

Candia Board of Selectmen

Agenda

October 10th, 2022 @ 7:00 pm

Call to Order

Roll Call

Approval of Minutes: Public Minutes for September 16th, 2022 & September 26th, 2022

Department Reports: Highway; Police; Fire; Building; Solid Waste; Budget; Other

New Business:

- Approve Highway Safety Grant
- Mileage Increase

Old Business:

- Budget Review

Other Business:

- GIS & CIP Updates
- Trick or Treat – Monday, October 31, 2022, 5 to 7pm

Calendar:

- Next Board of Selectman's Meeting on Monday, October 26th, 2022 @ 7:00pm

Public Input:

This public body may enter into one or more nonpublic sessions as permitted under RSA 91-A:3, II(a).

Adjourn

Payroll and Accounts Payable

Check Date	Payroll Manifest	Total Amount	Payroll Subtotal	
09/29/22	1229-01	23,177.53	23,177.53	
10/06/22	1230-02	27,576.36	50,573.89	
Check Date	Accts Pay Manifest	Total Amount	Accts Pay Subtotal	
09/29/22	202239	30,598.35	30,598.35	
10/06/22	202240	813,831.22	844,429.57	School Payment \$800,000.00
Grand Total Payroll and Accts Pay			\$895,183.46	

Join Zoom Meeting

<https://us02web.zoom.us/j/6034838101>

Meeting ID: 603 483 8101 Password: 8101

Dial In +1 646 558 8656 US

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APPROVED
Candia's Virtual Selectmen's Public Session Minutes
September 16th, 2022, 2:30 pm

Note: Individual roll call has been taken after each motion.

2:30 pm Chair Brock opened the Public Session Meeting followed by the Pledge of Allegiance.

Attendance: Chair Brien Brock, Selectman Patrick Moran, Selectman Russ Dann, Selectman Boyd Chivers, Selectman Sue Young and Town Administrator Andria Hansen.

Audit Report: Chair Brock stated they will be going over their Audit Report to see the deficiencies they need to get on and which were completed. Town Administrator Hansen mentioned the Auditors Report will be in soon. The Board agreed they should also review the Purchasing Policy.

Selectman Moran questioned the \$11,274 Maintenance item under MS-9. Town Administrator Hansen said she will talk to the Auditors about it.

Selectman Chivers mentioned the Library Fund General Ledger will have the Library Trustees integrate their accounting with the Boards.

Selectman Dann stated the Transfer Station Deposits that was on the audit report has been corrected.

Letter of Resignation: Chair Brock stated the Board received a letter of resignation from Accounts Payable Specialist Jessica Tanguay effective October 14th, 2022. Selectman Moran stated he does not accept her resignation without receiving a reason and to see if it is something they can try to fix.

MOTION: Selectman Dann made a motion to accept Jessica Tanguay's resignation with deep regret. Seconded by Selectman Chivers. Not all in favor. Motion carried by a vote of 3-0-2.

The Board rescinded their Motion. Discussion tabled.

2:14pm Selectman Dann made a motion to suspend the Public Session and enter into a Non-Public Session under RSA 91A: 3 II (a). Seconded by Selectmen Young. All in Favor. Motion carried by a vote of 5-0-0.

3:05pm Chair Brock reopened the Public Session Meeting

Proposed 2023 Budget Review

Ambulance: Selectman Chivers questioned Captain EMS Mike Kelley's proposal. In the first 8 months of 2022 they spent \$180,750 on payroll which amounts to \$13,600 a month. Would you compare that to your 2023 budget, your payroll just went to \$22,750 a month, which is a 67% increase? He asked him to explain. Captain Kelley indicated they still have days without any ambulance coverage. They only had one provider on and that on Sundays they had no providers on, so it was left to any personnel available in Town to respond. The numbers are based on having 2 paramedics during the day, 7 days a week for 10 hours and a night stipend to people to respond from home for 12 hours of 6am to 6pm. Selectman Chivers asked if it was going to fix his staffing problem by putting another \$100,000 on it. Captain Kelley replied that the night staffing only increased \$70,000, the daytime coverage is reflected is what is reflected in there of over \$200,000 and that is for 7 days a week, 10 hours a day. They just implemented a new structure for the nightly stipend this week because starting October 1st, they need to have 2 EMT's on the ambulance

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in order to be within the law. As of right now they are allowed to have 1 EMT on and a driver, but this will go away on October 1st, 2022. He revealed they pay people competitively in order to keep their employees. Ideally they would have full time, 24-hour coverage but this is not feasible right now. January through April they had a number of weeks where they did not have anyone working, and that is why their year to date spent in wages is lower than it should be. They have since now hired a number of people during the day so that it is a better reflection. There are still a few days a week they do not have coverage. That is why he has hired 2 people at the highest level. Discussion ensued. Their receivables are currently at \$7,200 however they have \$100,000 out in billing and expressed that it is very challenging for them. He was told by their Insurance Company that they should receive roughly 25-30% less in revenue. Selectman Chivers said he supports this subject and how they need to present it as a budget item. He has called NHMA for some guidance on whether the net or gross costs goes into the budget. He suggested placing the \$318,885 into the budget and allocate it into the different lines. Discussion ensued.

MOTION: Selectman Chivers made a motion to fund the ambulance service in the amount of \$318,885. Seconded by Selectman Dann. All in favor. Motion carried by a vote of 5-0-0.

Fire Department/Forestry: Fire Chief Young read some of the large increases his department had. He mentioned they need to pay rent for the towers at Saddleback and Cunningham. He explained that he took the 2 lines that were in Fire for EMS equipment maintenance and gave it to the Ambulance.

He explained they received 2 Grants and the beginning of the year that have not been paid back into his budget yet, and they will need to be paid for before they would get reimbursed. Accounting & Payroll Specialist Tanguay explained the GOEFFR funds were received and noted it should be received in as a State Grant, but they are not supposed to put it back into his budget line. It should stay negative for the auditors, or they would see it as State Grants as revenue and that is for all Grants received. Fire Chief Young stated in the future they need to find a place to keep somewhere so they can pay for Grants because they need to pay them upfront. They discussed adding separate lines going forward for Grants.

MOTION: Selectman Chivers made a motion to approve \$216,561 on the Fire Department's 2023 Budget request and to add \$1 Grant line for potential Grants. Seconded by Selectman Moran. All in favor. Motion carried by a vote of 5-0-0.

MOTION: Selectman Chivers made a motion to approve \$318,886 on the Ambulance 2023 Budget request and to add \$1 Grant line for potential Grants. Seconded by Selectman Moran. All in favor. Motion carried by a vote of 5-0-0.

Animal Control: Police Chief McGillen gave the updates. This wage line went up because their pay was increased, and it does not show a cost-of-living increase.

MOTION: Selectman Moran made a motion to accept the Animal Control Budget Line of \$7,205. Seconded by Selectman Dann. All in favor. Motion carried by a vote of 5-0-0.

Police Department: Police Chief McGillen recommended to take the new cruiser out of the 2023 Budget and place \$1 on that line. He believes they are in good shape with the 5 vehicles they have right now. He indicated they need laptops, portable radios, tasers and will be applying for Grants.

MOTION: Selectman Dann made a motion to accept the Police Department's Budget Line of \$864462 and to add \$1 Grant line for potential Grants. Seconded by Selectman Chivers. All in favor. Motion carried by a vote of 5-0-0.

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92 **Auditing Services:** The Auditing Services has spent \$14,250 and they want to go up to \$21,850. Town
93 Administrator will reach out to them for more information. The Board will leave it at \$18,000, and this
94 will be tabled for now.

95 **Budget Committee:**

96 **MOTION: Selectman Chivers made a motion to accept the Budget Committee's 2023 Budget Line**
97 **of \$1,428. Seconded by Selectman Young. All in favor. Motion carried by a vote of 5-0-0.**
98

99 **Building Department:** Town Administrator Hansen noted the wages line has gone down. The Software
100 Support line has gone down and she changed the line to \$1 and moved it into her budget. She has left the
101 rest to be level funded. The wages line is shown without the Cola.

