

Candia Board of Selectmen
Agenda
November 28th, 2022 @ 7:00 pm

Call to Order

Roll Call

Approval of Minutes: Public Minutes for November 14th, 2022

New Business:

Old Business:

- Budget Review
- GIS Proposal

Other Business:

- 2023 Holiday Schedule

Calendar:

- Next Board of Selectman's Meeting on Monday, December 12th, 2022 @ 7:00pm
- The Town Offices will be closed on Monday, December 26th for Christmas
- There will not be a Board of Selectman's Meeting on Monday, December 26th, 2022

Public Input:

This public body may enter into one or more nonpublic sessions as permitted under RSA 91-A:3, II(a).

Adjourn

Payroll and Accounts Payable

Check Date	Payroll Manifest	Total Amount	Payroll Subtotal
11/17/22	001236-02	25,771.24	25,771.24
11/23/22	001237-01	24,458.45	50,229.69

Check Date	Accts Pay Manifest	Total Amount	Accts Pay Subtotal
11/17/22	202246	30,428.67	30,428.67
11/23/22	202247	22,637.71	53,066.38

Grand Total Payroll and Accts Pay \$103,296.07

Join Zoom Meeting

<https://us02web.zoom.us/j/6034838101>

Meeting ID: 603 483 8101 Password: 8101

Dial In +1 646 558 8656 US

UNAPPROVED
Candia's Virtual Selectmen's Public Session Minutes
November 28th, 2022, 7:00 pm

Note: Individual roll call has been taken after each motion.

7:05 pm Chair Brien Brock opened the Public Session Meeting followed by the Pledge of Allegiance.

Attendance: Chair Brien Brock, Selectman Patrick Moran, Selectman Russ Dann, Selectman Boyd Chivers, Selectman Sue Young and Town Administrator Andria Hansen.

Approval of Minutes:

Public Session Minutes for November 14th, 2022. Line 73 to read Exit 3. Line 181 to read Judi Lindsey of the Planning Board. Line 213 to add in what each Board member voted on, Chair Brock-yes, Selectman Moran-yes, Selectman Dann-yes, Selectman Chivers-no and Selectman Young-no. Line 52 to read Hazard Mitigation Plan. Line 93 to read 18 year old facility. Line 207 to read .3%.

MOTION: Selectman Chivers made a motion to accept the November 14th, 2022, Public Session minutes as amended. Seconded by Selectman Dann. All in favor. Motion carried by a vote of 5-0-0.

Budget Review:

Ambulance Service: Selectman Chivers mentioned NHMA (New Hampshire Municipal Association) had recently sent a guest speaker to talk to them about having a Compliance Officer and in recommending this for the Town's best practices. He had a conversation with Fire Chief Dean Young and they determined they should invest in a Compliance Officer to help with their administration work at the Fire Department. Captain Mike Kelley is willing to do all the administrative duties that are associated in their department including the billing, training, scheduling and in managing. He asked to have a line added to the budget for the Compliance Officer and to fund it in the amount of \$12,000. Selectman Chivers urged the Board to support this when it goes to the Budget Committee on December 5, 2022. Captain Kelley recommended adding a line in the budget for the third party billing contractor and to fund it for \$1. Fire Chief Young explained how it would all work. In conclusion the Board agreed to change the Administrative Line/Compliance Officer from \$1,500 to \$12,000.

Selectman Young asked the Board for their thoughts about grant money, as they currently do not have any. She believes they should compensate the individuals that help to find Grants for the Town. Fire Chief Young informed the Board about the Grants that were received for the Fire Department. The Board agreed to add in a line of \$1 under the Town Office Expense line for a Grant Writing Consultant, in order to compensate individuals that assist in receiving Grants and are not town employees.

Selectman Young asked about a Warrant Article to take money out of the Unreserved Fund Balance and to place it back into the Capital Improvements Fund because it is currently low and would like to build this up. She asked if they would need to go to the legislative body to take that money out of the Unreserve Fund Balance or could they decide to do it as Selectmen? Town Administrator Hansen said she will call and ask DRA (Department of Revenue). There was a proposed warrant article to establish the Ambulance Capital Reserve Fund and to fund it with \$100,000 from the Unreserve Fund Balance. The Board declined moving this proposed article to the warrant.

Chair Brock asked the Board if they would like to add the \$13,000 back into the Planning Board? The Board replied, they had agreed to this amount in their last meeting.

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Selectman Young conveyed that she is very concerned about a default budget and thinks that if they cannot give their employees an increase on what she thinks they should, that this will be the biggest injustice and disservice the Board could do. Chair Brock said the Warrant Article is separate from the budget and there is nothing that says they could approve warrant articles and possibly go default on the budget. Selectman Chivers said the Board has been working on lowering this budget for the last month and he believes they have done their best. Town Administrator Hansen provided a new budget amount of \$3,768,137. Discussion ensued.

Selectman Moran suggested skipping Household Hazardous Waste Day for 2023. Selectman Young said they could add this as a Warrant Article and if the residents want it they may vote for it.

MOTION: Selectman Moran made a motion for Household Hazardous Waste Day for the amount of \$17,000 not to be put into the budget and for it to be added as a Warrant Article. Leaving \$1 in the Household Hazardous Waste Day in the budget line. Seconded by Selectman Young. All in favor. Motion carried by a vote of 5-0-0.

Selectman Moran asked the Board to reduce the Asphalt maintenance line from \$238,000 to \$229,000.

MOTION: Selectman Moran made a motion to reduce the Asphalt Maintenance line from \$238,000 to \$229,000 and equivalent to 2022. Seconded by Selectman Young. All in favor. Motion carried by a vote of 5-0-0.

