

APPROVED
Candia's Virtual Selectmen's Public Session Minutes
March 24th, 2025, 6:30 pm

Note: Individual roll call has been taken after each motion.

6:30 pm Chair Brien Brock opened the Public Session Meeting followed by the Pledge of Allegiance.

Attendance: Chair Brien Brock, Selectman Patrick Moran, Selectman Boyd Chivers, Selectman Stephanie Helmig, Selectman Susan Young and Town Administrator Amy Spencer.

Approval of Minutes: Public session minutes of March 10th, 2025. None noted

Motion: Selectman Moran made a motion to approve the March 10th, 2025, Public Session Minutes as presented. Selectman Young seconded. Selectman Helmig abstained. Motion carried by a vote of (4-0-1).

Spelling Bee Contest Winner: The Board congratulated Max Foti for winning the 2025 Spelling Bee Contest competition at the Henry W. Moore School. Selectman Chivers revealed that he had won second place last year.

NEW BUSINESS:

New Officers – Sworn-in: Chief Shevlin introduced the four new Officers that have completed their training for Candia's Police Department. Hannah Fisher, Corey Denny, Alec Grenier and Colby Norris. Chair Brock swore them all into office. Chief Shevlin proceeded to have the new Officers take the Oath of Honor. Everyone congratulated the new Officers. Chair Brock thanked Chief Shevlin for all his work in recruiting them.

2025 Departments to Oversee:

Chairman and Vice Chairman: Brien Brock and Selectman Moran

Motion: Selectman Young made a motion to nominate Brien Brock as Chairman and Selectman Moran as Vice Chairman. Selectman Chivers seconded. All in favor. Motion carried by a vote of (5-0-0).

Budget Committee Selectmen's Representative: Selectman Young

Motion: Selectman Chivers made a motion to approve Selectman Young as the Selectman's Representative for the Budget Committee. Selectman Moran seconded. All in favor. Motion carried by a vote of (5-0-0).

Budget Committee Selectmen's Alternate Representative: Selectman Moran

Motion: Selectman Chivers made a motion to approve Selectman Moran as the Selectmen's Alternate Representative for the Budget Committee. Chair Brock seconded. All in favor. Motion carried by a vote of (5-0-0)

Building Department/Health Department: Selectman Moran

Motion: Chair Brock made a motion to approve Selectman Moran as Representative for the Building Department/Health Department. Selectman Young seconded. All in favor. Motion carried by a vote of (5-0-0).

Elections: Selectman Young

Elections Secondary Elections: Selectman Helmig

Motion: Chair Brock made a motion to approve Selectman Young as Representative of the Elections and Selectman Helmig as Secondary Representative of the Elections. Selectman Chivers seconded. All in favor. Motion carried by a vote of (5-0-0)

Emergency Management: Selectman Helmig

Motion: Chair Brock made a motion to approve Selectman Helmig as Representative to the Emergency Management. Selectman Young seconded. All in favor. Motion carried by a vote of (5-0-0)

Fire Department & Forestry: Selectman Helmig

Motion: Chair Brock made a motion to approve Selectman Helmig as Representative to the Fire Department and Forestry. Selectman Young seconded. All in favor. Motion carried by a vote of (5-0-0).

Highway Department: Selectman Chivers

Motion: Chair Brock made a motion to approve Selectman Chivers as Representative to the Highway Department. Selectman Young seconded. All in favor. Motion carried by a vote of (5-0-0).

Parks & Rec (Includes Pond Park): Selectman Young

Motion: Selectman Chivers made a motion to approve Selectman Young as Representative for the Parks & Rec. Selectman Moran seconded. All in favor. Motion carried by a vote of (5-0-0)

Planning Board's Selectmen's Rep: Chair Brock

Planning Board's Selectmen's Secondary Rep: Selectman Moran

Motion: Chair Brock made a motion to approve Chair Brock as Representative for the Planning Board's Selectmen's Representative and Selectman Moran as Secondary Representative. Selectman Young seconded. All in favor. Motion carried by a vote of (5-0-0).

Police Department/Animal Control: Selectman Moran

Motion: Selectman Chivers made a motion to approve Selectman Moran as Representative for Police Department/Animal Control. Selectman Young seconded. All in favor. Motion carried by a vote of (5-0-0).

Solid Waste: Selectman Chivers

Motion: Chair Brock made a motion to approve Selectman Chivers as Representative to Solid Waste. Selectman Young seconded. All in favor. Motion carried by a vote of (5-0-0)

Town Office: Chair Brock

Town Office Secondary Rep: Selectman Chivers

Motion: Selectman Chivers made a motion to approve Chair Brock as Representative of the Town Office and Selectman Chivers as Secondary Representative. Selectman Young seconded. All in favor. Motion carried by a vote of (5-0-0).