102 **MOTION: Selectman Chivers made a motion to accept the Building Department's 2023 Budget**
103 **Line of \$119,524. Seconded by Selectman Dann. All in favor. Motion carried by a vote of 5-0-0.**

104 **Cemetery:** Bookkeeper Beth Chalbeck of the Cemetery Trustees stated they kept everything the same
105 except the wages line. If the wages line goes up for Cola, the Trustees are to receive up to a 3% increase.

106 **MOTION: Selectman Moran made a motion to accept the Cemetery 2023 Budget Line of \$74,510.**
107 **Seconded by Selectman Young. All in favor. Motion carried by a vote of 5-0-0.**

108 **Conservation Commission:** Selectman Chivers stated the Conservation Commission is level funded.

109 **MOTION: Selectman Chivers made a motion to approve the Cemetery 2023 Budget Line of \$2,802.**
110 **Seconded by Selectman Moran. All in favor. Motion carried by a vote of 5-0-0.**

111 **Direct Assistance:** Welfare Officer Donna DelRosso would like to keep the same amount, if she happens
112 to receive 2 families in need, all of the money could be used. She would rather have the money available
113 in the event it is needed. The Board determined they would like the line at \$15,000.

114 **MOTION: Selectman Dann made a motion to approve the Direct Assistance 2023 Budget Line of**
115 **\$15,000. Seconded by Selectman Young. All in favor. Motion carried by a vote of 5-0-0.**

116 **Election & Voter Registration:** There will only be one election this year. Selectman Moran stated there
117 will be an adjustment/reduction in employee hours worked and less wages to pay. The Board tabled this.

118 **Election Administration:** The Board agreed to the amount of \$10,000 and tabled this for now.

119 **MOTION: Selectman Dann made a motion to approve the Election Administration 2023 Budget**
120 **Line of \$10,000. Seconded by Selectman Young. All in favor. Motion carried by a vote of 5-0-0.**

121 **Emergency Management:** Selectman Chivers stated this is level funded in the amount of \$3,000.

122 **MOTION: Selectman Chivers made a motion to approve the Emergency Management 2023 Budget**
123 **Line of \$3,000. Seconded by Selectman Young. All in favor. Motion carried by a vote of 5-0-0.**

124 **Health Officer:** Town Administrator Hansen stated protective clothing was not used and reduced the line
125 to \$100.

126 **MOTION: Selectman Young made a motion to approve the Health Officer 2023 Budget Line of**
127 **\$501. Seconded by Selectman Dann. All in favor. Motion carried by a vote of 5-0-0.**

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128 **Heritage Commission:** Chair Brock stated the Heritage Commission has not met in 3 years. This line was
129 changed to \$1, until it is clarified.

130 **MOTION: Chair Brock made a motion to approve the Heritage Commission 2023 Budget Line of**
131 **\$1. Seconded by Selectman Young. All in favor. Motion carried by a vote of 5-0-0.**

132 **Highway Department:** Road Agent Wuebbolt reported that he has 4 increases in his budget. 1) Tree
133 removal. 2) Asphalt Maintenance, as asphalt prices are up by 10%. 3) Winter Payroll which is a 10%
134 increase and to plow one new road. Purchase a Pickup Truck for snowplowing parking lots. He would
135 also like to add \$1 Grant line for potential Grants. 4) Salt, as there was increase this year of 8%.

136 **MOTION: Selectman Chivers made a motion to approve the Highway Department 2023 Budget**
137 **Line of \$712,388 and to add \$1 Grant line for potential Grants. Seconded by Selectman Dann. All**
138 **in favor. Motion carried by a vote of 5-0-0.**

139 **Insurance:** Tabled for discussion.

140 **Legal Expenses:** Tabled for discussion.

141 **Other Culture & Rec: Summer Rec/Ski Program:** Selectman Chivers made a motion.

142 **MOTION: Selectman Chivers made a motion to approve the Other Culture & Rec: Summer**
143 **Rec/Ski Program 2023 Budget Line of \$3. Seconded by Selectman Moran. All in favor. Motion**
144 **carried by a vote of 5-0-0.**

145 **Parks & Rec: Moore Park:** Selectman Young stated she has put in \$2,000 for Playground equipment
146 purchase. There is enough money in their account to replace the slide that Candia Fire & Rescue will be
147 replacing. She is looking to replace the garbage containers with covers, and a tarp for the infield as well
148 as the tree and shrub on whatever they can do for fire hazard. She mentioned there is enough money to do
149 treatment for the poison ivy. If they need to lower the budgets bottom line she can ask for the playground
150 equipment to go into a warrant article.

151 **MOTION: Selectman Young made a motion to approve Parks & Rec: Moore Park 2023 Budget**
152 **Line of \$20,753 and to add a Grant line for potential Grants. Seconded by Selectman Dann. All in**
153 **favor. Motion carried by a vote of 5-0-0.**

154 **Planning Board:** Chair Cartier of the Planning Board clarified the legal notices line is for notices of
155 decision that are to be sent out by registered mail. He added in another \$100 into Southern New Hampshire
156 Planning. He reduced the Master Planning budget because they can do a lot of work with the \$8,500. He
157 feels they can delete Microfilming and Special Projects. At the next Board of Selectmen's meeting, he
158 would like to talk the GIS system. The plan this year is to upgrade the Master Plan and they are looking
159 to do the proposal to do the Impact Fees. He explained the rewards of using the GIS System.

160 **MOTION: Chair Brock made a motion to approve the Planning Boards 2023 Budget Line of**
161 **\$14,570 and to add a Grant line for potential Grants. Seconded by Selectman Young. All in favor.**
162 **Motion carried by a vote of 5-0-0.**

163 **Property Appraisal:** Town Administrator Hansen stated our Town Assessor Stephan Hamilton of
164 Whitney Consulting Group is up for renewal. Mr. Hamilton gave a quote of \$33,000 which is a 10%
165 increase due to the number of inspections, however he will try to keep it at the current \$30,000.

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166 **MOTION: Selectman Young made a motion to approve the Property Appraisal 2023 Budget Line**
167 **of \$33,000. Seconded by Selectman Dann. All in favor. Motion carried by a vote of 5-0-0.**

168 **Solid Waste:** Facility Operator Chuck Witcher of the Recycle Center stated the electronics line has its
169 own line now. Selectman Dann mentioned that they are trying to get an electronic sign to be placed at the
170 Recycle Center to keep residents updated. If it is under \$10,000 they would not need to get bids. It is not
171 included in the budget.

172 **MOTION: Selectman Dann made a motion to approve the Solid Waste 2023 Budget Line of**
173 **\$448,475 and to add a Grant line for potential Grants. Seconded by Selectman Young. All in favor.**
174 **Motion carried by a vote of 5-0-0.**

175 **Street Lighting:** The Board made a motion.
176 **MOTION: Selectman Chivers made a motion to approve the Street Lighting 2023 Budget Line of**
177 **\$3,500. Seconded by Selectman Young. All in favor. Motion carried by a vote of 5-0-0.**

178 **Tax Collector:** Tabled for discussion.

179 **Town Building Expenses (includes Smyth Memorial Building):** Selectmen Moran stated one of the
180 increases is the Town Offices needed to replace the tiled flooring with planking. Many of the tiles are
181 lifting and cracking and falling apart.

182 Selectman Moran noticed there was an increase in the Smyth Memorial Building maintenance line
183 from \$11,460 to \$18,500. Chair Trustee Carla Penfield of the Smyth Memorial Building stated that is the
184 amount they are asking for. She explained the work on the gutters and downspouts and would like to do
185 other half side next year and increased it to \$14,000. They would like to refinish the inside wooden stairs
186 going up to the top floor and has an estimate of \$3,000. The she explained the \$7,000 left in the balance
187 she plans on keeping in for items. This would bring her funds down to \$11,000. Discussion ensued.