Selectman Young discussed the replacement of the floors at the Town Office that is in the current budget. To take it out of their building fund line and not to take it to the 2023 budget. She was told this line was reduced by the Budget Committee to \$1,000. They agreed to take the money out of the Building Trust Fund for the new flooring could still be installed.

MOTION: Selectman Chivers made a motion to change the Cost of Living. Seconded by Selectman Young. All in favor. Motion carried by a vote of 5-0-0.

Selectman Moran asked the Board to have another conversation about the Employee's Cola because he is not in favor of what they decided on, to receive a 6.4% quarterly bonus. He explained his point of view on how the cost of living is different than a yearly bonus. Social Security has determined the cost of living increase is 8.7% and he does not agree employees should receive this entire amount but did suggest giving them a 4% Cola as a pay increase. Discussion ensued.

MOTION: Selectman Moran made a motion to change the Town Employees Cost of Living to 4% as a wage increase as opposed to the 6.4% quarterly stipend. Seconded by Chair Brock. Discussion opened. The Board discussed the amount they are voting on if it would be a stipend or whether it would be added to their wages. Discussion closed. Not all in favor. Motion carried by a vote of 3-2-0. Selectman Dann-Yes, Selectman Young-No, Selectman Chivers-No, Chair Brock-Yes and Selectman Moran-Yes. Selectman Young stated she appreciates Selectman Moran efforts in asking the Board to revisit the Town Employees Cola.

Town Administrator Hansen provided a new budget amount of \$3,736,137 in which 10% is for the Ambulance. The Board took a vote to accept the budget to present to the Budget Committee.

MOTION: Selectman Chivers made a motion to accept the budget amount of \$3,736,137 to present to the Budget Committee as their last and best effort to amend it. Seconded by Selectman Moran. Not all in favor. Motion carried by a vote of 4-1-0. Selectman Dann-Yes, Selectman Young-No, Selectman Chivers-Yes, Chair Brock-Yes and Selectman Moran-Yes. Selectman Young said she

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voted no, and her reason is that she believes the percentage is too high for the taxpayers this year and she does not want it to go into default.

The Board discussed the request they received on adding an Article for the Warrant that contains two elements. One of them is to establish an Ambulance Reserve Fund and the second one is to move \$100,000 out of the Unreserved Fund Balance into a Capital Reserve Fund.

MOTION: Selectman Chivers made a motion to deny the request received. Seconded by Selectman Moran. All in favor. Motion carried by a vote of 5-0-0.

WARRANT ARTICLES:

ARTICLE 2.

To see if the Town will vote to raise and appropriate as an Operating Budget, this operating budget warrant article does not include appropriations by special warrant articles and other appropriations vote separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$ _____. Should this article be defeated, the default budget shall be \$ _____, which is the same as last year, with certain adjustments required by previous action of the Town of Candia or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

(Recommended by the Board of Selectmen by a vote of _____)

(Recommended by the Budget Committee by a vote of _____)

MOTION: Selectman Chivers made a motion to move ARTICLE 2 to the Warrant. Seconded by Selectman Moran. All in favor. Motion carried by a vote of 5-0-0.

ARTICLE 3.

To see if the Town will vote to raise and appropriate the sum of One Hundred Fifty-Three Thousand Four Hundred dollars (\$153,400) for the operating expenses of the Smyth Public Library. Funds are to be expended under the direction of the Smyth Public Library Association.

(Recommended by the Board of Selectmen by a vote of _____)

(Recommended by the Budget Committee by a vote of _____)

MOTION: Selectman Chivers made a motion to move ARTICLE 3 to the Warrant. Seconded by Selectman Moran. All in favor. Motion carried by a vote of 5-0-0.

ARTICLE 4.

To see if the town will vote to raise and appropriate the sum of \$20,000.00 to the Candia Youth Athletic Association for the specific expenses of providing youth recreation programs to the children of Candia. Said expenses to be expended under the direction of the Candia Youth Athletic Association Board of Directors in accordance with the approved budgets. (Submitted by petition)

(Recommended by the Board of Selectmen by a vote of _____)

(Recommended by the Budget Committee by a vote of _____)

MOTION: Selectman Young made a motion to move ARTICLE 4 to the Warrant. Seconded by Selectman Chivers. All in favor. Motion carried by a vote of 5-0-0.

ARTICLE 5.

To see if the Town will vote to raise and appropriate the sum of One Hundred Fifty Thousand Dollars (\$150,000) to be deposited into the existing Recycle Center Equipment and Capital Improvement Capital

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138 Reserve Fund under the provisions of RSA 35:1 adopted at the March 2017 Town Meeting, for the purpose
139 of funding major capital improvements in the Recycling Center and the replacement of equipment used at
140 the Center with the Selectmen appointed as agents.

141 (Recommended by the Board of Selectmen by a vote of)

142 (Recommended by the Budget Committee by a vote of)

143 **MOTION: Selectman Dann made a motion to move ARTICLE 5 to the Warrant. Seconded by**
144 **Selectman Chivers.** Discussion opened. The Board clarified what this warrant involved. Discussion
145 closed. **All in favor. Motion carried by a vote of 5-0-0. Selectman Young stated if their budget does**
146 **not get passed, and that she is doing this under stress. She will agree to it, but her priorities are in**
147 **getting the budget passed.**

148 **MOTION: Selectman Chivers made a motion to move ARTICLE 6 to the Warrant. Seconded by**
149 **Selectman Dann. All in favor. Motion carried by a vote of 5-0-0.**

150 **ARTICLE 6.**

151 To see if the town will vote to raise and appropriate the sum of One Hundred Fifty Thousand Dollars
152 (\$150,000) for Excess Winter Road Maintenance, these funds will not be used unless the operating winter
153 maintenance funds are exhausted. This will be non-transferable appropriation. Said funds to be expended
154 under the direction of the Board of Selectmen.

