

UNAPPROVED
**Candia's Virtual Selectmen's Public Session Minutes
July 22nd, 2024, 6:30 pm**

Note: Individual roll call has been taken after each motion.

6:30 pm Chair Brien Brock opened the Public Session Meeting followed by the Pledge of Allegiance.

Attendance: Chair Brien Brock, Selectman Patrick Moran, Selectman Boyd Chivers, Selectman Russ Dann via Zoom and Town Administrator Andria Hansen.

Absent: Selectman Susan Young

Approval of Minutes: Public session minutes of June 24, 2024. Line 21 correction to read Rick Mitchell.

Motion: Selectmen Chivers made a motion to approve the June 24, 2024, Public Session Minutes as amended. Selectman Moran seconded. All in favor. Motion carried by a vote of (3-0-0).

Approval of Minutes: Non-Public session minutes of June 24, 2024. None noted.

Motion: Selectmen Chivers made a motion to approve the June 24, 2024, Non-Public Session Minutes as presented. Selectman Moran seconded. All in favor. Motion carried by a vote of (3-0-0).

Approval of Minutes: Non-Public session minutes of June 28, 2024. None noted.

Motion: Selectmen Chivers made a motion to approve the June 28, 2024, Non-Public Session Minutes as presented. Selectman Moran seconded. All in favor. Motion carried by a vote of (3-0-0).

Approval of Minutes: Non-Public session minutes of July 1, 2024. None noted.

Motion: Selectmen Moran made a motion to approve the July 1, 2024, Non-Public Session Minutes as presented. Selectman Chivers seconded. All in favor. Motion carried by a vote of (3-0-0).

NEW BUSINESS

Police Chief – Interview Process: The Board had a discussion on when they will be interviewing the applicants for the Police Chief's open position. They verbally agreed it will be held next Monday and Tuesday beginning at 6:00pm. They have approximately 7 applicants to interview. Selectman Chivers said some of the applicants that applied to the job posting have not met the minimum requirements, and he does not feel they are entitled to an interview. Chair Brock said that he should mark the ones he has concerns with. As long as they can determine that they have been on the job long enough to be equivalent to the educational part, then he does not believe it would be an issue. Selectman Chivers revealed there are applicants from out of state and they would need to be certified in N.H.

Selectman Chivers said someone has recommended that they should invite a person from Law Enforcement as well as a Town Resident to join in their interviews. Chair Brock disagreed and said he is not for that, because they already know what they want. Selectman Moran asked the Chair if he is confident in doing these interviews with only the Board involved. Chair Brock said yes, they have done this before, about 30 years ago. Chair Brock asked the Selectmen if they want an Officer from Candia or somewhere else to be included in the interviews. Selectman Moran said he would be in favor of the Sheriff's Department taking part of it, as they are familiar with everyone in the area. Chair Brock said if they want someone from the Sheriff's office there, he has no problem with that. Selectman Chivers asked if they could ask Police Captain Jake Robie of Hooksett Police. Chair Brock disagreed and said definitely no. Selectman Moran said personally he would not be opposed to inviting Jake. He thinks that Jake can bring some knowledge to the table that would be helpful, and he does not believe there is any conflict of interest. Selectman Chivers said Jake has been an officer for 24 years, and commanding staff for over 10 years and he knows what we are

looking for in a Police Chief. Selectman Dann said he would like Jake to be involved and to be present before the interviews take place and talk to him about what they want and to get his ideas. He believes it is a good idea to have these conversations before a meeting and not when they are interviewing a candidate. He suggested Administrative Assistant Karen Merchant to be in the meetings as well as to see what she can supply them with, as she has been there over 20 years and has been behind the scenes. Selectman Moran said maybe one of them can meet with Jake beforehand to find out if he has a questionnaire he uses. He believes Jake would bring a positive aspect to it, he is professional and personally he does not think there is any conflict of interest within the folder of applicants they have. Chair Brock said he has been overruled. Selectman Chivers asked about extending the invitation to Jake, and Chair Brock said yes, if this is what the Board wants. Selectman Moran said if Jake is available on the days they are interviewing then he is available, if he is not available then he is not.

