

APPROVED  
**Candia's Virtual Selectmen's Public Session Minutes  
June 12th, 2023, 6:30 pm**

Note: Individual roll call has been taken after each motion.

**6:30 pm** Chair Brien Brock opened the Public Session Meeting followed by the Pledge of Allegiance.

**Attendance:** Chair Brien Brock, Selectman Patrick Moran, Selectman Russ Dann, Selectman Sue Young and Town Administrator Andria Hansen. **Absent:** Selectman Boyd Chivers.

**Approval of Minutes:** Public session minutes of May 22nd, 2023. None noted.

**Motion: Selectmen Moran made a motion to accept the May 22nd, 2023, Public Session Minutes as presented. Selectman Dann seconded. All in favor. Motion carried by a vote of (4-0-0).**

**Department Reports: Highway; Police; Fire; Building; Solid Waste; Budget; Other**

**Road Agent:** Road Agent J. Wuebbolt read the report and gave an update. He has been communicating with Eversource regarding the road damage that occurred on Healey Road from the recent storm, and he is waiting for the insurance claim to go through. The plan is to have it taken care of as soon as possible and Eversource has agreed to repair it, however it may take a little additional time before it is completed.

**CIP:** Chair Brock informed the Board that the Planning Board did meet with the Road Agent regarding the CIP (Capital Improvement Plan) and stated that he did a great job in putting his part together.

**Police:** Chief McGillen read the report and gave an update. The Car Camera Project and Grants for the new vehicle laptops are coming together and hopefully they will be up and running in the next few weeks.

There will be a Road Race held on Old Home Day Saturday, August 26<sup>th</sup>, 2023. Eagle Scout Jack Maurice explained he is currently working on a fund raising project to have an outdoor fitness station for the CYAA. The Road Race will begin at the CYAA and circle through on a route in Candia and back to the CYAA.

Chair Brock remarked about the various speeds and road speed signs that change when driving by the exit 3 First Stoppe area, he asked Chief McGillen if they could have a consistent speed. He feels it makes no sense to have three different speed limits in less than a mile. Chief McGillen stated that someone was talking about lowering the speed limit by Copart that leads up to the CYAA to read 40 MPG.

**Fire Department:** Chair Brock read the report.

**Building:** Building Inspector Donovan read the report and gave an update.

**Solid Waste Department:** Selectmen Dann read the report and gave an update. The brush pile/burn pits are almost completed and he complimented on how well it came out.

**Budget:** Selectman Young stated the next Budget Committee will be having a meeting on Wednesday, June 14<sup>th</sup>, 2023.

**NEW BUSINESS**

**Update Building Permit Fee Schedule:** Building Inspector Donovan stated that he has been in contact with a nearby town that did research on several N.H. Towns on what they are charging for building permit fees.

He noted that in comparison to other towns, Candia is very low. He said currently a new electrical box installed costs \$70 for inspection, and a permit to have for an entire newly wired house costs \$70 for inspection. He presented the Board with a new fee schedule for them to review.

**MOTION: Selectman Young made a motion to approve the updated building permit fee schedule effective July 1, 2023. Selectman Moran seconded. All were in favor. Motion carried. (4-0-0).**

**Flooring Project:** Town Administrator Hansen explained to the Board that the Police Department has voiced to her that it would be difficult for them to have new flooring installed in the office area. She is working with all departments to have it installed in July or August and mentioned it will take approximately 2 days to complete. The Board had a conversation and concluded that they will continue with the plans to have the Town Hall floors installed in the lobby area, however not in the Police Department's Office area. The Selectmen's Office will stay open, but the Town Clerk's Office will close for one of the days.

**Warrant – Unlicensed dogs:** Town Administrator Hansen said this is the time of year for the Selectmen to sign the warrant regarding unlicensed dogs for year 2023. The Tax Collector will be mailing out postcards showing a \$25 late fee charge and they will be sent out to the residents who have any unlicensed dogs. The Board signed the warrant.

### **OTHER BUSINESS**

**Liquor Commission – Permission letter:** Town Administrator Hansen stated a local beverage catering truck service has reached out to her regarding an event they are planning at Candia Springs. They need a permission letter stating the Board has no objections for the event to be held at this site on July 22<sup>nd</sup> (rain date July 29<sup>th</sup>). The Board stated they had no objections.

**Timber Tax:** Town Administrator Hansen asked the Board to waive the Timber Tax fee for the foresting they are completing on town owned property.

**MOTION: Selectman Young made a motion to waive the Timber Tax on the foresting they are completing located town owned property. Selectman Moran seconded. All were in favor. Motion carried. (4-0-0).**

**Payroll:** Town Administrator Hansen said due to the July 4<sup>th</sup> holiday that falls on a Tuesday, they need at least three signatures from the Selectmen on Monday, July 3rd for payroll.

### **Calendar:**

- Next Board of Selectman's Meeting on Monday, June 26th, 2023 @ 6:30pm.

**Public Input:** None

**7:06pm MOTION:** Selectman Dann made a motion to enter into Non-Public Meeting of RSA 91 A:3 II (c).

**7:18pm MOTION:** Selectman Dann made a motion to adjourn the Public Meeting. Seconded by Selectman Young. All in favor. Motion carried by a vote of 4-0-0.

Respectfully submitted,  
Linda Chandonnet, Recording Secretary