155 (Recommended by the Board of Selectmen by a vote of)

156 (Recommended by the Budget Committee by a vote of)

157 **MOTION: Selectman Chivers made a motion to move ARTICLE 6 to the Warrant. Seconded by**
158 **Selectman Dann. All in favor. Motion carried by a vote of 5-0-0.**

160 **ARTICLE 7.**

161 To see if the town will vote to raise and appropriate the sum of Two Hundred Thousand Dollars (\$200,000)
162 for the reconstruction of the Northern portion of Tower Hill Road. Said funds to be expended under the
163 direction of the Board of Selectmen.

164 (Recommended by the Board of Selectmen by a vote of)

165 (Recommended by the Budget Committee by a vote of)

166 **MOTION: Selectman Dann made a motion to move ARTICLE 7 to the Warrant. Seconded by**
167 **Selectman Chivers.** Discussion opened. The Board discussed about the voting for this Article. Discussion
168 ended. **Not all in favor. Motion carried by a vote of 4-1-0. Selectman Dann-Yes, Selectman Young-**
169 **No, Selectman Chivers-Yes, Chair Brock-Yes and Selectman Moran-Yes.**

171 **ARTICLE 8.**

172 To see if the town will raise and appropriate the sum of One Hundred Fifty Thousand Dollars (\$150,000)
173 for resurfacing of the southern portion of South Road. Said funds to be expended under the direction of
174 the Board of Selectmen

175 (Recommended by the Board of Selectmen by a vote of)

176 (Recommended by the Budget Committee by a vote of)

177 **MOTION: Selectman Chivers made a motion to move ARTICLE 8 to the Warrant. Seconded by**
178 **Selectman Moran. Not all in favor. Motion carried by a vote of 4-1-0. Selectman Dann-Yes,**
179 **Selectman Young-No, Selectman Chivers-Yes, Chair Brock-Yes and Selectman Moran-Yes.**

180 **ARTICLE 9.**

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181 To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be
1 deposited in the Fire Apparatus Capital Reserve Fund, established under RSA 35:1 at the March 1991
183 Town Meeting, for the future purchase of the fire apparatus and equipment with the Selectmen appointed
184 as agents.

185 (Recommended by the Board of Selectmen by a vote of)

186 (Recommended by the Budget Committee by a vote of)

187 **MOTION: Selectman Chivers made a motion to move ARTICLE 9 to the Warrant. Seconded by**
188 **Selectman Moran. Not all in favor. Motion carried by a vote of 4-0-1. Selectman Dann-Yes,**
189 **Selectman Young-abstained, Selectman Chivers-Yes, Chair Brock-Yes and Selectman Moran-Yes.**
190

191 **ARTICLE 10.**

192 To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be
193 deposited in the Fire Station Infrastructure and Grounds Capital Reserve Fund under the provisions of
194 RSA 35:1 at the March 2017 Town Meeting, for the purpose of providing for major capital investments
195 in the fire station building infrastructure and grounds to keep the building and property sound, functional
196 and safe well into the future with the Selectmen appointed as agents.

197 (Recommended by the Board of Selectmen by a vote of)

198 (Recommended by the Budget Committee by a vote of)

199 **MOTION: Selectman Chivers made a motion to move ARTICLE 10 to the Warrant. Seconded by**
200 **Selectman Dann. Not all in favor. Motion carried by a vote of 4-0-1. Selectman Dann-Yes, Selectman**
201 **Young- abstained, Selectman Chivers-Yes, Chair Brock-Yes and Selectman Moran-Yes.**
202

203 **ARTICLE 11.**

204 To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) to
205 be placed in the existing Revaluation Capital Reserve fund for the Future Revaluation of the municipality.
206 Said funds to be expended under the direction of the Board of Selectmen.

207 (Recommended by the Board of Selectmen by a vote of)

208 (Recommended by the Budget Committee by a vote of)

209 **MOTION: Selectman Chivers made a motion to move ARTICLE 11 to the Warrant. Seconded by**
210 **Selectman Young. All in favor. Motion carried by a vote of 5-0-0.**
211

212 **ARTICLE 12.**

213 To see if the Town will vote to raise and appropriate the sum of Four Thousand Dollars (\$4,000) for the
214 operation and maintenance of the Fitts Museum. Said funds to be expended under the direction of the
215 Trustees of the Fitts Museum. (By request of the Trustees of the Fitts Museum).

216 (Recommended by the Board of Selectmen by a vote of)

217 (Recommended by the Budget Committee by a vote of)

218 **MOTION: Selectman Chivers made a motion to move ARTICLE 12 to the Warrant. Seconded by**
219 **Selectman Young. All in favor. Motion carried by a vote of 5-0-0.**
220

221 **ARTICLE 13.**

222 To see if the town will vote to raise and appropriate the sum of Two Thousand Five Hundred Dollars
223 (\$2,500) to be placed in the existing Town Office Building Maintenance Fund. Said funds to be expended
224 under the direction of the Board of Selectmen.

225 (Recommended by the Board of Selectmen by a vote of)

226 (Recommended by the Budget Committee by a vote of)

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227 **MOTION: Selectman Moran made a motion to move ARTICLE 13 to the Warrant. Seconded by**
228 **Selectman Dann. All in favor. Motion carried by a vote of 5-0-0.**

229
230 **ARTICLE 14.**

231 To see if the Town will vote to raise and appropriate the sum of Twenty-Eight Thousand Eight Hundred
232 Dollars (\$-----) for the implementation of a Mosquito Control Program designed to reduce the risk of
233 exposure to mosquito-borne diseases such as Zika, EEE, West Nile Virus and the Jamestown Canyon
234 Virus.

