

# Candia Board of Selectmen

## Agenda

March 10th, 2025, at 6:30pm

### Call to Order

### Roll Call

**Approval of Minutes:** Public Minutes for February 24th, 2025, and Non-Public Minutes for March 5th, 2025

**Department Reports:** Highway; Police; Fire; Building; Solid Waste; Budget; Other

### New Business:

- Agriculture Commission - Reappointments

### Old Business:

### Other Business:

- Employee of the Year
- Selectman - Thank you

### Calendar:

- Town Meeting / Election Day on Tuesday, March 11<sup>th</sup>, 2025 @ CYAA 6:00am-7:00pm
- The next Board of Selectmen's Meeting is scheduled for Monday, March 24th, 2025.

### Public Input:

**This public body may enter into one or more nonpublic sessions as permitted under RSA 91-A:3, II (a) & (b).**

### Adjourn

### Join Zoom Meeting

<https://us02web.zoom.us/j/6034838101>

Meeting ID: 603 483 8101 Password: 8101

Dial In +1 646 558 8656 US

March 10, 2025

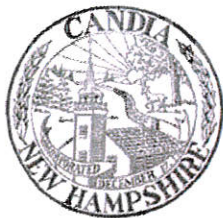
Town of Candia  
Road Agent's Report  
Month of February 2025

Summary of Work:

- Trucking winter sand to stockpile
- 3 Spreader runs
- 7 Plowable storms
- Shelf Banks and push back intersections

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Jeff Wuebbolt  
Road Agent



# Candia Police Department

74 High St. Candia, NH 03034  
 Business hours- 603-483-2318  
 After hours- 603-483-2317



Chad P. Shevlin  
 Chief of Police

## Monthly Report

**Department Mission:** The mission of the Candia Police Department is to provide superior law enforcement within the framework of the United States Constitution to enforce the laws, preserve the peace, reduce fear and provide a safe environment to our community while making the Town of Candia a safe place to visit, live, work, and raise a family.

### PERSONNEL:

Chief Shevlin ( <i>Certified</i> )	Ofc Denny ( <i>Non-Certified</i> )	Ofc Santuccio ( <i>PT</i> )
Admin McCarthy	Ofc Norris ( <i>Non-Certified</i> )	Ofc Mcallister ( <i>PT</i> )
Lt Stanton ( <i>Certified</i> )	Ofc Grenier ( <i>Certified</i> )	Ofc Camacho ( <i>PT</i> )
Ofc Schaffer ( <i>Certified</i> )	Ofc Fisher ( <i>Non-Certified</i> )	Ofc Langlois ( <i>PT</i> )
		Ofc McGillen ( <i>PT</i> )

### Training Highlights

Ongoing training and career development is an important aspect of a professional law enforcement agency and promotes employee retention. In addition, properly trained law enforcement officers are better equipped to serve their community and reduce the Town's risk of liability exposure. Training included, but may not be limited to:

#### 200th Full Time Police Academy May 5<sup>th</sup> thru August 22<sup>nd</sup> 2025

- Ofc Denny, Ofc Norris and Ofc Fisher are enrolled for the 200th
- Legal Updates set for Dept training March 3<sup>rd</sup> by Dept Prosecutor
- Stop Stick Training for all Patrol Officers
- Police One training platform for officers to receive online training
- Cordico App and Mental health training for Dept and immediate family members

**Extra Patrols** To request extra traffic enforcement patrols in your neighborhood, please call (603) 483-2318 or e-mail [cmccrthy@townofcandia.org](mailto:cmccrthy@townofcandia.org)

**Portable Speed Sign** is back in operation, **please slow down and drive safely!**

Data received from sign 2/20/25 through 02/22! Showing by Candia 1<sup>st</sup> Stop (posted 35 miles per) 44 miles per hour average speed. Please slow down. Sign; also registered vehicle passed at

**ACO Breakdown:** Total 10 incidents, 6 loose Dogs, 2 Wild Animal, 2 Info taken animal q's.

**Offenses (State Law)**

Identity Fraud; Pose as Another	1
DUI – impairment	2
Open Container	1
Criminal Trespass	1
ARREST ON ANOTHER AGENCY'S WARRANT	1
Disobeying an Officer	1
<b><u>Total</u></b>	<b><u>7</u></b>

**The following were arrests and/or summons';**

- 02/02/2025 Male, 59, Candia Disobeying an Officer  
DUI-impairment
  - 02/21/2025 Male, 75, Candia DUI-impairment
  - 02/23/2025 Male, 62, Candia Arrest on another agency's Warrant
  - 02/24/2025 Male, 30, Rochester Bench Warrant- electronic
- The above-mentioned individuals are presumed innocent until found guilty in a court of law*