188 **MOTION: Selectman Chivers made a motion to approve the Town Building Expenses (including**
189 **Smyth Memorial Building maintenance) 2023 Budget Line of \$67,977 and to add a Grant line for**
190 **potential Grants. Seconded by Selectman Young. All in favor. Motion carried by a vote of 5-0-0.**

191 **Town Clerk:** Town Administrator Hansen read some of the line items the Town Clerk had given. It was
192 questioned how the Town Clerk was storing their documents. Chair Carla Penfield of the Smyth Memorial
193 Building Trustees revealed they may have room in the Smyth Memorial Building to store some of the
194 Town Clerks files. Chair Brock will ask the Town Clerk how much space she will need. The Board had
195 some questions on the Town Clerks budget lines. Tabled for discussion.

196 **Town Officer's Expenses (includes Trustees of the Trust Fund & Website):** Finance Specialist
197 Tanguay stated BMSI has a payroll upgrade that needs to be done so we can submit information to NH
198 Retirement. Block 5 has updates that they suggest us doing next year. Block 5's total is \$50,136.00. They
199 also discussed desktop & laptop computers with software that is needed. Tabled for discussion.
200

201 **Treasurer:** The Board made a motion.
202 **Selectman Chivers made a motion to approve the for the Treasurer's 2023 Budget Line amount of**
203 **\$13,271. Seconded by Selectman Young. All in favor. Motion carried by a vote of 5-0-0.**
204

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205 **Welfare:** Selectman Chivers stated the Welfare Officer's stipend is up by 75%. Welfare Officer Donna
206 DelRosso expressed that her line needs to be looked at, in order to be in balance with others that receive
207 stipends and increased hourly pay. The only time she received an increase is when there was a Cola
208 increase, and they were not given one every year. She mentioned the Treasurer and Tax Collectors offices
209 received increases over the last few years. She explained all the services and resources that she provides
210 for the public and her phone is always on for them. She started the CYAA's Meet & Greet and is also
211 involved with the Seniors Lunches and lien repayments have increased. Selectman Dann stated the warrant
212 articles that people say that the Board should not approve, are the programs that the Welfare Officer directs
213 them to. He also noted that other departments in Town use many of these available resources. He stated
214 there is a lot of work behind the scenes that gets done and the hours that Welfare Officer DelRosso puts
215 in does make a difference. Selectman Chivers asked the Welfare Officer to keep track of how many hours
216 she works. Selectman Young asked to table this discussion for now and asked her to keep a record of how
217 many hours she works and to come back to the Board with her information.

218 **Zoning Board:** The Board made motion.
219 **Selectman Chivers made a motion to approve the for the Zoning Boards 2023 Budget Line amount**
220 **of \$1,391. Seconded by Selectman Young. All in favor. Motion carried by a vote of 5-0-0.**

221 Public Comments: Chair Brock asked if anyone had questions. None noted

222 **5:27pm MOTION: Selectman Chivers made a motion to adjourn the Public Meeting. Seconded by**
223 **Selectman Young. All in favor. Motion carried by a vote of 5-0-0.**

224
225 Respectfully submitted,
226 Linda Chandonnet, Recording Secretary

UNAPPROVED
Candia's Virtual Selectmen's Public Session Minutes
September 26th, 2022, 7:00 pm

Note: Individual roll call has been taken after each motion.

7:00 pm Chair Brock opened the Public Session Meeting followed by the Pledge of Allegiance.

Attendance: Chair Brien Brock, Selectman Patrick Moran, Selectman Russ Dann, Selectman Boyd Chivers, Selectman Sue Young and Town Administrator Andria Hansen.

Approval of Minutes: Public Minutes for September 12, 2022. Line 142 correction: Monthly to daily.
MOTION: Selectman Chivers made a motion to accept the minutes as amended. Seconded by Selectman Moran. All in favor. Motion carried by a vote of 5-0-0.

BUDGET UPDATE

Town Clerk- Election Administration: The Town Clerk's Election Administration for the number of elections for the Town are going up. Town Clerk Hetzel stated LHS Assoc. has a program disk to read the ballots and is expecting their costs to increase.

MOTION: Selectman Young made a motion to approve the Town Clerks - Election Administration 2023 Budget line for a total of \$15,829. Seconded by Selectman Moran. All in favor. Motion carried by a vote of 5-0-0.

Town Clerk-Supplies & Restoration of Official Documents:

Town Clerk Hetzel said with what is budgeted now is only half the amount of the costs to store documents. She is trying to encumber and receive a number for this year and add it to next years, so that next year she can pull the documents out and use that money to bind the documents into a book. There is no more room left in her file cabinets for records that need to be kept permanently. Chair Brock mentioned having a fire protection file cabinet and asked how much space she needs to store them. Town Clerk Hetzel said she will measure what is needed. Town Administrator Hansen will reach out to Chair Penfield of the Smyth Memorial Building Trustees about storing it at the Smyth Memorial Building.

MOTION: Selectman Chivers made a motion to accept the Town Clerk's 2023 Budget line request for \$91,356. Seconded by Selectman Dann. All in favor. Motion carried by a vote of 5-0-0.

Welfare: Tabled for discussion.

Auditing Services: Town Administrator Hansen stated the Auditing Services for this year is \$19,000. This amount increased to \$21,500 and this is for the week the Auditors come to the Town Office to do their written report.

Selectman Young expressed her concerns on the proposed budget that is showing a ~~\$15~~ increase and would like this year's tax rate done before they finalize the 2023 proposed budget. Town Administrator Hansen stated they need to wait for the MS-1. Town Assessor Hamilton is not able to finish it without the utility values from DRA, and that is what they are waiting for. If the utility values are not received by October 1, 2022, then the Town Assessor will need to file an extension. Selectman Young said she is very worried about the budget and recommends receiving this information very soon so it will move along.

15%

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47 The Board discussed their concerns for the 2023 proposed budget and made the decision to first meet
48 with the Tax Collector and Welfare Officer, and then look at the whole budget for a total.

49 Selectman Chivers stated that he has looked at the recent income report and if the Town continues to
50 spend money the way they are, they will be short \$72,033 at the end of the year. There is enough money
51 in the ARPA account to cover the ambulance shortfalls, but they should tell their department heads to try
52 and restrain from spending too much for the rest of the year. Chair Brock mentioned they need to take into
53 account that there are some expenditures that do not come up every year. Selectman Young said that the
54 Town has a commitment on certain items. She is worried that people will be struggling this year.

55
56 **Deerfield Fair:** Selectman Chivers stated the Deerfield Fair Association sent a letter to the Board
57 requesting their signatures to confirm Candia will provide Ambulance Service and a Crew during the Fair.
58 Chair Cartier of the Planning Board explained the process. The Board signed the document.

59
60 **NHMA Training:** Selectman Chivers has been in touch with Catherine Heck of NHMA about spending
61 the ARPA Funds regarding the Ambulance Service. If NHMA could come to Candia and provide training
62 for 2 hours, and costs \$475. Candia is running an Ambulance Service and a small business, and requires
63 proper loss statements and separate insurance, as certain accounting standards need to be met. Everyone
64 should be invited, in order to find out what the rules are. Town Administrator Hansen will reach out to
65 Ms. Heck to schedule a date and will let the Board know.

66 **MOTION: Selectman Chivers made a motion to authorize Town Administrator Hansen to contact**
67 **Catherine Heck at NHMA to provide on-demand training. Seconded by Selectman Moran. All in**
68 **favor. Motion carried by a vote of 5-0-0.**

69
70 **CAP Agreement:** The CAP Agreement is for property liability at a rate of 9%, and the workman's
71 compensation at a rate of 10%.

72 **MOTION: Selectman Chivers made a motion to authorize Town Administrator Hansen to enroll**
73 **the Town into the CAP program with Primex for 2023. Seconded by Chair Brock. All in favor.**
74 **Motion carried by a vote of 5-0-0.**

75
76 **Request Funds – Smyth Memorial Building Fund:** Carla Penfield of the Smyth Memorial Building
77 Trustees is requesting \$5,947.31 from the Smyth Memorial Building Fund to pay for an invoice and using
78 \$3,000 out of their budget.