235 **MOTION: Selectman Chivers made a motion to remove ARTICLE 14 to the Warrant. Seconded**
236 **by Selectman Dann. Not all in favor. Motion carried by a vote of 3-2-0. Selectman Dann-Yes,**
237 **Selectman Young- No, Selectman Chivers-Yes, Chair Brock-Yes and Selectman Moran-No.**

238 **ARTICLE 15.**

239 To see if the town will vote to raise and appropriate the sum of Four Thousand Five Hundred Dollars
240 (\$4,500) to be placed in the existing Smyth Memorial Building Fund. Said funds to be expended under
241 the direction of the Board of Selectmen.

242 (Recommended by the Board of Selectmen by a vote of)

243 (Recommended by the Budget Committee by a vote of)

244 **MOTION: Selectman Chivers made a motion to move ARTICLE 15 to the Warrant. Seconded by**
245 **Selectman Young. All in favor. Motion carried by a vote of 5-0-0.**

246
247 **ARTICLE 16.**

248 Shall the Town of Candia vote in accordance with RSA 72:27-a to readopt the provisions of RSA 72:28,
249 II, previously adopted, for an Optional Veterans' Tax Credit at \$500.00 per year? If readopted, the All-
250 Veteran Tax Credit, previously adopted, will also be \$500.00 per year, the same amount as the Optional
251 Veteran Tax Credit. If readopted and approved, this article shall take effect for the 2023 property tax year.
252 This warrant article is recommended by the Department of Revenue.

253 **MOTION: Selectman Chivers made a motion to move ARTICLE 16 as recommended by the DRA**
254 **to the Warrant. Seconded by Selectman Young. All in favor. Motion carried by a vote of 5-0-0.**

255
256 **ARTICLE 17.**

257 Shall the Candia voters authorize Candia Community Power Committee to proceed with a plan to enter a
258 multi-year contract with a third-party energy supplier for the purpose of reduced electrical power rates.
259 This program has no financial impact on town budget or individual taxes. There will be no individual
260 contracts required and residents can opt out of the program at any time without penalty and resume service
261 with their current provider.

262 **MOTION: Selectman Dann made a motion to remove ARTICLE 10 to the Warrant. Seconded by**
263 **Selectman Dann. Not all in favor. Motion carried by a vote of 3-2-0. Selectman Dann-Yes, Selectman**
264 **Young- Yes, Selectman Chivers-No, Chair Brock-Yes and Selectman Moran-No.**

265
266 **ARTICLE 18.**

267 To see if the Town will vote to raise and appropriate the sum of Six Thousand Eight Hundred Seven
268 Dollars (\$6,807) in support of the Rockingham County Community Action.

269 (Recommended by the Board of Selectmen by a vote of)

270 (Recommended by the Budget Committee by a vote of)

271 **MOTION: Selectman Chivers made a motion to move ARTICLE 16 to the Warrant. Seconded by**
272 **Selectman Moran. All in favor. Motion carried by a vote of 5-0-0.**

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ARTICLE 19.

To see if the Town will vote to raise and appropriate the sum of Four Thousand Dollars (\$4,000) in continuation of its support of the Visiting Nurse Association of Manchester and Southern New Hampshire.
(Recommended by the Board of Selectmen by a vote of)
(Recommended by the Budget Committee by a vote of)

ARTICLE 20.

To see if the Town will vote to raise and appropriate the sum of Three Thousand Two Hundred Fifty Dollars (\$3,250) in continuation of its support of the American Red Cross.
(Recommended by the Board of Selectmen by a vote of)
(Recommended by the Budget Committee by a vote of)

ARTICLE 21.

To see if the Town will vote to raise and appropriate the sum of Two Thousand One Hundred Seven Dollars (\$2,107) in continuation of its support of the Rockingham County Nutrition and Meals on Wheels Program.
(Recommended by the Board of Selectmen by a vote of)
(Recommended by the Budget Committee by a vote of)

ARTICLE 22.

To see if the Town will vote to raise and appropriate the sum of One Thousand Two Hundred Fifty Dollars (\$1,250) in continuation of its support of the Child Advocacy Center.
(Recommended by the Board of Selectmen by a vote of)
(Recommended by the Budget Committee by a vote of)

ARTICLE 23.

To see if the Town will vote to raise and appropriate the sum of One Thousand Two Hundred Fifty Dollars (\$1,250) in continuation of its support of Waypoint (formally Child and Family Services).
(Recommended by the Board of Selectmen by a vote of)
(Recommended by the Budget Committee by a vote of)

ARTICLE 24.

To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars (\$1,000) in continuation of its support of the CASA (Court Appointed Special Advocates for Children).
(Recommended by the Board of Selectmen by a vote of)
(Recommended by the Budget Committee by a vote of)

ARTICLE 25.

To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars (\$1,000) in support of the Home Health and Hospice Care.
(Recommended by the Board of Selectmen by a vote of)
(Recommended by the Budget Committee by a vote of)

ARTICLE 26.

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To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars (\$1,000) in continuation of its support of Big Brother/Big Sister.
(Recommended by the Board of Selectmen by a vote of)
(Recommended by the Budget Committee by a vote of)

ARTICLE 27.

To see if the Town will vote to raise and appropriate the sum of Two Hundred Twenty-Five Dollars (\$225) in continuation of its support of the Retired and Senior Volunteer Program.

(Recommended by the Board of Selectmen by a vote of)
(Recommended by the Budget Committee by a vote of)

MOTION: Selectman Chivers made a motion to move ARTICLE 16 as recommended by the DRA to the Warrant. Seconded by Selectman Young. All in favor. Motion carried by a vote of 5-0-0.

MOTION: Selectman Dann made a motion to move ARTICLES 19-27 to the Warrant. Seconded by Selectman Young. All in favor. Motion carried by a vote of 5-0-0.

ARTICLE 28.