Chair Brock asked if Jake could be there 15 minutes before their interviews. The Board agreed to sort out the applicants and to find the final applicant. If they can narrow it down to the 2 or 3 and decide if they will need a second interview, then they will have the questions they need answered to break it down. Town Administrator Hansen said she will reach out to Jake to assist with the interviews.

Approve settlement proposal: Town Administrator Hansen said this request is currently in the Selectmen's folder to review and sign. It is in regard to resident Dick Duhaime and his neighbor that are in a land line dispute. The document prepared is from Candia's Town Counsel stating the Town and parties are in agreement to keep using this for their use, but no public use, which is consistent with the 1958 vote that is for Knowlton Road. She asked the Selectmen for their approval so that the Town can agree to the pleading for our Town Counsel, as this is the document that he will present at court in mid-August.

Motion: Selectmen Dann made a motion to approve Town Counsel's proposed draft for the final decree in the case of Richard & Lynne Duhaime Trustee of the Duhaime Trust vs the Town of Candia. Selectman Moran seconded. All in Favor. Motion carried by a vote of (3-0-0).

Job Description – Town Administrator: Town Administrator Hansen said her job description is being presented to the Board because she could not find the minutes of when it was originally approved. A copy was given to the Board for their approval, and a copy will be kept in their files.

Motion: Selectmen Moran made a motion to accept the job description for the Town Administrator. Selectman Chivers seconded and said it is the one dated 11/2021. All in Favor. Motion carried by a vote of (4-0-0).

Raffle – Conservation Commission: The Conservation Commission is planning a fund raiser and will be raffling a wood carving. Tickets will be available to purchase at Candia's Old Home Day where they will draw the lucky winner. The money that is raised will be used to send a student to camp.

Motion: Selectmen Chivers made a motion to approve the Conservation Commission to conduct a raffle for a wood carving at Candia's Old Home Day and the proceeds will be used to send a student to camp. Selectman Moran seconded. All in favor. Motion carried by a vote of (4-0-0).

OLD BUSINESS: None.

Candia's Farmers Market: Selectman Chivers announced Candia's Farmers Market has been recognized by the Manchester Union Leader as the Best Farmers Market in N.H.

East Candia Depot: Selectman Chivers indicated that the East Candia Depot sign has been stolen and he would like a new sign made and asked if the Board could pay for it. He indicated the sign was mounted on a concrete 6 x 6 post that the railroad uses. He said years ago they researched the dates, had the sign made, and

then he helped Dennis Lewis to install the sign. He would like the new sign to be made of steel and will take it to the sign company on Route 27 to be replicated. He will have the bolts on the sign welded this time to avoid being stolen again. He will research it more and get back to the Selectmen to let them know how much it will cost.

Retirement BBQ Party: Selectman Dann said thank you to everyone involved with organizing Lieutenant Rick Langlois's Retirement Party. The Retirement Party will be held on Wednesday, July 24th @ 1:00pm at the Town Hall.

Land Use Department Hours: Town Administrator Hansen said Building Inspector/Health Officer Bob Donovan of the Land Use Department reported that during the Tuesday evening hours (held once a month) does not receive any customers. She asked the Board if they want to continue with keeping these hours. Selectman Chivers suggested keeping the office open in the evenings to the public during the same time as when the ZBA meets. Chair Brock said this gives our residents an opportunity to do their business on a Tuesday evening because many of them cannot go to during the day.

The next Board of Selectman Meeting is scheduled for Monday, August 12th, 2024 @ 6:30pm.

7:32 pm - Selectman Dann made a motion to adjourn the Public Meeting. Seconded by Selectman Moran. All in favor. Motion carried by a vote of (4-0-0).

Linda Chandonnet
Recording Secretary