

APPROVED
Candia's Virtual Selectmen's Public Session Minutes
January 9th, 2022, 7:00 pm

Note: Individual roll call has been taken after each motion.

7:00 pm Chair Brien Brock opened the Public Session Meeting followed by the Pledge of Allegiance.

Attendance: Chair Brien Brock, Selectman Patrick Moran, Selectman Russ Dann, Selectman Boyd Chivers, Selectman Sue Young and Town Administrator Andria Hansen.

Warrant Article Request: Joe Sobol representing Candia's First Stoppe and the Barnyard Venue came before the Board asking for support on adding Keno to the Warrant. He revealed that their company has been in business since 2011 with steady growth and employs many people. Keno would give them more revenue as well as for other companies in Town. Charlie MacIntyre, Executive Director of the New Hampshire Lottery was present giving his support of Keno. He explained all the advantages to having it and that companies can increase their profits, employees would earn additional tips and it also provides money for Candia's education as adequacy grants. There were supporters in the meeting who spoke in favor of adding Keno on the warrant.

Rob Jones of the CYAA said they may want to have information available and to help educate the residents at the Deliberative Session on 2/4/2023 and Mr. MacIntyre agreed to attend.

Motion: Selectmen Young made a motion to see if the Town will vote to allow the operation of "Keno games" within the town of Candia at appropriate locations in accordance with the State Lottery Commission Requirements. Motion carried by a vote of (4-1-0). Selectman Dann-Yes, Selectman Young-Yes, Selectman Chivers-No, Selectman, Chairman Brock-Yes, Selectman Moran-Yes.

Approval of Minutes: Public session minutes of December 12th, 2022. None noted.

Motion: Selectmen Chivers made a motion to accept the December 12th, 2022, Public Session Minutes as presented. Selectmen Dann seconded. All in favor. Motion carried by a vote of (5-0-0).

Public session minutes of December 23rd, 2022. None noted.

Motion: Selectmen Dann made a motion to accept the December 23rd, 2022, Public Session Minutes as presented. Selectmen Chivers seconded. Selectman Moran abstained. Motion carried by a vote of (4-0-1).

Department Reports: Highway; Police; Fire; Building; Solid Waste; Budget; Other

Road Agent: Jeff Wuebbolt read his report and gave an update. He thanked the Police & Fire Department for all their help on moving debris of branches and tree limbs out of the road due to the bad weather last week. He is currently implementing a beaver trapping plan to cut down the population as beavers are taking control over certain road areas. He is currently patching roads as they are needed. He has been talking to Brian Ruoff at Stantec about adding box culverts on North Road and they will be applying for a grant. Candia recently received \$68,500 from the State in order to work on the two red listed bridges in town and is working along with Mike Ferrari for assistance. The Langford Road Street sign has come in and he will be hanging it up soon.

Police Report: Police Chief Michael McGillen read his report and gave updates and that his department has been very busy. They had a interview for a full time officer and are waiting to hear back about his certification. The mobile speed sign has come in and will have it working in the next few weeks.

Fire Department: The report was read by Selectmen Chivers. He announced they have received three new Fire Department recommendations.

Motion: Selectmen Chivers made a motion to accept Fire Chief Dean Young's recommendation for Jason Hall to be appointed to the Candia Volunteer Fire Department. Selectmen Young seconded. All in Favor. Motion carried by a vote of (5-0-0).

Motion: Selectmen Chivers made a motion to accept Fire Chief Dean Young's recommendation for Joseph Provencher to be appointed to the Candia Volunteer Fire Department. Selectmen Young seconded. All in Favor. Motion carried by a vote of (5-0-0).

Motion: Selectmen Chivers made a motion to accept Fire Chief Dean Young's recommendation for Brian Johnson to be appointed to the Candia Volunteer Fire Department. Selectmen Young seconded. All in Favor. Motion carried by a vote of (5-0-0).

Selectmen Chivers informed the Board that there will be an insert added to the Boy Scouts Packages encouraging residents to support the ambulance service.

Building Department: Building Inspector Bob Donovan read his report and gave updates. Police Chief McGillen mentioned that the Police Department is working on installing a changing room in the Town Hall basement for the officers and commented Building Officer Bob Donovan has been very helpful in the project.

Solid Waste Department: Selectmen Dann read the report and gave an update.

New Business:

Right of Way Access Request: Paul Bressard (resident) came before the Board stating he went recently went to the Planning Board asking for a Right of Way through town owned land located on Donovan Road. He said that there is not an easement on this land. He owns land on the Donovan Road side, ¾ of a mile. He is asking for a Right of Way in order to get to his other piece of property on the opposite side and where the proposed Right of Way would be. He owns an excavator and has talked to the Fire Chief about making a fire plan for the Fire Department to access Kinnicum Pond and plans to use a notch key and gate it. He explained with his photos where he would maintain the road and how it would be accessible for the Fire Department to use. He would like access so he can clean up dead fall and take out the wood and that it will also give his neighbors access. He does not want to log any of the wood, his intention is to use his excavator to clear dead fall and to track it out. See attached.