SHALL THE TOWN VOTE TO REPEAL THE FOLLOWING SECTION OF THE CANDIA ZONING ORDINANCE IN ITS ENTIRETY:

“Section 5.04 10 Waivers. Section 5.04 10 Waivers – Compliance with the individual provisions of this ordinance shall constitute the conditions required for the issuance of a Conditional Use Permit. Any provision of this ordinance may be waived, when, upon the application by the applicant to the Planning Board, the Board shall determine in its sole discretion 1) that requiring compliance with the particular provision for the granting of a Conditional Use Permit would create an unreasonable hardship and 2) that the application would be consistent with the spirit and intent of this ordinance. Requests for waivers must be written and the Planning Board must vote on each waiver request at properly noticed public hearing.”
(IF YOU VOTE YES FOR THIS WARRANT ARTICLE YOU WILL REMOVE THE PLANNING BOARD’S AUTHORITY TO GRANT WAIVERS). (Submitted by petition)
(Article 28 is a petition and does not need to be voted on)

Planning Board Chair Cartier stated he has a question that needs to go to NHMA (New Hampshire Municipal Association) because he believes it will need to go to the Planning Board for endorsement. He asked if the Land Use Department could reach out to NHMA to see where it should be.

GIS Proposal: Mr. Cartier asked Chair Brock to sign the proposal in order for them to do the work this year. He has the two items for the GIS updates and also the Cemetery. What he would be proposing in the meeting is to encumber \$2,000 from the Land Use Department and \$2,840 from the Cemeteries budget. Selectman Moran asked Mr. Cartier if there was something they could do to use the \$5,000? Mr. Cartier stated he will check with Stantec and does believe he could get a contract with them. He confirmed they could do the asset data collection for approximately \$2,400 and it would reduce the Land Use amount to \$2,700. Chair Brock mentioned that he should keep each one separately. Mr. Cartier confirmed they will be putting back \$8,500 into the Planning Board’s Budget for the Master Plan Implementation and Planning and \$5,000 for the Land Use’s Office for Special Projects. Discussion ensued.

MOTION: Chair Brock made a motion to approve a total of \$11,000 of which \$2,500 would go into the Land Use Department and \$8,500 into the Planning Board. Seconded by Selectman Dann. Not

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all in favor. Motion carried by a vote of 3-2-0. Selectman Dann-Yes, Selectman Young-No, Selectman Chivers-No, Chair Brock-Yes and Selectman Moran-Yes.

The new budget total is \$3,747,137.

Mr. Cartier gave an update on the Planning Board. He sent the Board a copy of the Appeal for Foster Farms. They received a legal appeal for the review they had done. They also have a denial for the legal appeal they did. They are getting pressured because the State Legislature has given severe changes that will be required in Candia for housing. The pressure is with the Zoning Regulations that they will be challenged with next year and will most likely be more legal involvements that they will be engaged with. The biggest item will be with the Workforce Housing changes with the State and remarked how the Planning Board is trying to be proactive with this. Discussion ensued.

There was a brief discussion on the Twenty Three and Me hearing with Superior Court that is scheduled for December 6th, 2022.

Mr. Cartier announced NH Housing Finance Authority will be having training on Monday, December 5th, 2022, regarding Grant Funding.

Payments: Town Administrator presented the Board with a recent bill from Patriot on work that was completed back in January 2022 to be paid from the Building Maintenance Fund.

MOTION: Selectman Moran made a motion to accept a bill from Patriot and is to be paid from the Building Maintenance Fund. Seconded by Selectman Dann. All in favor. Motion carried by a vote of 5-0-0.

MOTION: Selectman Chivers made a motion to authorize the Trustees of the Trust Fund to debit the account of the Moore Highway Fund by \$492.96 to pay the invoice from the Road Agent to install a beaver Deceiver on Island Road. Seconded by Selectman Young. All in favor. Motion carried by a vote of 5-0-0.

Acknowledgements: Selectman Young thanked Mr. Charles Dylun (known as Snap) who a resident of Candia purchased two flags to be replaced at the Soldiers Monument on the Hill with his own money. She also thanked Dickie Weeks maintained and weeded the gardens around Soldiers Monument on the Hill.

Chair Brock asked the Board if the Town Maintenance Employee Steve Abelson could cut the dead Ashe Trees by the Public Library. It was noted that the Board had agreed to this in a previous meeting.

Holiday Calendar: The Board was presented with the Town Employees 2023 Holiday Schedule to approve. See attached.

MOTION: Selectman Chivers made a motion to approve the Town Employees 2023 Holiday Schedule dated November 8th, 2022, from the Town Administrator. Seconded by Selectman Young. All in favor. Motion carried by a vote of 5-0-0.

Payments of payroll and payables. Selectman Chivers confirmed the grand total for payroll and payables for the weeks ending 11/17/2022 - 11/23/2022 Totaling \$103,296.07.

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409 **Calendar:**

- 410 • Next Board of Selectman's Meeting on Monday, December 12th, 2022 @ 7:00pm
- 411 • The Town Offices will be closed on Monday, December 26th for Christmas
- 412 • There will not be a Board of Selectman's Meeting on Monday, December 26th, 2022
- 413 • Encumbrances are due by Monday, December 12th, 2022

414 **9:12 pm MOTION: Selectman Dann made a motion to adjourn the Public Meeting. Seconded by**
415 **Selectman Chivers. All in favor. Motion carried by a vote of 5-0-0.**

416
417 Respectfully submitted,
418 Linda Chandonnet, Recording Secretary

ARTICLE 2.

To see if the Town will vote to raise and appropriate as an **Operating Budget**, this operating budget warrant article does not include appropriations by special warrant articles and other appropriations vote separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$. Should this article be defeated, the default budget shall be \$, which is the same as last year, with certain adjustments required by previous action of the Town of Candia or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

(Recommended by the Board of Selectmen by a vote of)

(Recommended by the Budget Committee by a vote of)

ARTICLE 3.