79 **MOTION: Selectman Young made a motion to approve taking \$5,947.31 out of the Smyth Building**
80 **Memorial Fund. Seconded by Selectman Moran. All in favor. Motion carried by a vote of 5-0-0.**

81
82 **Planning Board Update:** Chair Rudy Cartier of the Planning Board said there were questions about the
83 GIS System on where it will be appropriate. The Planning Board has started using the GIS System and
84 noted that it has been very helpful to them as well as the Land Use Office. They did the initial project in
85 thinking they were going to continue adding things as they went along, however when they started to look
86 at things that would be useful for the Town, not all are under the Planning Review Board, but could
87 because they need it when looking at different things. He noted they received a proposal from Stantec to
88 do more of the work for this year and next year. There is a line item in the Land Use Office Budget for
89 special projects and he wanted the Board to look at what is in there in order to add some things. He did
90 not know if it would be better for it to come out of the Land Use Office's line item. The cost is around
91 \$1,500 a year to do the upgrade for the maintenance of the system, licensing fees and other things. When
92 he put his budget together, he had put that in as one of his line items. He read other items that they could

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93 have done by the end of the year. He wants to update the CIP (Capital Improvements Plan) this year before
94 Town Meeting and to use the money they have left over in their budget to get this done. It cost
95 approximately \$5,700 to do the CIP update and it would be very detailed. If they have this done Southern
96 NH Planning will give them a proposal to do the Impact Fees and he will know what they can and cannot
97 do. He read the Town Departments that it would assist. The cost is approximately \$4,000.

98 Selectman Young asked what would they need to do to start receiving Impact Fees? Mr. Cartier
99 explained they need a very strong CIP Plan. They paid Stantec, however there were problems with it. It
100 was not taken seriously. The Board has been very encouraging to have the impact fees done, however he
101 imagines if they were more forceful on the department heads. It would have been helpful if they had added
102 the Ambulance Service into the CIP. They have worked on estimates to get the Safety Complex done, but
103 it will need more refining. It would have been very helpful to receive Grant Funding. In looking at the
104 RSA's there is a hierarchy of what you would need to do, and you cannot do impact fees unless you have
105 a solid CIP. Discussion ensued. Selectman Young asked if they could table this discussion.

106 Beth Chalbeck asked how much it would cost to have the Cemetery added to the CIP? Mr. Cartier said
107 \$2,845. Mrs. Chalbeck offered the amount needed to come out of the Cemetery's budget. Mr. Cartier said
108 there is also \$5,000 in the Land Use Budget, so in theory they might be able to get all the work done.
109 Selectman Young asked if they could let him know at their next board meeting and Mr. Cartier agreed.

110
111 **Village Cemetery Lot Line Adjustment:** Mrs. Chalbeck informed the Board a Resident in Town is
112 donating 2.5 acres of land to the Village Cemetery. The Resident does not want to be responsible paying
113 for any fees. The Town would be the owner of the land and required to pay all fees.

114 **MOTION: Selectman Chivers made a motion for the Town of Candia to waive any fees on anything**
115 **regarding the Lot Line Adjustment for the Village Cemetery and the person who wants to donate**
116 **2.5 acres of land. Seconded by Selectman Young. All in favor. Motion carried by a vote of 5-0-0.**

117
118 Town Administrator Hansen requested a motion from the Board for a previously paid invoice for Eckman
119 Construction of \$5,000 and to move out of the Trust Fund. Chair Brock confirmed this amount was
120 previously approved by the Board as a total amount that included this invoice. No motion needed.

121
122 **Calendar:**

- 123 • The next Board of Selectmen's meeting is scheduled for Monday, October 10th @ 7:00 pm.

124 **Public Input:** None noted.

125
126 **Payments of payroll and payables.** Selectman Chivers confirmed the grand total for payroll and payables
127 for the weeks ending 9/15/22 - 9/22/2022 totaled \$173,802.36, of which \$54,602.22 went to Tower Hill
128 Rd. Reconstruction WA #8.

129 **8:01pm MOTION: Selectman Chivers made a motion to adjourn the Public Meeting. Seconded by**
130 **Selectman Dann. All in favor. Motion carried by a vote of 5-0-0.**

131
132 Respectfully submitted,
133 Linda Chandonnet, Recording Secretary

September 11, 2022

Town of Candia
Road Agent's Report
Month of September 2022

Summary of Work:

- Canopy trimming Beane Island
- Tree Removal Island Road
- Completed Fall Grading
- Ditching and Drainage Work, Flint, Brown, Critchett Road
- Completed Top coat paving on Healey Road
- Patching as needed

Jeff Wuebbolt
Road Agent

Offenses (State Law) By Month

	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>TOTALS</u>
FSA - Sexual Contact - Victim	1	0	0	0	0	0	0	0	0	1
2nd Degree Assault; SBI- Domes	0	0	1	0	0	0	0	0	0	1
Reckless Conduct - Deadly Weap	0	0	0	0	0	1	0	0	0	1
Simple Assault; Physical Conta	0	0	1	0	0	0	0	0	1	2
Simple Assault; BI	0	0	0	0	0	1	0	0	0	1
Simple Assault, Mutual Combat	0	0	0	0	0	0	0	0	2	2
DV; Simple Assault; Physical C	1	0	5	0	0	0	1	0	1	8
DV; Simple Assault - BI	0	0	1	0	0	0	0	0	0	1
Criminal Threatening - Conduct	0	0	0	0	0	0	0	0	3	3
Criminal Threatening - conduct	0	0	1	0	0	1	0	0	0	2
Theft by Extortion \$0-\$1000	0	0	0	0	1	0	0	0	0	1
Theft by Unauthd Taking \$0-\$10	0	1	0	2	0	0	0	0	3	6
Theft Of Motor Vehicle Parts O	0	0	0	0	0	1	0	0	0	1
Theft by Unauthd Taking \$0-\$10	1	1	1	1	0	1	0	0	1	6
Forgery Govt Instrument, Check	0	0	0	0	1	0	0	0	0	1
Attempt To Commit	0	1	0	0	0	0	0	0	0	1
Financial Exploitation; \$1500+	0	0	1	0	0	0	0	0	0	1
Theft by Deception \$0-\$1000	1	0	0	0	0	0	1	0	0	2
Theft by Deception \$1501+	0	1	0	0	0	0	1	0	0	2
Credit Card Fraud, \$0-\$1000	0	4	1	0	0	0	0	1	0	6
Theft by Deception \$0-\$1000	0	0	0	1	0	0	0	0	0	1
Theft by Deception \$1501+	0	0	1	0	0	0	0	0	1	2
Identity Fraud; Pose to get In	0	0	0	1	0	0	0	0	0	1
Identity Fraud; Pose as Anothe	0	0	0	0	0	1	0	0	1	2
Identity Fraud; Obtain Info fo	0	0	0	0	0	0	1	0	0	1
Identity Fraud; Pose to get In	0	0	0	0	0	0	0	0	1	1
Identity Fraud; Obtain Persona	0	0	1	0	0	0	0	0	0	1
STOLEN PROPERTY OFFENSES	0	1	0	0	0	0	0	0	0	1
Recv Stolen Prop; \$1001-\$1500	0	0	0	0	0	1	0	0	0	1
Conduct After; Property Damage	0	0	0	0	0	0	1	0	0	1
Criminal Mischief	0	0	1	1	1	2	0	3	0	8
Criminal Mischief	0	0	0	1	0	0	0	0	0	1
Criminal Mischief	0	0	0	0	0	1	0	0	0	1
Possession of Controlled Drug	0	0	0	0	1	2	0	0	0	3
Cntrl Drug: Sched 1 - 4; Posse	0	0	0	1	0	0	0	0	0	1
Carrying or Selling Weapons	0	0	0	0	1	0	0	0	0	1
Felon in Possession of Dangero	0	0	0	0	0	1	0	0	0	1
Reckless Conduct;Dom Violence;	0	0	1	0	0	0	0	0	0	1
Loitering or Prowling	0	0	0	1	0	0	0	0	0	1
DUI - impairment	0	0	1	0	1	0	0	0	0	2
DUI; Adult>.08; Minor>.02	0	0	1	0	0	0	0	0	0	1
DUI Aggrvtd 0.16+	0	0	1	0	1	0	0	0	0	2
PROTECTIVE CUSTODY OF INTOXICA	0	0	0	0	0	0	1	0	0	1
Protective Custody - Alcohol	0	0	0	1	0	0	1	0	0	2
Criminal Trespass	2	1	0	0	0	0	0	0	0	3
ARREST ON ANOTHER AGENCY'S WAR	0	0	0	0	0	0	1	0	1	2
False Personation	0	0	0	0	0	0	0	1	0	1
ILLEGAL DUMPING / LITTERING CO	0	0	0	1	0	0	0	0	0	1
Violation of Protective Order	0	2	0	0	0	0	0	0	0	2
Littering; Penalty	0	0	0	0	0	0	1	0	0	1
Notification of Repossession	0	0	1	1	0	0	1	0	0	3
FAILURE TO REPORT INJURY TO DO	0	0	0	0	1	0	0	0	0	1
Littering; Penalty	0	0	0	0	0	0	1	0	0	1
Conduct After; Property Damage	1	0	0	0	0	0	0	0	0	1
Procuring Dog License; Tag	0	0	0	0	0	1	0	0	1	2
Dog; Menace, Nuisance, Vicious	0	0	2	0	0	0	0	1	1	4