Selectman Young

Selectman Chivers said, let me get this straight that we are not exercising eminent domain? He said, the Town owns the property. Selectman Young asked if they need to go file this at the Registry of Deeds? Chairman Brock said, all the Board has to do is write a letter to Mr. Bressard and we may include a timeframe if we want to. Selectman Young questioned if they are giving him a Right to Pass or if it would be on the tax maps. Chairman Brock said, it's only a right to pass. Selectman Chivers asked Mr. Bressard to prepare a document asking for permission, including the terms and description to the Board. Once the

Board has received the document it would need to be reviewed and approved by legal counsel before the Board would sign it.

Irving Payment: Town Administrator Hansen give details on the issues they have been having with billing for the Irving Payments. She asked the Board if they could use automatic ACH payments out of our account going forward and to not use checks in order to fix the problem, and the Board verbally agreed.

Petition Warrant Articles: Town Administrator Hansen stated she received information from Planning Board Chairman Rudy Cartier regarding the petition warrant article as the Planning Board did not grant the waivers. A new petition was submitted today to eliminate the conditional use section. See attached. Mr. Cartier gave an explanation on how the Petition Warrant Articles do not show up as zoning amendments. Town Administrator Hansen will contact Town Counsel to verify information.

The Board added the following to the Warrant, Article #29 Keno Games, Article #30 Hazardous, Article #31 Zoning Amendment, Article #32 Zoning Amendment.

Tax Liens: Town Administrator Hansen stated the Tax Collector hires a company every year to do the research for the Tax Liens and she is looking for the Boards approval and signature.

Building Inspector Position-Certification Requirements: Selectman Moran stated after reviewing the Building Inspectors position, the Board would like to eliminate the IRC exam as being part of a requirement as it is a third party company and it is not a state requirement.

MOTION: Selectman Young made a motion to not requirement the IRC exam as being a part of a Building Inspectors requirement. Selectman Moran seconded. All were in favor. Motion carried. (5-0-0)

Encumbrances: Town Administrator Hansen mentioned there were specific outstanding items with receipts that have not purchased yet and she would like to add them in as encumbrances for year 2022. It was confirmed that they have until the first meeting in January of year 2023 in order to do so. The total amount for encumbrances is \$37,897.27.

MOTION: Selectman Moran made a motion to encumber the amount of \$37,897.27. Motion carried. Selectman Dann seconded. All were in favor. Motion carried. (5-0-0)

Town Administrator Hansen stated the warrant articles including excess Road Maintenance, Hazardous Mitigation Plan, Emergency Operation Plan that were not finished in 2022. The total amount of encumbrances is \$99,879.53.

MOTION: Selectman Young made a motion to encumber the carry over warrant articles 716 and 717 in the amount of \$99,879.53. Motion carried. Selectman Dann seconded. All were in favor. Motion carried. (5-0-0)

Public Input:

Road Agent Wuebbolt stated the Town owns timber land and asked why they do not do timber sales. He suggested looking into it as a way for the Town to bring in revenue. The Selectmen's Office said they would look into it and get back to him.

Calendar:

- The Town Offices will be closed on Monday, January 16th, 2023 - Martin Luther King Day
- Next Board of Selectman's Meeting on Monday, January 23rd, 2023 @ 7:00pm

- **Deliberative Session – February 4th, 2023 @ 9:00am – held at Moore School**

Other Business:

Cost of Living Increase – Selectmen Chivers stated for year 2023, the Board budgeted for a 4% cost of living increase for the town employees and recommends that they do not start paying them until after the budget has been approved in March.

Grant– Selectmen Chivers stated the raise grant that he is currently working on with the Road Agent Wuebbolt and Jeff Labrie requires 80/20 cost split. The Federal Government will pick up 80% of the cost of the project and the Town is to pick up the 20%. He asked if the Board is ready to commit itself to the 20% cost share for the culvert, as they should know this before completing the grant application. He suggested finding out the price of the box culvert first. Discussion ensued.

Payments of payroll and payables. Selectman Chivers confirmed the grand total for payroll and payables for the weeks ending 12/15/2022 -01/05/2023 Totals \$330,253.45 (includes FD stipends)

8:50 pm MOTION: Selectman Chivers made a motion to adjourn the Public Meeting. Seconded by Selectman Dann. All in favor. Motion carried by a vote of 5-0-0.

**Respectfully submitted,
Linda Chandonnet, Recording Secretary**