To see if the Town will vote to raise and appropriate the sum of One Hundred Fifty-Three Thousand Four Hundred dollars (**\$153,400**) for the operating expenses of the **Smyth Public Library**. Funds are to be expended under the direction of the Smyth Public Library Association.

(Recommended by the Board of Selectmen by a vote of)

(Recommended by the Budget Committee by a vote of)

ARTICLE 4.

To see if the town will vote to raise and appropriate the sum of **\$20,000.00** to the Candia Youth Athletic Association for the specific expenses of providing youth recreation programs to the children of Candia. Said expenses to be expended under the direction of the Candia Youth Athletic Association Board of Directors in accordance with the approved budgets. (Submitted by petition)

(Recommended by the Board of Selectmen by a vote of)

(Recommended by the Budget Committee by a vote of)

ARTICLE 5.

To see if the Town will vote to raise and appropriate the sum of One Hundred Fifty Thousand Dollars (**\$150,000**) to be deposited into the existing **Recycle Center Equipment and Capital Improvement Capital Reserve Fund** under the provisions of RSA 35:1 adopted at the March 2017 Town Meeting, for the purpose of funding major capital improvements in the Recycling Center and the replacement of equipment used at the Center with the Selectmen appointed as agents.

(Recommended by the Board of Selectmen by a vote of)

(Recommended by the Budget Committee by a vote of)

ARTICLE 6.

To see if the town will vote to raise and appropriate the sum of One Hundred Fifty Thousand Dollars (**\$150,000**) for **Excess Winter Road Maintenance**, these funds will not be used unless the operating winter maintenance funds are exhausted. This will be non-transferable appropriation. Said funds to be expended under the direction of the Board of Selectmen.

(Recommended by the Board of Selectmen by a vote of)

(Recommended by the Budget Committee by a vote of)

ARTICLE 7.

To see if the town will vote to raise and appropriate the sum of Two Hundred Thousand Dollars (**\$200,000**) for the reconstruction of the Northern portion of **Tower Hill Road**. Said funds to be expended under the direction of the Board of Selectmen.

(Recommended by the Board of Selectmen by a vote of)

(Recommended by the Budget Committee by a vote of)

ARTICLE 8.

To see if the town will raise and appropriate the sum of One Hundred Fifty Thousand Dollars **(\$150,000)** for resurfacing of the southern portion of **South Road**. Said funds to be expended under the direction of the Board of Selectmen

(Recommended by the Board of Selectmen by a vote of)

(Recommended by the Budget Committee by a vote of)

ARTICLE 9.

To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars **(\$50,000)** to be deposited in the **Fire Apparatus Capital Reserve Fund**, established under RSA 35:1 at the March 1991 Town Meeting, for the future purchase of the fire apparatus and equipment with the Selectmen appointed as agents.

(Recommended by the Board of Selectmen by a vote of)

(Recommended by the Budget Committee by a vote of)

ARTICLE 10.

To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars **(\$50,000)** to be deposited in the **Fire Station Infrastructure and Grounds Capital Reserve Fund** under the provisions of RSA 35:1 at the March 2017 Town Meeting, for the purpose of providing for major capital investments in the fire station building infrastructure and grounds to keep the building and property sound, functional and safe well into the future with the Selectmen appointed as agents.

(Recommended by the Board of Selectmen by a vote of)

(Recommended by the Budget Committee by a vote of)

ARTICLE 11.

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars **(\$20,000)** to be placed in the existing **Revaluation Capital Reserve** fund for the Future Revaluation of the municipality. Said funds to be expended under the direction of the Board of Selectmen.

(Recommended by the Board of Selectmen by a vote of)

(Recommended by the Budget Committee by a vote of)

ARTICLE 12.

To see if the Town will vote to raise and appropriate the sum of Four Thousand Dollars **(\$4,000)** for the operation and maintenance of the **Fitts Museum**. Said funds to be expended under the direction of the Trustees of the Fitts Museum. (By request of the Trustees of the Fitts Museum).

(Recommended by the Board of Selectmen by a vote of)

(Recommended by the Budget Committee by a vote of)

ARTICLE 13.

To see if the town will vote to raise and appropriate the sum of Two Thousand Five Hundred Dollars **(\$2,500)** to be placed in the existing **Town Office Building Maintenance Fund**. Said funds to be expended under the direction of the Board of Selectmen.

(Recommended by the Board of Selectmen by a vote of)

(Recommended by the Budget Committee by a vote of)

ARTICLE 14.

To see if the Town will vote to raise and appropriate the sum of Twenty-Eight Thousand Eight Hundred Dollars **(\$-----)** for the implementation of a **Mosquito Control Program** designed to reduce the risk of exposure to mosquito-borne diseases such as Zika, EEE, West Nile Virus and the Jamestown Canyon Virus.

*****Bob will reach out to Dragon Mosquito for number*****

ARTICLE 15.

To see if the town will vote to raise and appropriate the sum of Four Thousand Five Hundred Dollars **(\$4,500)** to be placed in the existing **Smyth Memorial Building Fund**. Said funds to be expended under the direction of the Board of Selectmen.

(Recommended by the Board of Selectmen by a vote of)

(Recommended by the Budget Committee by a vote of)

ARTICLE 16.

Shall the Town of Candia vote in accordance with RSA 72:27-a to readopt the provisions of RSA 72:28, II, previously adopted, for an Optional Veterans' Tax Credit at \$500.00 per year? If readopted, the All-Veterans' Tax Credit, previously adopted, will also be \$500.00 per year, the same amount as the Optional Veterans Tax Credit. If readopted and approved, this article shall take effect for the 2023 property tax year.

ARTICLE 17.