**EQUIPMENT:**

- a. The Cruisers received regular maintenance during this month, no major issues to report.
- b. Cruiser Mileage:
  - a. **ACO Car:** 144,147 Miles (may need new battery) 0 miles driven
  - b. **Car 1:** 897.1 Miles (Patrol) 326 miles driven
  - c. **Car 2:** GONE to FD
  - d. **Car 3:** 47,449 Miles (Chief Veh) 723 miles driven
  - e. **Car 4:** 54,312 Miles (Patrol) 1881 miles driven
  - f. **Car 5:** 24,428 Miles (Lt Veh) 1478 miles driven
  - g. **Car 3:** 897.7 Miles (this is the new 2025 at GLOBAL for outfitting) 326 miles driven

Respectfully Submitted on behalf of the Candia Police Department,  
Chad P Shevlin, Chief of Police

**Candia Volunteer  
Fire Department  
11 Deerfield Road  
Candia, NH 03034  
603-483-8588  
603-483-0252 fax**

# Memo

Date: March 10, 2025  
To: Board of Selectmen  
Re: Monthly Report

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## February 2025 HIGHLIGHTS

- 1. Regular Truck and Building Maintenance
- 2. Ambulance Training
- 3. EMS Training
- 4. Fire Training



# Candia Fire Rescue



Candia NH

This report was generated on 3/6/2025 9:17:28 AM

## Incident Statistics

Zone(s): All Zones | Start Date: 02/01/2025 | End Date: 02/28/2025

### INCIDENT COUNT

INCIDENT TYPE	# INCIDENTS
EMS	23
FIRE	14
<b>TOTAL</b>	<b>37</b>

### TOTAL TRANSPORTS (N2 and N3)

APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
<b>TOTAL</b>			

PRE-INCIDENT VALUE	LOSSES
\$0.00	\$0.00

### CO CHECKS

<b>TOTAL</b>	
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### MUTUAL AID

Aid Type	Total
Aid Given	9
Aid Received	2

### OVERLAPPING CALLS

# OVERLAPPING	% OVERLAPPING
0	0

### LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)

Station	EMS	FIRE
Station 1	0:06:27	0:21:00
<b>AVERAGE FOR ALL CALLS</b>		0:10:54

### LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)

Station	EMS	FIRE
Station 1	0:02:12	0:05:15
<b>AVERAGE FOR ALL CALLS</b>		0:02:47

AGENCY	AVERAGE TIME ON SCENE (MM:SS)
Candia Fire Rescue	31:14

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.

# Candia Fire Rescue



Candia NH

This report was generated on 3/6/2025 9:18:32 AM

## Incident Type Count per Station for Date Range

Start Date: 02/01/2025 | End Date: 02/28/2025

INCIDENT TYPE	# INCIDENTS
<b>Station: 1 - STATION 1</b>	
111 - Building fire	2
321 - EMS call, excluding vehicle accident with injury	21
322 - Motor vehicle accident with injuries	1
324 - Motor vehicle accident with no injuries.	1
440 - Electrical wiring/equipment problem, other	1
445 - Arcing, shorted electrical equipment	1
461 - Building or structure weakened or collapsed	1
551 - Assist police or other governmental agency	1
553 - Public service	1
611 - Dispatched & cancelled en route	7
<b># Incidents for 1 - Station 1:</b>	<b>37</b>

Only REVIEWED incidents included.



# Table of Contents

Summary by the Building Inspector

Monthly inspection list

Monthly permit list

Permit Chart



Hello all,

I started towards the end of the month so this will be a brief brief. I was able to hit the ground running and take care of some necessary building inspections that were on the calendar. As you will likely notice in my inspection results attached to this report there were some failures, but generally most inspections passed.

Aside from that, I was able to keep up with permit reviews and issuances, and move the office around which will help with the flow of the office in my opinion. I met with the Zoning Board Chair to go over the zoning ordinance and upcoming case and attended the ZBA meeting which went well. I have also met with a handful of residents about their upcoming building permits to get off on the right foot.

I have taken a few steps in getting caught up with some of the existing violations in town as well as some of the PB and ZBA cases that are incoming.

Things I would like to ask the Select Board to attend to would be my induction as the Health Officer for the Town of Candia so this can be made legitimate in the eyes of the State, as well as to entertain a possible Mutual Aid Agreement with the Town of Raymond to have better coverage in the event of my absence.