Offense Listing
01/01/2022 - 09/30/2022

Barking Dog	0	0	0	0	1	0	0	0	0	1
Dogs at Large	0	1	1	0	1	0	0	0	1	4
BENCH WARRANT-ELECTRONIC	1	0	0	0	1	0	1	1	3	7
Breach of Bail Conditions	0	0	0	0	0	0	0	1	0	1
Reckless Conduct; Dom Violence;	0	0	1	0	0	0	0	0	0	1
Stalking - Notice of Order	0	0	0	0	0	0	0	1	0	1
Stalking; Domestic Violence; O	1	0	0	0	0	0	0	0	0	1
Criminal Trespass	0	0	0	0	0	0	0	0	2	2
False Report to Law Enf; False	0	0	0	0	0	0	0	0	1	1
Harassment	2	2	1	2	3	0	0	3	3	16
Violation of Privacy/Use, Inst	0	0	0	0	0	0	1	0	0	1
DOG RUNNING AT LARGE-Candia T.	0	0	0	2	0	0	0	0	0	2
Suspension of Vehicle Registra	0	1	0	2	2	2	0	0	1	8
Unregistered Vehicle	0	0	0	0	0	0	2	0	0	2
Abandoning a Vehicle	0	0	0	0	0	1	0	0	0	1
OPERATING WITHOUT A VALID LICE	0	0	0	0	0	0	0	2	0	2
License Req'd; Op w/o Valid Lic	0	0	0	0	0	0	1	0	0	1
Improper Person Operating Vehi	0	0	0	0	0	0	0	0	1	1
Operate M/C w/o M/C License	0	0	0	0	0	0	1	0	0	1
Drive after Rev/Sus	0	1	0	1	0	1	0	0	0	3
Drive after Rev/Sus; DUI	0	0	0	0	0	0	0	1	0	1
Drive after Rev/Sus; Reckless	0	0	0	0	0	0	0	1	0	1
Drive after Rev/Sus - subsqt	0	0	1	0	1	0	0	0	1	3
Drive after Rev/Suspension	2	2	1	2	2	4	1	2	1	17
Conduct After Accident	0	1	0	1	1	0	2	0	0	5
Report of Injury to Dog or Cat	0	0	0	0	0	0	1	0	0	1
Child Restraints	0	0	0	1	0	0	0	0	0	1
Disobeying an Officer	0	0	0	0	0	0	1	1	1	3
Speeding 11-15 mph over limit	0	0	0	0	0	0	0	1	0	1
Reckless Operation	0	0	0	0	0	0	1	1	0	2
Negligent Driving	0	0	0	0	0	0	1	1	0	2
APPEAL OF ADMINISTRATIVE LICEN	0	0	0	0	1	0	0	0	0	1
DOG A MENACE	0	0	0	2	0	0	0	0	0	2
DOG A NUISANCE	0	0	0	1	0	0	0	0	0	1
R.O. BITES OR ATTACKS, ANIMAL	0	0	0	0	0	0	1	0	0	1
Arrest on Warrant	0	0	0	0	1	2	0	0	0	3
TOTALS	13	20	27	26	22	24	25	22	32	211

No Crime Incident Event Breakdown

Event	Description	Total	%
911	911 Hang Up	0	00.0
AIM	Aided Motorist	0	00.0
AL	Alarm	0	00.0
BEA	Bureau Of Elderly & Adult Services Investigation	2	00.5
CC	Citizen's Complaint	1	00.2
CF	Dog License Civil Forfeiture	0	00.0
CIN	Child In Need Of Services	1	00.2
CIV	Civil Standby	0	00.0
COM	Community Outreach	0	00.0
CP	Community Policing	1	00.2
DCI	Dcyf Investigation	11	02.5
DEE	Put Down Injured Animal	0	00.0
DOG	Dog At Large / Loose Dog	0	00.0
FIN	Fingerprinting	5	01.2
FPR	Found Property	19	04.4
IA	Internal Affairs Investigation	0	00.0
IEA	Involuntary Emergency Hospitalization	0	00.0
JUV	Juvenile Complaint	2	00.5
KD	K-9 Deployment	0	00.0
LEB	Law Enforcement Background Investigation	0	00.0
MED	Medical Call	2	00.5
MVC	Motor Vehicle Complaint	10	02.3
NC	Noise Complaint	1	00.2
NDT	National Drug Take Back	1	00.2
NED	Neighbor Dispute	7	01.6
NO	Notification	1	00.2
NTO	No Trespass Order	1	00.2
OD	Drug Overdose	0	00.0
OF	Fatal Overdose	0	00.0
OHR	Ohrv Complaint	1	00.2
PDB	Prescription Drug Box	0	00.0
PU	Police Pursuit Report	1	00.2
RAD	Radar Enforcement	0	00.0
RH	Road Hazard	0	00.0
RPO	Return Property To Owner	0	00.0
SC	Shooting Complaint	3	00.7
SCA	Scams/Phone&email	6	01.4
SEC	Security Check	49	11.3
SP	Serve Papers	45	10.4
SPA	Suspicious Activity	38	08.8
SPM	Suspicious Motor Vehicle	1	00.2
SPP	Suspicious Person	2	00.5
SSA	Safe Schools Act	5	01.2
SUI	Suicide	2	00.5
SOX	Sex Offender Registration	17	03.9
TE	Traffic Enforcement	0	00.0
TH	Threats	3	00.7
TRU	Truancy	0	00.0
WD	Tree / Wires Down	0	00.0
VIN	Vin Verification	0	00.0
WB	Well Being Check	8	01.9
WP	Weapons Incident	0	00.0
--	Not Specified	2	00.5
IN	Police Information	67	15.5
DT	Sudden Death	3	00.7
OA	Assist Other Agency	23	05.3
IS	Disturbance	15	03.5

ASC	Assist Citizen	53	12.3
ACP	Animal Complaint	4	00.9
AFF	Assist Fire/EMS	6	01.4
MIP	Missing Person	2	00.5
LPR	Lost Property	7	01.6
OTH	Other	4	00.9

Grand Total: 432

**Candia Volunteer
Fire Department
11 Deerfield Road
Candia, NH 03034
603-483-8588
603-483-0252 fax**

Memo

Date: October 10, 2022
To: Board of Selectmen
Re: Monthly Report

September 2022 HIGHLIGHTS

- 1. Regular Truck and Building Maintenance
- 2. Training
- 3. EMS Training

Candia Fire Rescue

Candia, NH

This report was generated on 10/10/2022 8:56:09 AM



Incident Statistics

Zone(s): All Zones | Start Date: 09/01/2022 | End Date: 09/30/2022

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		25	
FIRE		10	
TOTAL		35	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
TOTAL			
PRE-INCIDENT VALUE		LOSSES	
\$0.00		\$0.00	
CO CHECKS			
TOTAL			
MUTUAL AID			
Aid Type		Total	
Aid Given		6	
Aid Received		5	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
3		8.57	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 1	0:11:31	0:09:55	
AVERAGE FOR ALL CALLS		0:10:57	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 1	0:05:25	0:03:49	
AVERAGE FOR ALL CALLS		0:04:39	
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Candia Fire Rescue		50:45	