Shall the Candia voters authorize Candia Community Power Committee to proceed with a plan to enter a multi-year contract with a third-party energy supplier for the purpose of reduced electrical power rates. This program has no financial impact on town budget or individual taxes. There will be no individual contracts required and residents can opt out of the program at any time without penalty and resume service with their current provider.

ARTICLE 18.

To see if the Town will vote to raise and appropriate the sum of Six Thousand Eight Hundred Seven Dollars **(\$6,807)** in support of the **Rockingham County Community Action**.

(Recommended by the Board of Selectmen by a vote of)

(Not recommended by the Budget Committee by a vote of)

ARTICLE 19.

To see if the Town will vote to raise and appropriate the sum of Four Thousand Dollars **(\$4,000)** in continuation of its support of the **Visiting Nurse Association of Manchester and Southern New Hampshire**.

(Recommended by the Board of Selectmen by a vote of)

(Not recommended by the Budget Committee by a vote of)

ARTICLE 20.

To see if the Town will vote to raise and appropriate the sum of Three Thousand Two Hundred Fifty Dollars **(\$3,250)** in continuation of its support of the **American Red Cross**.

(Recommended by the Board of Selectmen by a vote of)

(Not recommended by the Budget Committee by a vote of)

ARTICLE 21.

To see if the Town will vote to raise and appropriate the sum of Two Thousand One Hundred Seven Dollars **(\$2,107)** in continuation of its support of the **Rockingham County Nutrition and Meals on Wheels Program**.

(Recommended by the Board of Selectmen by a vote of)

(Not recommended by the Budget Committee by a vote of)

ARTICLE 22.

To see if the Town will vote to raise and appropriate the sum of One Thousand Two Hundred Fifty Dollars **(\$1,250)** in continuation of its support of the **Child Advocacy Center**.

(Recommended by the Board of Selectmen by a vote of)

(Recommended by the Budget Committee by a vote of)

ARTICLE 23.

To see if the Town will vote to raise and appropriate the sum of One Thousand Two Hundred Fifty Dollars **(\$1,250)** in continuation of its support of **Waypoint (formally Child and Family Services)**.

(Recommended by the Board of Selectmen by a vote of)

(Not recommended by the Budget Committee by a vote of)

ARTICLE 24.

To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars **(\$1,000)** in continuation of its support of the **CASA** (Court Appointed Special Advocates for Children).

(Recommended by the Board of Selectmen by a vote of)

(Not recommended by the Budget Committee by a vote of)

ARTICLE 25.

To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars **(\$1,000)** in support of the **Home Health and Hospice Care**.

(Recommended by the Board of Selectmen by a vote of)

(Not recommended by the Budget Committee by a vote of)

ARTICLE 26.

To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars **(\$1,000)** in continuation of its support of **Big Brother/Big Sister**.

(Recommended by the Board of Selectmen by a vote of)

(Not recommended by the Budget Committee by a vote of)

ARTICLE 27.

To see if the Town will vote to raise and appropriate the sum of Two Hundred Twenty-Five Dollars **(\$225)** in continuation of its support of the **Retired and Senior Volunteer Program**.

(Recommended by the Board of Selectmen by a vote of)

(Not recommended by the Budget Committee by a vote of)

ARTICLE 28.

SHALL THE TOWN VOTE TO REPEAL THE FOLLOWING SECTION OF THE CANDIA ZONING ORDINANCE IN ITS ENTIRETY:

"Section 5.04 10 Waivers. Se3ction 5.04 10 Waivers – Compliance with the individual provisions of this ordinance shall constitute the conditions required for the issuance of a Conditional Use Permit. Any provision of this ordinance may be waived, when, upon the application by the applicant to the Planning Board, lthe Board shall determine in its sole discretion 1) that requiring compliance with the particular provision for the granting of a Conditional Use Permit would create an unreasonable. Hardship and 2) that the application would be consistent with the spirit and intent of this ordinance. Requests for waivers must be written and the Planning Board must vote on each waiver request at properly noticed public hearing" (IF YOU VOTE YEST FOR THIS WARRANT ARTICLE YOU WILL REMOVE THE PLANNING BOARD'S AUTHORITY TO GRANT WAIVER). (Submitted by petition)

Proposed Ambulance Capital Reserve Warrant Article

To see if the town will vote to establish an Ambulance Capital Reserve Fund in accordance with RSA 35:3 for the purchase of an Ambulance and/or associated ancillary equipment costing more than \$5,000.00 and/or having a estimated useful life of at least 20 years and to raise and appropriate the sum of \$100,000.00 for the Fund from the December 31, 2022 unreserved fund balance and to establish the Board of Selectmen as agents to expend from the Fund after a properly noticed Public Meeting.

TITLE III TOWNS, CITIES, VILLAGE DISTRICTS, AND UNINCORPORATED PLACES

CHAPTER 35 CAPITAL RESERVE FUNDS OF COUNTIES, TOWNS, DISTRICTS, AND WATER DEPARTMENTS

Section 35:1

35:1 Establishment of Reserves Authorized. –

Any town, school district, village district, or county, as provided by RSA 35:3 may raise and appropriate money for the establishment of a capital reserve fund for the financing of all or part of the cost of:

I. The construction, reconstruction or acquisition of a specific capital improvement, or the acquisition of a specific item or specific items of equipment; or

II. The construction, reconstruction, or acquisition of a type of capital improvement or the acquisition of a type of equipment; or

III. A reappraisal by appraisers of the department of revenue administration or such other appraisers, appraisal firms or corporations approved by the commissioner of revenue administration, of the real estate in such town for tax assessment purposes; or

III-a. The acquisition of land; or

IV. The acquisition of a tax map of said town; or

V. Extraordinary legal fees and expenses related to present or foreseeable litigation involving the town or its officers and employees; or

VI. Municipal and regional transportation improvement projects including engineering, right-of-way acquisition and construction costs of transportation facilities, and for operating and capital costs for public transportation.