Thank you all,

Will Dinsmore

Town of Candia

Building Inspector, Code Enforcement Officer, (illegitimate Health Officer)

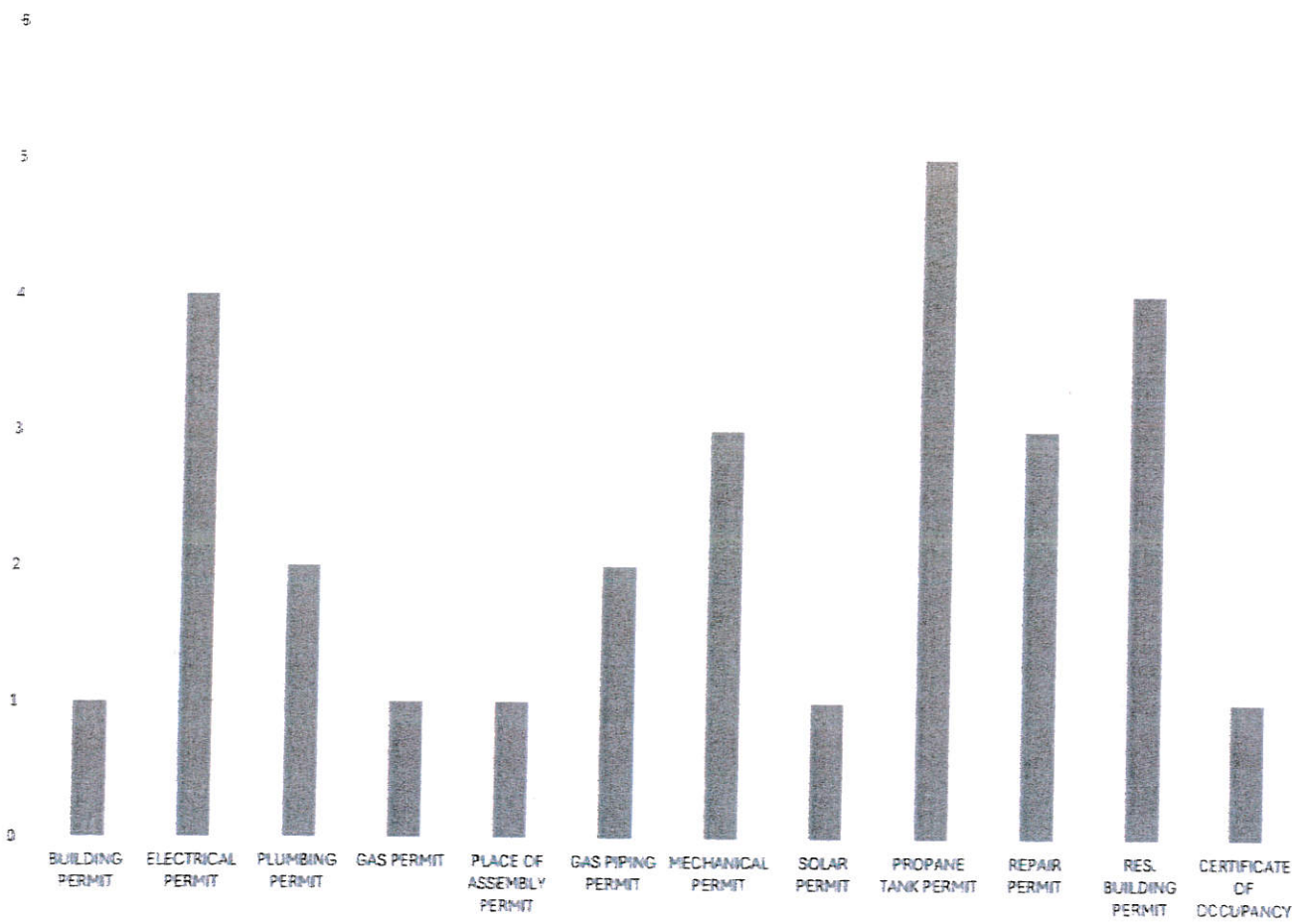
## Permits Issued

Summary of Permits Issued With Approved Date Between 02/01/2025 And 02/28/2025

## Summary of Permits:

Permit Type	Count	Total of Estimated Costs:	
		Fees Collected	Estimated Cost
BUILDING PERMIT	1	\$ 524.00	\$ 0.00
ELECTRICAL PERMIT	4	\$ 440.00	\$ 31,112.34
PLUMBING PERMIT	2	\$ 220.00	\$ 0.00
GAS PERMIT	1	\$ 110.00	\$ 6,000.00
PLACE OF ASSEMBLY PERMIT	1	\$ 0.00	\$ 0.00
GAS PIPING PERMIT	2	\$ 220.00	\$ 0.00
MECHANICAL PERMIT	3	\$ 590.00	\$ 0.00
SOLAR PERMIT	1	\$ 110.00	\$ 0.00
PROPANE TANK PERMIT	5	\$ 500.00	\$ 100.00
REPAIR PERMIT	3	\$ 210.00	\$ 0.00
RES. BUILDING PERMIT	4	\$ 2,928.00	\$ 106,046.85
CERTIFICATE OF OCCUPANCY	1	\$ 0.00	\$ 0.00
<b>Total</b>	<b>28</b>	<b>\$ 5,852.00</b>	<b>\$ 143,259.19</b>

