

APPROVED
Candia's Virtual Selectmen's Public Session Minutes
August 28th, 2023, 6:30 pm

Note: Individual roll call has been taken after each motion.

6:30 pm Chair Brien Brock opened the Public Session Meeting followed by the Pledge of Allegiance.

Attendance: Chair Brien Brock, Selectman Boyd Chivers, Selectman Patrick Moran, Selectman Susan Young and Town Administrator Andria Hansen. **Absent:** Selectman Russ Dann

Brandon Skoglund of Elliot Hospital to Present AED Recognition to First Responders:

Brandon Skoglund, EMS Coordinator of the Elliot Hospital presented the AED Recognition to the first responders in Candia. He shared information of the events that took place on July 21st with resident Ron Severino. The outcome and response from responders was brought forward to express the importance of CPR and AED Training in the unusual circumstances that happened. On July 21st Mr. Severino was working when he suddenly suffered from cardiac arrest. His employees immediately acted by initiating CPR and called 911. Upon hearing the call, Officer Phil McPherson responded immediately and when he arrived at the scene he worked with the employees to continue resuscitating by using the AED. After a single defibrillation and two more minutes of CPR Mr. Severino's heart started beating on its own again. The EMS personnel from Candia, Raymond Ambulance and Exeter Hospital Paramedics continued to care for him in transporting him to the hospital. At the hospital he was medically treated by cardiac specialists for a blocked vessel in his heart and was discharged in less than 48 hours.

Brandon Skoglund pointed out that Mr. Severino and his company pays for and sponsors his employees to be trained in CPR and continues to make donations to the Candia Volunteer Firefighters Association. The AED's carried on the Police Department cruisers were purchased by the Candia Volunteer Firefighters Association using donated funds. On behalf of the Elliot Hospital, Officer Phil McPherson was presented with "A Life Saving Award".

Fire Chief Dean Young expressed how they won the lottery that day with the life of Mr. Severino being saved. He thanked everyone who also helped to assist that day.

Chair Brock said he is very proud of Candia's Fire Department, and this is not the first time that they have saved a life in Candia and he thanked them all.

PUBLIC HEARING: Opened at 6:38pm

Motion: Selectman Moran opened the public hearing at 6:38pm. Selectman Chivers seconded. All in favor. Motion carried by a vote of (4-0-0)

Chair Brock said this public hearing is in pursuant to RSA 31:5-b and in reference to the warrant that was posted. The budget was posted on an excel spread sheet and not on a DRA approved form. They will need to ratify the vote on the Warrant Article by having a Special Town Meeting and it has been scheduled for Thursday, September 7th, 2023 @ 6:30pm at the Town Hall. Town Administrator Hansen has notified the parties that will need to be present. They will not be revisiting the warrant articles, it is only to correct a procedural defect.

Motion: Selectmen Young made a motion to authorize a Special Town Meeting on Thursday, September 7th, 2023 @ 6:30pm at the Town Hall. Selectman Moran seconded. All in favor. Motion carried by a vote of (4-0-0).

Public Comments: None

Motion: Selectman Moran closed the public hearing at 6:41pm. Selectman Chivers seconded. All in favor. Motion carried by a vote of (4-0-0)

Public Hearing Closed at 6:41pm

PUBLIC HEARING: Opened at 6:42pm

Motion: Selectmen Moran made a motion to open the Public Hearing at 6:42pm to accept quarterly grants and donations. Selectman Chivers seconded. All in favor. Motion carried by a vote of (4-0-0).

Selectman Chivers stated they received a check in the amount of \$35,131.80 from the State of NH, for the Highway Block Grant.

Motion: Selectmen Chivers made a motion to accept the State of NH, Highway Block Grant for \$35,131.80. Selectman Moran seconded. All in favor. Motion carried by a vote of (4-0-0).