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.



emergencyreporting.com
 Doc Id: 1645
 Page # 1 of 1

Candia Fire Rescue

Candia, NH

This report was generated on 10/10/2022 8:52:57 AM



Incident Type Count per Station for Date Range

Start Date: 09/01/2022 | End Date: 09/30/2022

INCIDENT TYPE	# INCIDENTS
Station: 1 - STATION 1	
111 - Building fire	1
138 - Off-road vehicle or heavy equipment fire	1
321 - EMS call, excluding vehicle accident with injury	19
322 - Motor vehicle accident with injuries	1
323 - Motor vehicle/pedestrian accident (MV Ped)	1
324 - Motor vehicle accident with no injuries.	2
381 - Rescue or EMS standby	2
444 - Power line down	2
553 - Public service	1
600 - Good intent call, other	1
611 - Dispatched & cancelled en route	1
622 - No incident found on arrival at dispatch address	1
743 - Smoke detector activation, no fire - unintentional	1
745 - Alarm system activation, no fire - unintentional	1

Incidents for 1 - Station 1: 35

Only REVIEWED incidents included.



Building Department - September 2022

	Sept 2021	Sept 2022
Permits Issued	41	29
	Permit Breakdown	
Addition	3	
Barn	2	
Burner	7	
Chimney	1	1
Driveway	1	
Electric	4	6
Gas Burner	1	
Generator	10	1
Leach Bot	1	
Oil Burner		2
Oil Tank	2	1
Plumbing	2	2
Pool		1
Propane Tank	1	6
Septic	3	4
Siding/Roof/Window	3	2
Tower Antenna		1
Wood Burner		2
YTD Revenue	\$ 87,118.55	\$ 39,608.16

September 2022

Candia Recycling Center Monthly Report

	<u>September 2021</u>	<u>September 2022</u>
<u>M.S.W. (Trash)</u>	61.49 tons	N/A
<u>C&D Debris</u>	65.24 tons	N/A
<u>Total waste</u>	126.73 tons	N/A

Recyclables

	<u>September 2021</u>	<u>September 2022</u>
<u>Mix Paper</u>	8 bales = 6.34 tons	10 bales = 8.31 tons
<u>Cardboard</u>	10 bales = 7.28 tons	12 bales = 8.71 tons
<u>#1 - #7 plastics</u>	1 bale = .64 tons	3 bales = 1.77 tons
<u>Alum. Cans</u>	2 bales = 1.25 tons	2 bales = 1.25 tons
<u>Tin Cans</u>	0	0
<u>#2 natural</u>	1 bale = .44 tons	1 bale = .45 ton
<u>Total bales</u>	22 bales = 15.95 tons	28 bales = 20.49 tons
<u>Glass -</u>	1 load = 10.63 tons	0
<u>Total weight</u>	26.58 tons	20.49 tons

Revenue

<u>September 2021</u>	<u>September 2022</u>
\$1,164.28	(approx..) \$6500*
2021 YTD - \$50,072.22	(as of 8/31) 2022 YTD -\$49,619.28

On 9/16 approximately **44,000** lbs. of tin cans were marketed, generating approx., **\$2500** in revenue. *

On 9/16 there were **74** Freon Units evacuated.

On 9/23 approximately **44,000** lbs. of mixed paper were marketed generating about **\$1,300** in revenue. *

On 9/23 approximately **44,000** lbs. of cardboard were marketed generating about **\$1,700** in revenue. *

On 9/26 & 9/30 there were approximately 10 tons of light Iron marketed which generated about **\$1000**. *

* The checks for these loads have not yet been received.

OFFICE OF HIGHWAY SAFETY GRANT AGREEMENT

RECEIVED

By Stephen Fisher at 8:59 am, 9/15/22

The State of New Hampshire and the Subrecipient hereby mutually agree as follows:

GENERAL PROVISIONS

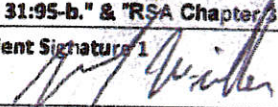
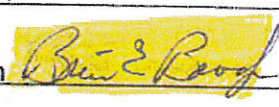
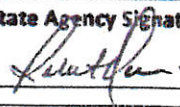
Grant Agreement Title:

Candia Highway Safety Grant

Grant Agreement #:

23-029

1. Identification and Definitions.

1.1. State Agency Name New Hampshire Department of Safety Office of Highway Safety		1.2. State Agency Address 33 Hazen Drive, Room 208 Concord, NH 03305	
1.3. Subrecipient Name CANDIA POLICE DEPARTMENT		1.4. Subrecipient Address 74 High Street Candia, NH 03034	
Chief of Police Name: Michael McGillen Grant Contact Name: Karen Merchant		Chief of Police email: mmcgillen@townofcandia.org Grant Contact's email: kmerchant@townofcandia.org	
1.4.1 Subrecipient Type (State Govt, City/Town Govt, County Govt, College/University, Other (Specify) Town Government		1.4.2 UEI # RL4FB4MR2LD3 Exp Date: 10/21/2022	
1.5. Subrecipient Phone # 603-483-2318	1.6. Effective Date 10/01/2022	1.7. Completion Date 09/30/2023	1.8. Grant Limitation \$ 3,400.00 (Total amount of Federal funds obligated to the Subrecipient (2 CFR § 200.331(a)(1)(viii))
1.9. Grant Officer for State Agency Stephen Fisher/James Gilbert		1.10. State Agency Telephone Number 603-271-6708 / 603-271-2021	
"By signing this form we certify that we have complied with any public meeting requirement for acceptance of this grant, including if applicable RSA 31:95-b." & "RSA Chapter 37 - Chairman of Selectmen, Town/City Manager, Mayor, County Commissioners."			
1.11. Subrecipient Signature 1 		1.12. Name & Title of Subrecipient Signor 1 Chief Michael McGillen	
Subrecipient Signature 2		Name & Title of Subrecipient Signor 2 Brien E Brock Selectman 	
Subrecipient Signature 3		Name & Title of Subrecipient Signor 3	
1.13. Acknowledgment: State of New Hampshire, County of _____, on / /, before the undersigned officer, personally appeared the person(s) identified in block 1.12., known to me (or satisfactorily proven) to be the person(s) whose name is signed in block 1.11., and acknowledged that he/she executed this document in the capacity indicated in block 1.12.			
1.13.1. Signature of Notary Public or Justice of the Peace (Seal)		1.13.2 Name & Title of Notary Public or Justice of the Peace	
1.14 State Agency Signature 1 X  Date: 9/23/22		1.15 Name & Title of State Agency Signor 1 Robert L. Quinn, Commissioner - or Designee NH Department of Safety	
1.16. Approval by Attorney General (Form, Substance and Execution) (if G & C approval required) By: _____ Assistant Attorney General, On: / /			
1.17. Approval by Governor and Council (if applicable) By: _____ On: / /			



IRS increases mileage rate for remainder of 2022

IR-2022-124, June 9, 2022

WASHINGTON — The Internal Revenue Service today announced an increase in the optional standard mileage rate for the final 6 months of 2022. Taxpayers may use the optional standard mileage rates to calculate the deductible costs of operating an automobile for business and certain other purposes.

For the final 6 months of 2022, the standard mileage rate for business travel will be **62.5 cents per mile**, up 4 cents from the rate effective at the start of the year. The new rate for deductible medical or moving expenses (available for active-duty members of the military) will be 22 cents for the remainder of 2022, up 4 cents from the rate effective at the start of 2022. These new rates become effective July 1, 2022. The IRS provided legal guidance on the new rates in Announcement 2022-13 [PDF](#), issued today.