Chart Title



**January 2025****Candia Recycling Center Monthly Report**

	<u>January 2024</u>	<u>January 2025</u>
M.S.W. (Trash)	<b>67.97</b> tons	<b>70.49</b> tons
C&D Debris	<b>26.89</b> tons	<b>18.07</b> tons
Total waste	<b>94.66</b> tons	<b>88.56</b> tons

**Recyclables**

	<u>January 2024</u>	<u>January 2025</u>
Mix Paper	8 bales = <b>5.81</b> tons	8 bales = <b>5.71</b> tons
Cardboard	9 bales = <b>6.39</b> tons	11 bales = <b>7.68</b> tons
#1 - #7 plastics	2 bales = <b>1.20</b> tons	4 bales = <b>2.37</b> tons
Tin Cans –	2 bales = <b>1.42</b> tons	<b>0</b>
Alum. Cans	2 bales = <b>1.03</b> tons	1 bale = <b>.58</b> ton
#2 natural plastic	1 bale = <b>.36</b> ton	1 bale = <b>.36</b> ton
Total bales	<b>24</b> bales = <b>16.21</b> tons	<b>25</b> bales = <b>16.70</b> tons
Glass -	<b>10.71</b> tons	<b>0</b>
Total weight	<b>26.92</b> tons	<b>16.70</b> tons



**Revenue**

January 2024

**\$698.30**

January 2025

**\$1090.20**

On 1/22 **21,804** lbs. of #1 - #7 plastics were marketed generating **\$1090.20** in revenue.

**February 2025****Candia Recycling Center Monthly Report**

	<b><u>February 2024</u></b>	<b><u>February 2025</u></b>
M.S.W. (Trash)	<b>53.68 tons</b>	N/A
C&D Debris	<b>19.56 tons</b>	N/A
Total waste	<b>73.24 tons</b>	N/A

**Recyclables**

	<b><u>February 2024</u></b>	<b><u>February 2025</u></b>
Mix Paper	<b>8 bales = 6.09 tons</b>	<b>9 bales = 6.32 tons</b>
Cardboard	<b>9 bales = 6.30 tons</b>	<b>5 bales = 3.67 tons</b>
#1 - #7 plastics	<b>3 bales = 1.79 tons</b>	<b>3 bales = 1.80 tons</b>
Alum. Cans	<b>2 bales = 1.47 tons</b>	<b>2 bales = 1.13 tons</b>
Tin Cans	<b>2 bales = 1.11 tons</b>	<b>2 bales = 1.36 tons</b>
#2 natural plastic	<b>0</b>	<b>1 bale = .30 tons</b>
Total bales	<b>24 bales = 16.76 tons</b>	<b>22 bales = 14.58 tons</b>
Glass -	<b>0</b>	N/A
Total weight	<b>16.76 tons</b>	

**Revenue**

February 2024

**\$979.20**

**2024 YTD = \$ 11,461.96**

February 2025

approx. **\$16,410 \***

**2025 YTD = N/A**

On 2/14 there was approximately **18,500** lbs. of #2 Natural plastic marketed generating approximately **\$14,430** in revenue.

On 2/21 there was approximately **44,000** lbs. of cardboard marketed generating approximately **\$1980** in revenue.

\*Checks not yet received

Town of Candia, New Hampshire  
Agriculture Commission

February 19, 2025

Board of Selectmen  
Town of Candia, NH

Dear Select Board,

The Agriculture Commission has several terms due to expire this March. Voting members Melissa Madden, Robin Vergato, and Matt Cobb and Alternates Rich Ascolillo, Pattie Davis, and Alexandra Campbell all have expiring terms.

Robin Vergato has expressed her intention to not seek another term on the commission. Melissa Madden and Matt Cobb would like to continue in their roles on the commission. Melissa has worked tirelessly as the Farmers market manager and also been actively involved in the commission's other activities. I ( Matt Cobb ) hope that my role as chair of the commission has been of service and would like to continue for another term.

Alexandra Campbell has been an active alternate for the commission and has volunteered repeatedly at the Farmers Market. She would like to move up and assume the open voting seat being vacated by Robin Vergato.

Rich Ascolillo and Patti Davis have both served faithfully As alternates and have participated in multiple Agriculture Commission event. Patti Davis has been very active in her support of the Farmers Market and especially The Kids tent activities. They would both like to take on another term as alternates.

Therefore, the agriculture Commission per vote at its meeting would recommend the Select Board Appoint Melissa Madden, Alexandra Campbell, and Matt Cobb as voting members of the commission and Rich Ascolillo and Patti Davis as Alternates.

Thank you for your consideration of these Appointments

Sincerely,

Matt Cobb,  
Chair