

APPROVED
**Candia's Virtual Selectmen's Public Session Minutes
June 27th, 2022, 7:00 pm**

Note: Individual roll call has been taken after each motion.

7:00 pm Chair Brock opened the Public Session Meeting followed by the Pledge of Allegiance.

Attendance: Chair Brien Brock, Selectmen Patrick Moran, Selectman Russ Dann, Selectman Boyd Chivers, Selectman Sue Young and Town Administrator Andria Hansen.

Approval of Minutes: Public Session Minutes for June 13th, 2022.

MOTION: Selectman Dann made a motion to accept the June 13th, 2022, Public Session minutes. Seconded for discussion by Selectman Chivers. Discussion opened. Corrections noted Lines 99, 101, 105, 108 & 109 correction to read Land Use Coordinator. Line 52 – had to has. Line 91 Selectman Young to Selectman Chivers.

MOTION: Selectman Chivers made a motion to accept the June 13th, 2022, Public Session minutes as amended. Seconded by Selectman Dann. All in favor. Motion carried by a vote of 5-0-0.

NEW BUSINESS:

Smyth Memorial Building-Accept Appointment: Susan Hayden submitted a letter to the Board, asking to be appointed as a member to the Smyth Memorial Building Board of Trustees.

MOTION: Selectman Moran made a motion to accept Susan Hayden to be appointed as a member to the Smyth Memorial Building Board of Trustees. Seconded by Selectman Dann. All in favor. Motion carried by a vote of 5-0-0.

Cemetery Trustees-Accept Resignation: Miriam Wilcox submitted a letter of resignation to the Board as Cemetery Trustee, as of June 17, 2022.

MOTION: Selectman Young made a motion accept the resignation of Miriam Wilcox with deep regret and thanked her for her services as a member of the Cemetery Trustees. Seconded by Selectman Moran. All in favor. Motion carried by a vote of 5-0-0.

Selectman Young stated there are only 4 active members on the Cemetery Trustees Committee with no alternates and indicated that she is the liaison. At some point there may be a 2 to 2 when there is voting involved, and it could result in a tiebreaker. Town Administrator Hansen will find out if the liaison may be an alternate of the committee. She will ask member Carleton Robie if he would attend the meetings until his term is up in March 2023.

Safety Facility Committee-Public Hearing Request: Chair Brock stated the SFC met last week and the committee would like to hold a Public Hearing on July 11th, 2022, to request funds in the amount of \$64,500. This amount will be for the next set of plans that will get them a more accurate amount of what it will cost to build the new Police Facility. Some of the SFC members will be attending to answer questions.

Selectman Young stated there have been some conversations on the forming of a committee together between Fire Chief Young, a few others and herself about building a Police Facility by adding on to the Town Hall building in order to make it less expensive.

There were discussions on trying to add on the Town Hall building as well as continuing with the plans to build on the land the Town purchased in order to build the new Police Facility.

Carla Penfield (resident) questioned the amount of money involved for all the plans needed. She was told the town would not lose any of the work on the plans that have been completed if does not get approved at town voting.

Al Hall (resident) stated he would like to see more information available for the public to be informed on the Police Facility, perhaps by newspaper.

MOTION: Selectman Chivers made a motion to approve a Public Hearing on Monday, July 11th, 2022, at 7:00pm, in order to release funds for the public Safety Facility Committee. Seconded by Selectman Dann. All in favor. Motion carried by a vote of 5-0-0.

OLD BUSINESS:

Diesel Fuel Rate Adjustment: Selectman Chivers stated the Board made a tentative approval in their last meeting to adopting a policy that will compensate the contractors for the increasing price of diesel fuel since their last contract was established. In the Fall of 2021, they negotiated a new contract with their contractors, and they adjusted it by 5% in the 4th quarter. Since then, the price of diesel fuel has increased, so the Board had authorized him to write a policy statement that is modeled with the State's formula. When the price of diesel fuel exceeds the amount that was sold for in the month the contractors accepted, then they will be compensated for it, based on the formula the State created. Selectman Chivers has taken the State's formula and entered the information into a Policy Statement for Candia, which is the same format with the rest of the Town's policies. He asked the Board if they may adopt this policy and apply it retroactively for the first quarter of 2022, as this is when they performed the work, and when the fuel prices began to increase.

MOTION: Selectman Young made a motion to adopt a policy for the Diesel Fuel Rate Adjustment for Candia's Highway Department Contractors. Seconded by Selectman Chivers. Discussion opened. Selectmen Dann asked if it is for winter only, and was told it was for all year long. He also asked if any of it was for off road fueling and Chair Brock stated he does not believe that they use it. They discussed if there would be any taxes involved. Selectman Chivers stated they will not make an adjustment for up to 5 hours a week for stand-by pay. Discussion ended. **All in favor. Motion carried by a vote of 5-0-0**

Selectman Chivers explained reimbursing the Contractors retroactively for the first quarter in 2022.

MOTION: Selectman Young made a motion to accept the cost impact of diesel fuel adjustment presented for the first quarter of 2022. Seconded by Selectman Moran. All in favor. Motion carried by a vote of 5-0-0.

2021 Abatement Recommendation – Map 406 Lot 103: Tabled this discussion.

Building Maintenance Fund: Town Administrator stated the Fire Sprinkler bill that was received from fall of 2021, shows the Town was overcharged and now the amount has been corrected.

MOTION: Selectman Moran made a motion to pay the Fire Sprinkler bill out of the Building Maintenance Fund. Seconded by Selectman Dann. All in favor. Motion carried by a vote of 5-0-0.

LED Lighting: Selectman Dann asked Town Administrator Hansen if the LED Lighting could be added to the Boards next meeting agenda. Town Administrator Hansen said yes.

Selectman Dann stated there is a new committee forming in Candia, regarding energy suppliers for all residents who are interested in joining.

Calendar:

- The Town Offices will be closing at 12:30pm on Friday, July 1st for the Town Employees Summer BBQ.
- The Town Offices will be closed on Monday, July 4th in observance of Independence Day.
- The next Board of Selectmen's meeting is scheduled on Monday, July 11th.

Public Input: Beth Chalbeck (resident) asked if they would be invited to the Town Employees Summer BBQ this year. Chair Brock stated they have scale it back to the Town Employees only.

7:54pm MOTION: Selectman Dann made a motion to adjourn the Public Meeting. There were different conversations about using a portion of Moore School for the Town Hall offices. **Seconded by Selectman Young. All in Favor. Motion carried by a vote of 5-0-0.**

Respectfully submitted,
Linda Chandonnet, Recording Secretary