In recognition of recent gasoline price increases, the IRS made this special adjustment for the final months of 2022. The IRS normally updates the mileage rates once a year in the fall for the next calendar year. For travel from January 1 through June 30, 2022, taxpayers should use the rates set forth in Notice 2022-03 [PDF](#).

"The IRS is adjusting the standard mileage rates to better reflect the recent increase in fuel prices," said IRS Commissioner Chuck Rettig. "We are aware a number of unusual factors have come into play involving fuel costs, and we are taking this special step to help taxpayers, businesses and others who use this rate."

While fuel costs are a significant factor in the mileage figure, other items enter into the calculation of mileage rates, such as depreciation and insurance and other fixed and variable costs.

The optional business standard mileage rate is used to compute the deductible costs of operating an automobile for business use in lieu of tracking actual costs. This rate is also used as a benchmark by the federal government and many businesses to reimburse their employees for mileage.

Taxpayers always have the option of calculating the actual costs of using their vehicle rather than using the standard mileage rates.

The 14 cents per mile rate for charitable organizations remains unchanged as it is set by statute.

Midyear increases in the optional mileage rates are rare, the last time the IRS made such an increase was in 2011.

Mileage Rate Changes

10/10/2022
BOS mtg

**Town of Candia
Board of Selectmen
Tel: 603-483-8101
Fax: 603-483-0252**

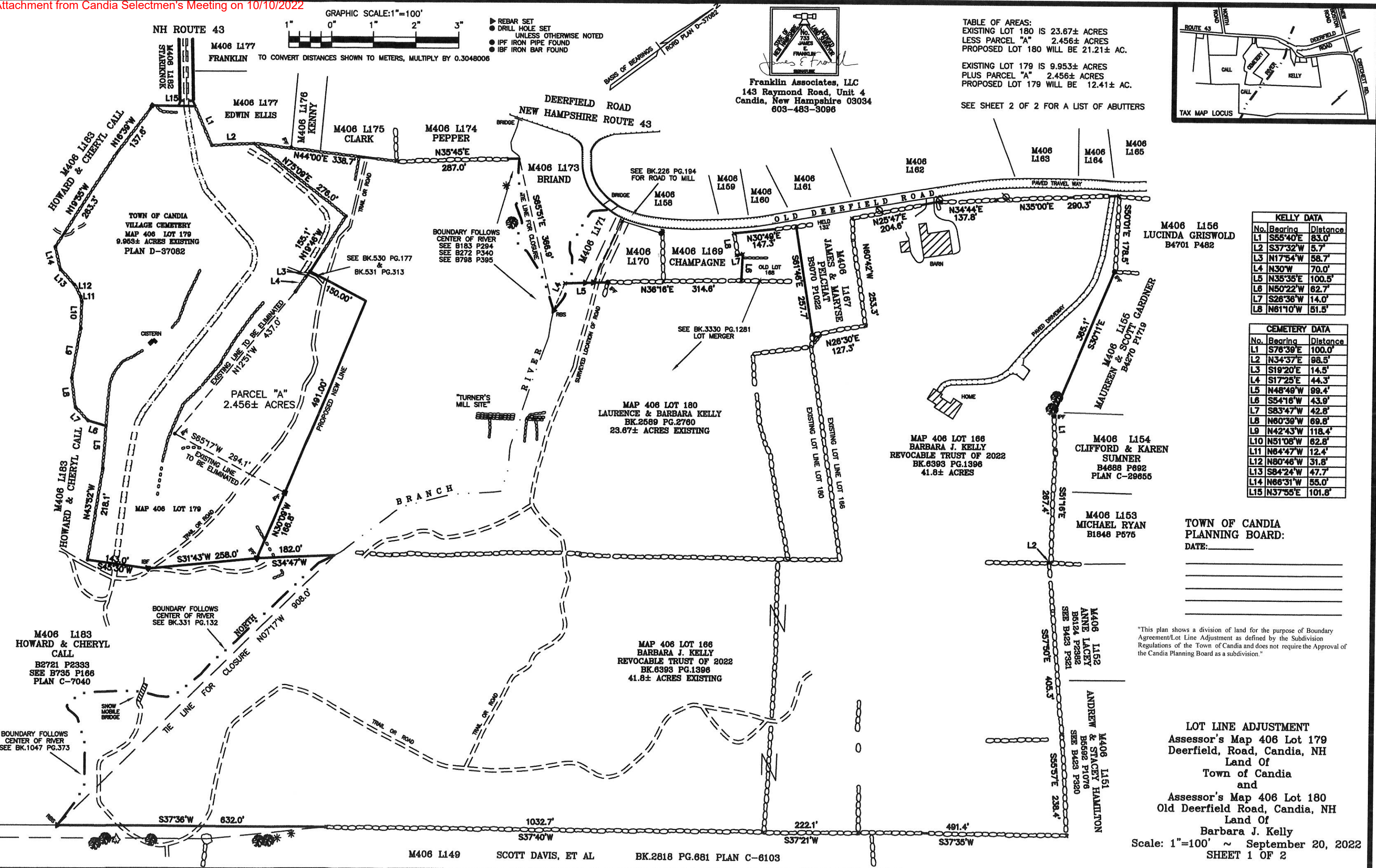
Memo

To: Board Members
Through: Andria Hansen, Town Administrator
From: Boyd Chivers
Date: September 19, 2022
RE: Budget Concerns

An analysis of the report accounting for expenditures for the period through 9/12/2022 is as follows:

Expenditures year to date (8.5 months)	\$2,308,867
Monthly average (2,308,867/8.5)	271,631
Projected expenditure through December (271,631X3.5)	950,709
Balance on hand	878,676
Deficit	(72,033)

The town still has received the second half of the ARPA grant in the amount of \$207,233.17 which can be used to cover the deficit. That would, however, leave us with a margin of \$135,200 or 4.2% of the operating budget. That is a pretty thin margin and suggests that our department heads should be advised to limit their spending accordingly.



