

UNAPPROVED  
**Candia's Virtual Selectmen's Public Session Minutes  
October 23rd, 2023, 6:30 pm**

Note: Individual roll call has been taken after each motion.

**6:30 pm** Chair Brien Brock opened the Public Session Meeting followed by the Pledge of Allegiance.

**Attendance:** Chair Brien Brock, Selectman Patrick Moran, Selectman Boyd Chivers, Selectman Russ Dann, Selectman Susan Young and Town Administrator Andria Hansen.

**PUBLIC HEARING: Opened at 6:32pm**

Chair Brock stated this Public Hearing is to consider a building permit for a Barn/Garage on a Class VI Road located on 266 Donovan Road. Selectman Chivers recused himself and revealed that he is a member of the Zoning Board of Adjustment. Sarah and Paul Brassard of 266 Donovan Road came before the Board in stating they want to build an accessory building on the edge of their driveway. Chair Brock explained this has already been before Planning Board in which they approved it to come before the Board of Selectmen. At this point the Board will need to approve or disapprove it and then it will go from there because there is an issue with the setbacks. Mr. Brassard pointed out where the building would be located with a map provided. Chair Brock clarified the procedure is for them to go the Building Inspector first and then they need to go to the ZBA because 15 feet is encroaching on the setbacks. The owner states they will not be able to drive their truck/equipment around the building without it encroaching on the setbacks. Chair Brock said this is something the ZBA will need to handle and not the Board of Selectmen. Selectman Young asked them if they could move the building 15 feet, and the Brassard's said it is more of a safety issue for them with their equipment, underground lines, driveways and with the layout of the land.

Chair Brock asked the Board for a motion to grant the Brassard's permission to continue with the variance process.

**Motion: Selectmen Dann made a motion to grant the Brassard's the Boards approval to continue with the variance process. Selectman Moran seconded. All in favor. Motion carried by a vote of (5-0-0).**

Mr. Brassard asked the Board what their process is if they have an issue with the conduct of people on the Zoning Board and they want to talk to the Selectmen to inform them and what they would be able to do about it. He was advised to submit his request in writing to the Board.

**Public Comments:** None noted.

**PUBLIC HEARING: Closed at 6:44pm**

**Approval of Minutes:** Public session minutes of October 9th, 2023. None noted.

**Motion: Selectmen Chivers made a motion to approve the October 9th, 2023, Public Session Minutes as presented. Selectman Dann seconded. Selectman Moran abstained. Motion carried by a vote of (4-1-0).**

**NEW BUSINESS**

**Warrant Article:** To see if the Town will raise and appropriate the sum of \$135,000 to be deposited into the Future Capital Improvements Capital Reserve Fund created in 2020. This sum is to come from the unassigned fund balance. No amount is to be raised from taxation.

Town Administrator Hansen explained that Selectman Chivers had asked about this and they tentatively drafted something to go to Town Council and DRA for their review. The money was from a fire department tanker that was sold and the money went towards purchasing a new ambulance. She asked the Board if this is where they want the money to go, and the Board verbally agreed.

**Tax Rate Impact:** Town Administrator Hansen informed the Board that an individual on the Budget Committee has asked to put on every warrant article that is taxed with money tied to it with the tax rate impact. She asked the Board if this is something they want. Chair Brock said it is not something they want, because it is not accurate. Selectmen Chivers said how much detail do you want to add into the report. Selectman Young said she thinks that people vote these things in and they do not add them up in their head. Then they receive their tax bills and moan about it because they do not realize what they have added it in from the warrant articles. She questions if this is the Boards job or the Budget Committee's. Town Administrator Hansen read the RSA 32.5 V-b. as determined by the governing body which is the Board of Selectmen. See attached. Selectman Young said she will bring information in for them to see what it looks like.

Judi Szot (resident) said she does not see how this could harm anything by adding on the estimated tax rate. It is true that people do not come to participate, however it gives them a little more information on what they do not understand. If they see who is going to add money to the tax rate, it allows them to figure out what it will cost them and they will know how much their house is valued at. If the residents are given a copy of the warrant in their town report why not say what these things are going to cost them. Selectmen Moran said he believes it is a slippery slope when you start giving people the option to vote on what has the highest impact. It could put things in jeopardy that are very important. If residents do not come to the meetings and educate themselves for what they are voting on, and they are going to vote on dollar amounts is, and that is what it is going to turn into. Selectman Young said residents are not going to stop supporting the roads, school, library or CYAA. However, there might be other things, an example is if they want to add more money to the Fire Reserve Fund for their equipment. They will remember the town just received a new ambulance and may think the town does not need any money for equipment this year. She agrees more information is better. Selectman Chivers said if they had adopted this policy 2 years ago the warrant article on the budget this year probably would have failed, because it had \$236,000 in it for the ambulance service. Selectman Young disagreed. Ms. Szot said she does not see how it will hurt the people if you give them more information. If the Board wants to see the important things to pass then she believes it is incumbent on the Board and the Budget Committee to make the case for why it is important for the town and why they need these things. Selectman Young will bring in the book for them to look at.

### **OLD BUSINESS**

**Policy Review:** Town Administrator Hansen briefed the Board on the Policy Reviews that have no additional changes to them, and he noted it is only to reaffirm their Fund Balance Policy.

**MOTION: Selectman Chivers motioned to reaffirm the Fund Balance Policy of September 15, 2020. Selectman Dann seconded. Selectman Young said she would like the word "at least" to be bolded, because everyone keeps thinking we cannot have more than 11.5% and they can. All were in favor. Motion carried. (5-0-0).**

**MOTION: Selectman Chivers motioned to reaffirm the Custody of Check Signing Devices Internal Control Master Policy of May 9, 2011 . Selectman Young seconded. All were in favor. Motion carried. (5-0-0).**

### **OTHER BUSINESS**

**Deliberative Session Date:** Town Administrator Hansen indicated the School is planning to have their Deliberative Session on the same day as the Town's snow date. She asked the Board to pick another date and the Board agreed to the snow date of Saturday, February 6, 5-9pm at the Moore School.

**OTHER BUSINESS**

**Calendar:**

- Budget Committee Meeting on Wednesday, October 25, 2023 @7:00pm
- Next Board of Selectman's Meeting on Monday, November 13, 2023 @ 6:30pm

**Public Input:** None

**7:02pm MOTION: Selectman Chivers made a motion to adjourn the Public Meeting. Seconded by Selectman Young. All in favor. Motion carried by a vote of 5-0-0.**

Linda Chandonnet  
Recording Secretary