Motion: Selectmen Moran made a motion to close the Public Hearing at 6:42pm. Selectman Chivers seconded. All in favor. Motion carried by a vote of (4-0-0).

Public Hearing Closed at 6:42pm

NEW BUSINESS

Smyth Memorial Building Trustee Carla Penfield - Ron Thomas granite bench dedication:

Carla Penfield of the Smyth Memorial Building Trustees explained where money came from to purchase the granite bench in Ron Thomas's memory. When Ron Thomas passed away, donations were made in his name to the Heritage Commission. The Heritage Commission did not know what they were going to do with this money held in a checking account, so they asked the Smyth Memorial Building Trustees to take it over. The Smyth Memorial Building Trustees then placed the money into a fund. It occurred to the Trustees that they should do something with the money and that is how they decided to purchase the bench and took the money out of the fund to pay for it.

Approval of Minutes: Public session minutes of August 14th, 2023. None noted.

Motion: Selectmen Moran made a motion to approve the August 14th, 2023, Public Session Minutes as presented. Selectman Chivers seconded. All in favor. Motion carried by a vote of (4-0-0).

OLD BUSINESS

Policy Review – Auditor's Recommendations: Town Administrator Hansen said our auditors stated Candia's Town Policies need to be updated and reviewed by the Board of Selectmen and indicated our purchasing policy is one of them. She included copies of the suggested changes written in red and asked the Selectmen when they wanted to review them. The Board agreed to take the time to look at them at their leisure and have a discussion at their next meeting.

Fire Department Appointment – The Fire Department submitted a letter to the Board to accept the nomination of Joseph Philbrick as a Candia Volunteer Fireman and EMT.

MOTION: Selectman Chivers made a motion to accept the nomination of Joseph Philbrick for the appointment of the Candia Volunteer Fire Department. Selectman Moran seconded. All were in favor. Motion carried. (4-0-0).

Highway: Town Administrator Hansen stated the Police Department was approved the Highway Safety Grant and requires a signature from Chair Brock.

MOTION: Selectman Chivers made a motion to accept the NHOHS Traffic Enforcement Grant Application in the amount of \$4,800.00 and authorize the Chairman to sign and submit the necessary paperwork. Selectman Young seconded. All were in favor. Motion carried. (4-0-0).

Chief McGillen explained about the DUI Grant which involves speeding, distracting driving and DUI. The Officers do not have to use all the money, but the state encourages us to apply for it. It is for the Officers who want to work the over-time and use the available funds from the grant. It goes into October of next year.

Candia Old Home Day: Chair Brock stated Hannah Lewis did a great job coordinating Candia's Old Home Day.

Selectman Chivers asked Chief McGillen if information would be placed into Officer McPherson's personnel file about him assisting in saving Mr. Severino's life. Chief McGillen stated that Officer McPherson will receive a plaque from the Police Department at one of their meetings. Chief McGillen mentioned that he is submitting Officer McPherson and Lieutenant Langlois to the McDonald Recognition Program and he is waiting to hear back from them. Chair Brock said he would like it brought up at their Deliberative Session.

Selectman Young asked if the Town Employees will be receiving CPR/AED training for new employees. Administrative Assistant Linda Chandonnet stated the 2 year renewal for prior employees will be up in November and she will contact Emergency Management Bob Panit to begin coordinating the classes.

It was confirmed that Building Inspector Bob Donovan reviews the AED located in the Town Hall monthly to ensure it is in working order.

Calendar:

- **The Town Offices will be closed on Monday, September 4th, 2023 in observance of Labor Day**
- **Special Town Meeting on Thursday, September 7th, 2023 @ 6:30pm**
- **Next regular Board of Selectman's Meeting on Monday, September 11th, 2023 @ 6:30pm**

7:10pm MOTION: Selectman Chivers made a motion to adjourn the Public Meeting. Seconded by Selectman Moran. All in favor. Motion carried by a vote of 4-0-0.

Linda Chandonnet
Recording Secretary