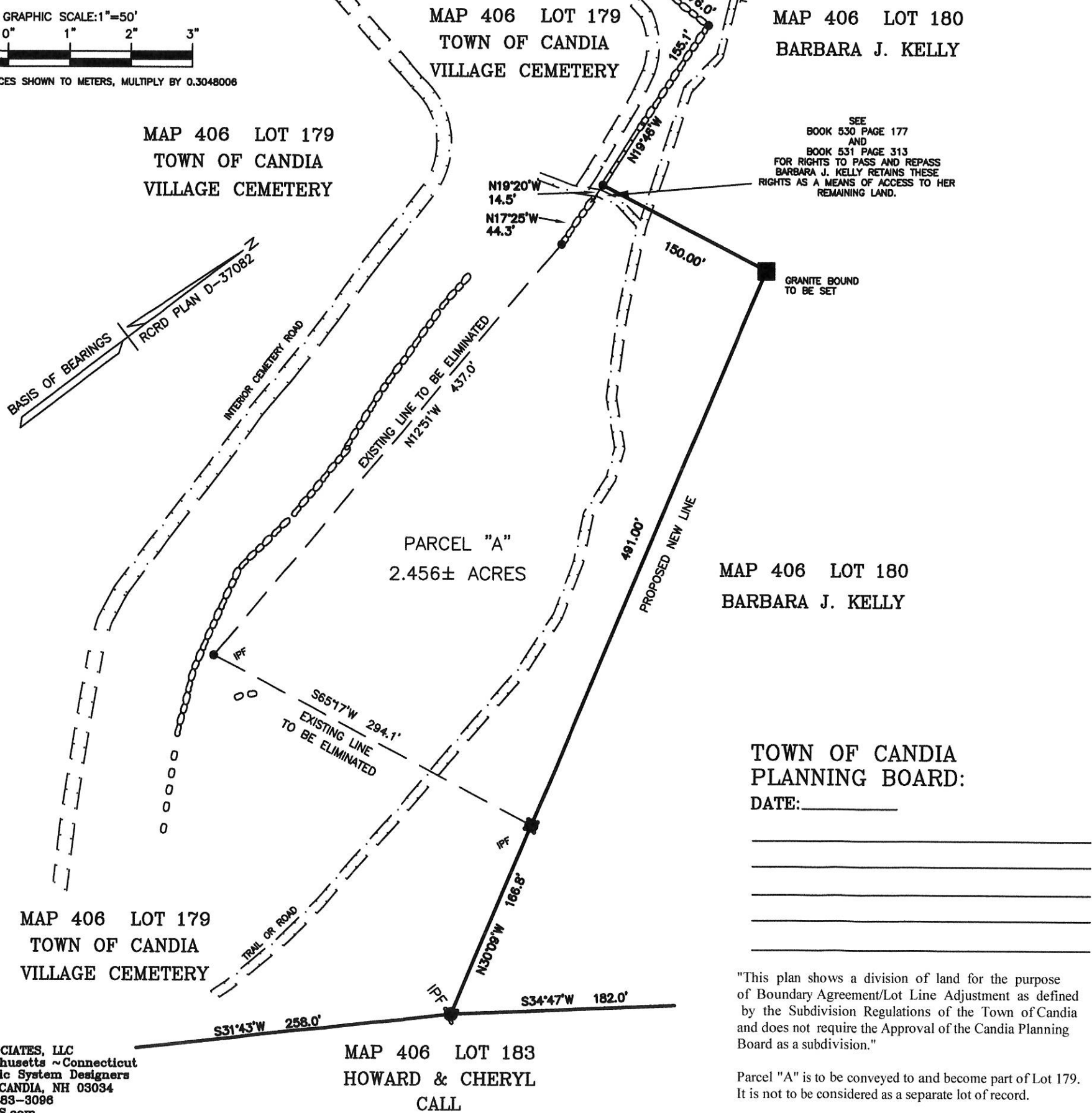
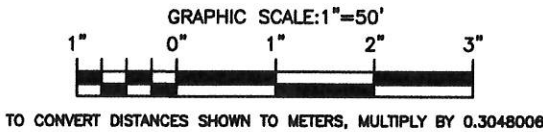
No.	Bearing	Distance
L1	S55°40'E	83.0'
L2	S37°32'W	5.7'
L3	N17°54'W	58.7'
L4	N30°W	70.0'
L5	N35°35'E	100.5'
L6	N50°22'W	62.7'
L7	S28°36'W	14.0'
L8	N61°10'W	51.5'

CEMETERY DATA		
No.	Bearing	Distance
L1	S78°39'E	100.0'
L2	N34°37'E	98.5'
L3	S19°20'E	14.5'
L4	N17°25'E	44.3'
L5	N48°49'W	98.4'
L6	S54°16'W	43.6'
L7	S83°47'W	42.8'
L8	N60°39'W	69.8'
L9	N42°43'W	118.4'
L10	N51°08'W	62.8'
L11	N64°47'W	12.4'
L12	N80°46'W	31.8'
L13	S84°24'W	47.7'
L14	N66°31'W	55.0'
L15	N37°55'E	101.8'

**TOWN OF CANDIA
PLANNING BOARD:
DATE:_____**

"This plan shows a division of land for the purpose of Boundary Agreement/Lot Line Adjustment as defined by the Subdivision Regulations of the Town of Candia and does not require the Approval of the Candia Planning Board as a subdivision."

LOT LINE ADJUSTMENT
Assessor's Map 406 Lot 179
Deerfield, Road, Candia, NH
Land Of
Town of Candia
and
Assessor's Map 406 Lot 180
Old Deerfield Road, Candia, NH
Land Of
Barbara J. Kelly
Scale: 1"=100' ~ September 20, 2022
SHEET 1 OF 2



- LIST OF ABUTTERS
- M406 L149 SCOTT DAVIS, 93 CRITCHETT RD., CANDIA, NH
 - M406 L151 ANDREW & STACEY HAMILTON, 61 CRITCHETT RD., CANDIA, NH
 - M406 L152 ANNE LACEY, 39 CRITCHETT RD., CANDIA, NH
 - M406 L153 MICHAEL RYAN, 31 CRITCHETT RD., CANDIA, NH
 - M406 L154 CLIFFORD & KAREN SUMNER, 23 CRITCHETT RD., CANDIA, NH
 - M406 L155 MAUREEN & SCOTT GARDNER, 198 DICKEY HILL RD., DEERING, NH
 - M406 L156 LUCINDA GRISWOLD, 59 OLD DEERFIELD RD., CANDIA, NH
 - M406 L158 MONA MACNICHOL, 12 OLD DEERFIELD RD., CANDIA, NH
 - M406 L159 CARL & MOLLY TIMMONS, 18 OLD DEERFIELD RD., CANDIA, NH
 - M406 L160 MARGARET RAMSEY, 22 OLD DEERFIELD RD., CANDIA, NH
 - M406 L161 PAUL & DAVID SVOBODA, 11 MESSER AVE., SALEM, NH
 - M406 L162 ROBERT & JUNE HOLT, 40 OLD DEERFIELD RD., CANDIA, NH
 - M406 L163 SCOTT SEVERIN, 48 OLD DEERFIELD RD., CANDIA, NH
 - M406 L164 HOWARD GERTSMAN, 54 OLD DEERFIELD RD., CANDIA, NH
 - M406 L165 ANDREW KITROSS & CAROL PARKER, 60 OLD DEERFIELD RD., CANDIA, NH
 - M406 L167 JAMES & MARYSE PELCHAT, 29 OLD DEERFIELD RD., CANDIA, NH
 - M406 L169 RICHARD & MARY CHAMPAGNE, 15 OLD DEERFIELD RD., CANDIA, NH
 - M406 L170 GEORGE & LOUISE COMTOIS, 9 OLD DEERFIELD RD., CANDIA, NH
 - M406 L171 KELLY CROTTS & WILLIAM WHITE, 7 OLD DEERFIELD RD., CANDIA, NH
 - M406 L172 DONALD & LORAIN BRIAND, 3 OLD DEERFIELD RD., CANDIA, NH
 - M406 L173 DONALD & LORAIN BRIAND, 3 OLD DEERFIELD RD., CANDIA, NH
 - M406 L174 WARREN PEPPER, 195 DEERFIELD RD., CANDIA, NH
 - M406 L175 TRACY CLARK, 187 OLD DEERFIELD RD., CANDIA, NH
 - M406 L176 ELIZA KENNY, 179 DEERFIELD RD., CANDIA, NH
 - M406 L177 EDWIN ELLIS, 177 DEERFIELD RD., CANDIA, NH
 - M406 L178 JAMES & NANCY FRANKLIN, 173 DEERFIELD RD., CANDIA, NH
 - M406 L182 JOLENE JOHNSON & PATRICK WHEELER,
 - M406 L183 HOWARD & CHERYL CALL, 159 DEERFIELD RD., CANDIA, NH
- OWNERS OF RECORD:
- MAP 406 LOT 179 TOWN OF CANDIA, BOARD OF SELECTMEN
74 HIGH STREET, CANDIA, NH
 - MAP 406 LOT 180 BARBARA J. KELLY
55 OLD DEERFIELD RD., CANDIA
- LAND SURVEYOR: JAMES E. FRANKLIN, FRANKLIN ASSOCIATES, LLC
43 RAYMOND RD., UNIT 4, CANDIA, NH

TOWN OF CANDIA
PLANNING BOARD:

DATE: _____

"This plan shows a division of land for the purpose of Boundary Agreement/Lot Line Adjustment as defined by the Subdivision Regulations of the Town of Candia and does not require the Approval of the Candia Planning Board as a subdivision."

Parcel "A" is to be conveyed to and become part of Lot 179. It is not to be considered as a separate lot of record.

LOT LINE ADJUSTMENT

Assessor's Map 406 Lot 179
Deerfield, Road, Candia, NH

Land Of
Town of Candia
and
Assessor's Map 406 Lot 180
Old Deerfield Road, Candia, NH

Land Of
Barbara J. Kelly

Scale: 1"=50' ~ September 20, 2022

SHEET 2 OF 2

