, pallets. Issue Violation letter in May. Owner has not spoken to me, they has made progress cleaning out piles of scrap and junk. We will monitor closely.
5. *295* Tower Hill-Zoning Violation: Issued violations for. Illegal ADU detached garage. Illegal septic system for detach garage plumbing. Illegal plumbing and finish space over detach barn. We received approve application for state approve septic design. We have ben working with owner to resolve issues.
6. 85 Horizon Lane-5/25/22: Unpermitted ADU. See closed.

OPEN -Violation Watches:

1. 23 Lane Road -agricultural issues pending -12/31/19. Homeowner is cooperating still at this point. Work still needs to be done.
2. Scott Severin - 48 Old Deerfield Road - Junk - 12/15/21. Scott had set back. We are in constant contact to get issue resolve timely.
3. 75 Langford Road-5/31/22: Junk: old camper, unregister vehicle, old mowers. I have spoken with owner and will be issuing a written violation soon.
4. 149 Langford Road. 5/31/22: Junk- Questionable ADU. I did site visit and spoke with owner. Will monitor situation to give owner chance to clean it up. DCYF has case part of custody issue.
5. 6 Blevens Dr- Junk. 5/31/22: Minor progress has ben made. Keeping eye on it at this time.

=====

CLOSED -Violation Summary:

CLOSED 11-30-16:

1. 487 Chester Turnpike, Jonathan Spooner Excessive Boats and other. Certified letter sent 5/9/13. Progress has been made on the removal of boats. More removal to be done.

CLOSED 11-28-18:

1. 196 Currier Road Marie Colburt Health Issue Home not livable. Mrs. Colburt has been released from the Rockingham County Nursing Home living with grandson Eric Colburt. Home will remain vacant. Home vacant 11/28/18. Marie living at Grandson's Home.
2. Appliance Guys- 2018- RV's/Campers moved
3. The Hive August 2018 – No activity after Cease & Desist

CLOSED 12-31-19:

1. Country Lane Manor 14B – Trailer uninhabitable. No change.
2. Judson Haight – 46 Old Manchester Road - Junkyard violation- **10/22/18** mailed cert. -Worked performed, in compliance.

Closed 5/30/22.

85 Horizon Lane- ADU was grandfathered.

CLOSED -Violation Watches:

CLOSED 11/30/17:

1. 304 Raymond Road 603 Storage – Cease and Desist letter mailed certified mail 11-30-17 – Giving owner 10 days to respond.

CLOSED 12-31-19:

1. Old Manchester Road -Peacocks
2. 610 High Street- Dogs
3. Land dispute Desautels Larry Kelley- Jim Franklin was hired by Larry Kelley
4. Michael Thompson-564 Old Candia Road- 5/7/15 neighbor issue

MAY 2022

Candia Recycling Center Monthly Report

	<u>May 2021</u>	<u>May 2022</u>
MSW (Trash) -	52.43-ton	63.00 -ton
C &D Debris -	78.70-ton	56.73- ton
Total -	118.94-ton	119.73- ton

RECYCLABLES

	<u>May 2021</u>	<u>May 2022</u>
Mix Paper –	7 bales = 5.07-ton	6 bales = 4 .47-ton
Cardboard -	12 bales = 8.40-ton	9 bales = 6.44-ton
#1-#7 Plastics –	4 bales = 2.46-ton	2 bales = 1.25-ton
Alum. Cans –	1 bale = .62-ton	1 bale = .67-ton
Tin Cans -	2 bales = 1.47-ton	1 bale = .71-ton
#2 Nat. plastic -	0	1 bale = .41-ton
Total bales -	26 bales = 18.02-ton	21 bales = 13.95-ton
Glass -	0 hauls	1 haul – 11.82-ton
Electronics -	0 hauls	0 hauls
Total weight -	18.02-ton	25.77-ton

REVENUE

<u>May 2021</u> \$8,249.30	<u>May 2022</u> Total Not yet Available
<u>2021 YTD Revenue</u> \$35,002.95	<u>2022 YTD Revenue</u> Not yet Available

On 5/6 - there were approx. **170** tires recycled. There was also one load of scrap metal marketed and recycled, **8.13** tons generated **\$943.66** in revenue.

On 5/13 there was one load of scrap metal marketed and recycled, the totals are not in yet.

On 5/19 approx. **22.5** tons of mix paper were marketed and recycled, the totals are not in yet.

On 5/26 approx. **23,000** lbs. of #1 -#7 plastics were marketed and recycled, the totals are not in yet.



LOOK
PLEASE READ
BCB
p.m.
SY

MEMORANDUM

To: Candia Board of Selectmen
From: Chief McGillen
Subject: Officer Serena Shuter-resignation
Date: June 1st, 2022
CC: file

Attached, please find a letter of resignation given to me by Officer Serena Shuter. Officer Shuter has accepted a position with the Bow Police Department. Her last day of employment will be June 10, 2022. I would like to thank Officer Shuter for her service to the Town.

Should you have any questions please contact me.