Source. 1943, 160:1. RSA 35:1. 1973, 51:2. 1983, 42:2. 1985, 285:2, eff. Aug. 10, 1985. 1998, 4:3, eff. May 17, 1998.

HIGHWAY DEPT
WORKSHEET

DATE:11/22/22 Tuesday

Road	Work Done	Account
1. Island Road	Beaver Deciever Install	Moore Highway Fund

LABOR

Name	Start	Stop	Hours	Rate	Total	Job

EQUIPMENT

Name	Unit	Start	Stop	Hours	Rate	Total	Job
JTW Land & Tree	Backhoe	7am	9am	2	97.16	194.32	1
JTW Land & Tree	Dump Truck	9am	1pm	4	74.66	298.64	1
						0.00	
						0.00	
						0.00	
						0.00	
						0.00	
						0.00	
						0.00	
						0.00	
						0.00	
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						0.00	
						0.00	
						0.00	
						0.00	
						0.00	

MATERIAL

Name	Desc	Quan	Rate	Total

Total Labor	0.00
Total Equipment	492.96
Total Material	0
Total	492.96

Patriot Heating & Cooling
45 High St
1A
Candia, NH 03034



INVOICE
Overdue

Presented to:
NH Town of Candia
High St.
Candia, NH 03034

Customer Contact:

Job # 11393
Invoice # I-1555899463
Technician
Issue Date Jan 27 2022
Due Date Jan 27 2022

Location Address:
High St.
Candia, NH 03034

*01-1310-06-000
Due from Trustees*

*Building Maint funds
request \$1130.50*

DESCRIPTION	QTY	PRICE
Heating:2120 - Repairs & Service - Heating - Parts Parts - Heating pilot assembly	1	\$212.00
Heating:2110 - Repairs & Service - Heating - Labor Labor - Heating - Install new parts, check gas line, purged zones and completed a system check	3.5	\$437.50
Heating:2120 - Repairs & Service - Heating - Parts Parts - Heating tridicator valve	1	\$119.00
Heating:2120 - Repairs & Service - Heating - Parts Parts - Heating hyvent	1	\$87.00
	Subtotal	\$855.50
	Taxes	\$0.00
	Total	\$855.50

Payments/Credits

08/15/2022 - Credit \$299.00

Remaining Balance \$556.50

Make Payment

Sign up for a Maintenance Plan today!

Customer Approval:

☐ I agree to the terms and conditions of this invoice, and that the goods and or services referenced have been provided to my satisfaction.

Patriot Heating & Cooling
45 High St
1A
Candia, NH 03034



INVOICE
Overdue

01-1310-00-000
Due from
Trustees

Presented to:
NH Town of Candia
High St.
Candia, NH 03034

Job # 9124
Invoice # I-1541299281
Technician
Issue Date Jan 06 2022
Due Date Jan 06 2022

Customer Contact:

Location Address:
High St.
Candia, NH 03034

DESCRIPTION	QTY	PRICE
Heating:2110 - Repairs & Service - Heating - Labor	1	\$150.00
Labor - Heating - Connect stop-leak power to the outlet and install sensor pan		
	Subtotal	\$150.00
	Taxes	\$0.00
	Total	\$150.00

Make Payment

Sign up for a Maintenance Plan today!

Customer Approval:

☐ I agree to the terms and conditions of this invoice, and that the goods and or services referenced have been provided to my satisfaction.

Patriot Heating & Cooling
45 High St
1A
Candia, NH 03034



INVOICE
Overdue

*01-1318-00-000
Dix from trustees*

Presented to:
NH Town of Candia
High St.
Candia, NH 03034

Job # 11091
Invoice # I-1581499899
Technician
Issue Date Mar 17 2022
Due Date Mar 17 2022

Customer Contact:

Location Address:
Town of Candia, NH
High St.
Candia, NH 03034

DESCRIPTION	QTY	PRICE
Heating:2110 - Repairs & Service - Heating - Labor	1	\$125.00
Labor - Heating - Drained boiler , removed relief valve and iron piping to fist elbow installed new 3/4"x4" iron nipple and re-installed relief valve. Refilled/purged boiler . All ok.		
Subtotal		\$125.00
Taxes		\$0.00
Total		\$125.00

Make Payment

Sign up for a Maintenance Plan today!

Customer Approval:

☐ I agree to the terms and conditions of this invoice, and that the goods and or services referenced have been provided to my satisfaction.

MEMO

To: All employees
From: Board of Selectmen
Date: November 8, 2022
Re: 2023 Holiday Schedule

The Board of Selectmen has approved the following list of 2023 holidays to be observed:

Office Employees/Police Officers

Monday, January 2	New Year’s Day (Police Officers will be paid for Jan 1 st only)
Monday, January 16	Martin Luther King Day
Monday, February 20	President’s Day
Monday, May 29	Memorial Day
Tuesday, July 4	Independence Day
Monday, September 4	Labor Day
Friday, November 10	Veteran’s Day
Thursday, November 23	Thanksgiving Day
Friday, November 24	Day after Thanksgiving
Monday, December 25	Christmas Day

In addition, there are two floating holidays per year.

Recycling Center Employees

Sunday, January 1	New Year’s Day
Monday, February 20	President’s Day *
Sunday, April 16	Easter Sunday
Sunday, May 28	Memorial Day
Tuesday, July 4	Independence Day *
Sunday, September 3	Labor Day
Friday, November 10	Veteran’s Day
Thursday, November 23	Thanksgiving Day
Friday, November 24	Day after Thanksgiving
Monday, December 25	Christmas Day *

*Holidays that fall on a day that is the employee’s regular day off (Monday or Tuesday), will be moved to a floating holiday (Easter is given in lieu of Martin Luther King Day)