Town Office Building: Selectman Moran

Motion: Selectman Chivers made a motion to approve Selectman Moran as Representative for the Town Office Building. Selectman Young seconded. All in favor. Motion carried by a vote of (5-0-0).

Safety Committee Selectmen: Selectman Chivers

Motion: Chair Brock made a motion to approve Selectman Chivers as Representative for the Safety Committee. Selectman Young seconded. All in favor. Motion carried by a vote of (5-0-0)

Town Website: Selectman Moran

Motion: Selectman Chivers made a motion to approve Selectman Moran as Representative for the Town Website. Selectman Young seconded. All in favor. Motion carried by a vote of (5-0-0).

Welfare: Selectman Helmig

Motion: Chair Brock made a motion to approve Selectman Helmig as Representative for Welfare. Selectman Young seconded. All in favor. Motion carried by a vote of (5-0-0).

OTHER BUSINESS:

Town Owned Properties: Selectman Chivers presented the Board with his memo along with a list of Town owned real estate with the intention of selling them. This is something he had brought up in a previous BOS meeting. Through the years, many of the properties listed were acquired by the Town from tax deeds of when people did not pay their property taxes and the Town foreclosed its lien.

Selectman Chivers said his request to the Board is to confirm their intention of going through with a public auction sale on some of the properties listed on Schedule 2. They are properties that are not being used for any conceivable purpose nor are they under the jurisdiction of the Conservation Commission. He said once the Board has confirmed their intention to go through with it and to setting up some type of system where they identify the Schedule 2 properties that they want to sell and then to authorize him to contact the company that sells tax deeded properties and arrange with them to get this process started. The company is called N.H. Tax Deeded Property Auctions and they are auctioneers and attorneys, so they manage the whole process. We will need to give them a list of the properties we want to sell and they will produce a map of the entire Town that will be color coded with each of the lots. They will send a notice to each of the abutters, complete all the title work, conduct the auction and then turn the proceeds over to the Town. He indicated it will be no cost to the Town as it is the successful bidder that pays the 10% buyer's premium. The Board will need to decide if they want to set up a minimum bid price on some of the properties. The first step they need to do, is to meet with the company, interview the company, make a recommendation, hire them and let them start working .

We will need to identify the properties we want to sell, then give the Conservation Commission a copy of the list and ask them for their input.

Selectman Young questioned some of the Properties and asked for a map of them. Selectman Chivers said they need to be careful of the properties they put up for sale. Chair Brock said this is a good idea and thanked him for looking into this and said he agrees in pursuing it. Discussion ensued.

New Employees: Town Administrator Spencer said we now have two new employees that began working at the Town Hall Office as of March 24th, 2025, they are Land Use Coordinator Megan Ross and Accounting & Payroll Specialist Tamera Peek.

OTHER BUSINESS:

Retirement Plan: Chair Brock said this year the Board will be working on the Retirement plan for all employees. He indicated that it will be in the budget for this coming year.

Selectman Moran asked if anyone had sent out thank you letters to the applicants that applied for the open job positions. He mentioned one person that came in to apply and never heard anything back. He would like someone in the office to send out thank you letter and we appreciate their interest to all the people that have applied. He said some of the applicants could be a viable source in the event one of our employees is on vacation. Town Administrator Spencer said our Building Inspector has told her that he has a plan and a mutual agreement with the Town of Raymond.

- The next Board of Selectman Meeting is Scheduled for Monday, April 14th, 2025 @ 6:30pm.

Public Input: None noted.

Selectman Young said the Budget Committee would be happy if the process started sooner. Selectman Helmig said she thinks the Budget Committee needs to look at the last year's budget and understanding it more before the new one is presented to them.

The Board welcomed Selectman Helmig aboard as the new Selectman.

Selectman Chivers said he was very pleased with the results from Town Voting. The Town showed a lot of support for the Board. All their Budget items passed and all but one of the Warrant Articles passed. There was a conversation regarding Warrant Article #8 for the reconstruction of Fieldstone Lane that did not pass. Chair Brock said this should have been placed in the Road Agent's Maintenance Budget Line instead of a separate Warrant Article. Discussion ensued.

7:36 pm - Selectman Moran made a motion to adjourn the meeting. Seconded by Selectman Chivers. All in favor. Motion carried by a vote of (5-0-0).

Linda Chandonnet
Recording Secretary