May 27, 2022

Chief McGillen
Candia Police Department
74 High St
Candia, NH 03034

Dear Chief,

Please accept this letter of resignation from the position of patrolman, effective two weeks from today. My last day at the Candia Police Department will be Friday June 10, 2022.

I have accepted a position with the Bow Police Department that will further my growth and development in my career. I am grateful for the opportunity I have had to grow as a police officer and as a person here at the Candia Police Department over the past few years. I wish you and my colleagues the best.

Thank you!

Respectfully,

A handwritten signature in cursive script, appearing to read "Serena Shuter".

Serena Shuter

Linda Chandonnet

From: Bob Petrin <bobp21@comcast.net>
Sent: Wednesday, June 08, 2022 9:11 AM
To: Linda Chandonnet
Cc: Andria Hansen
Subject: Petrin Resignation
Attachments: Petrin Resignation.pdf

Hello Linda,
Please submit this letter on my behalf to the BOS for review at their next regularly scheduled meeting.
Thank you.
With kind regards,
Bob Petrin

May 24, 2022

Board of Selectman
Town of Candia
74 High Street
Candia, NH 03034

Dear Select Board:

I hereby resign my position on the Candia, NH Zoning Board of Adjustment effective June 15, 2022.

It has been my privilege to serve on this board for the past ten years, eight of them as Chairman. It has also been my distinct pleasure to serve with the dedicated volunteers on this current board, as well as members of years past.

Best wishes to all of you in your future endeavors.

Respectfully,

A handwritten signature in black ink, appearing to read 'Robert Petrin', with a long, sweeping horizontal stroke extending to the right.

Robert Petrin



Town of Candia
LAND USE OFFICE
Candia, New Hampshire 03034
(603) 483-8588

May 25, 2022

Board of Selectmen
Town of Candia
74 High Street
Candia, NH 03034

RE: Request for Re-Appointment

Dear Board of Selectmen,

Please accept this letter of interest as a formal request for consideration by the Board of Selectmen for the recommendation of Mr. Anthony Steinmetz of 700 High Street, to serve as an alternate member of the Zoning Board of Adjustment. His appointment would expire as of July 2025.

We look forward to having Mr. Steinmetz serve on the Zoning Board of Adjustment for the next three years and graciously ask for your approval.

We respectfully submit on behalf of Anthony Steinmetz with approval from the entire Zoning Board of Adjustment.

Sincerely,

A handwritten signature in black ink, appearing to read "Bob Petrin", with a long horizontal flourish extending to the right.

Bob Petrin,
Chairman

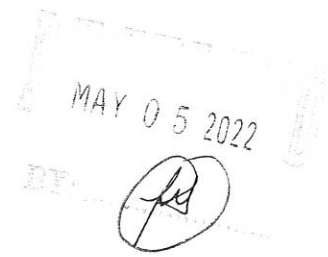
Enc.

Copy of Mr. Steinmetz's letter to the Zoning Board of Adjustment

cc: file

May 4, 2022

Zoning Board of Adjustment
Town of Candia
74 High Street
Candia, NH 03034

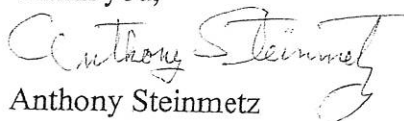


Re: Request for reappointment to the Candia Zoning Board of Adjustment.

Good morning:

Please accept this letter as an expression of my interest in reappointment to the Candia Zoning Board of Adjustment before my term expires in July 2022.

Thank you,


Anthony Steinmetz

LICENSE AGREEMENT
BIKE REPAIR STATION

This Agreement is entered into this 24 day of May, 2022, by and between Katrina M. Lecat (Lecat) and Town of Candia (Town).

RECITALS

A. Lecat is the owner of a parcel known as 72 Depot Road in Town, described in a deed recorded in the Rockingham County Registry of Deeds at Book 5716, Page 1546 (the "Property").

B. Town wishes to use a portion of the Property for a Bike Repair Station (subject area) associated with the needs of Town and the public.

C. Lecat is willing to allow use the Property subject to certain limitations.

NOW THEREFORE, the parties agree as follows:

1. Town may use a portion of the Property, as shown on the attached Plan, entitled "Easement Plan", by Franklin Associates, LLC, dated April 18, 2022.

2. The right of Town and public to use the subject area is subject to a license which is revocable at will by Lecat.

3. No use of the subject area for any purpose other than a bike repair station, or in any other location other than as shown on the attached Plan is permitted.

4. Lecat, has no obligation to Town, except to permit the uses as described herein.

5. Town is responsible for the construction, reconstruction, repair, and maintenance of the Bike Repair Station and access thereto.

6. Lecat may, at any time, revoke this license, temporarily or permanently, for any purpose or no purpose at all, and Town shall promptly remove all structures from the Property.

Further, should Lecat need to perform any work within the subject area, she carries no responsibility for disrupting the area, and any reuse of the area and required repair thereof shall be the sole responsibility and at the sole expense of Town.

7. Town shall secure insurance related to the Bike Repair Station, naming Lecat as an additional insured, and shall provide to Lecat a certificate of insurance evidencing same.

Dated as of May 24th, 2022,


Katrina M. Lecat

Town of Candia Selectboard