



Town of Candia Cemetery Trustees

Meeting Minutes – August 20, 2015

Chairman Snow opened the meeting at 6:30 PM in the Meeting Room of the Candia Town Office Building with the Pledge of Allegiance and provided proof of posting. Trustees Hass, Michalek, Robie and Siemonsma were also present. Administrator Donna DelRosso was also present.

Motion made and seconded to approve the 7/16/15 minutes as presented. Approved 3-0. Carleton & Holly abstained.

Sexton Becker arrived and presented the trustees with a letter of resignation, effective immediately. Discussion followed. Carleton moved to table the request for 30 days, Mark seconded, motion approved unanimously.

Dick explained the Formal Opportunity for the Public to address the Trustees as an opportunity for anyone to have any relevant issue put on the agenda by formally requesting it prior to any regular meeting.

Carleton will investigate the item on the Sexton's report about a filling project in the Hill Cemetery.

Correspondence was received from a Florida resident seeking historical information about a possible burial of a relative. Dick is looking into it and has provided the individual with an initial response.

Mark moved and Holly seconded to authorize the payment of \$32.20 to Donna DelRosso for administrative support in June. Motion passed 5-0 without further discussion.

Extensive discussion ensued regarding the operating budget for 2016. Input is due in the office by 8/28. The initial discussion was a desire to use the 2015 budget numbers as presented to the Town meeting. A line-by-line review resulted in a \$500 increase in the Administration line and a \$500 decrease in the Equipment Maintenance line. Carleton moved, Mark seconded that the trustees would present a \$27,255 operating budget for 2016. Motion was approved 5-0. Dick will prepare the budget input document and forward it to Donna Becker. Discussion followed about a revolving fund WA for the Corner Marker line in the operating budget. That would allow the operating budget to be reduced by \$1400 and more accurately account for the corner marker fees being charged. Dick will include it in the budget discussion.

Dick presented a draft Cemetery Fee Schedule to go with the recently adopted rules and regulations. After extensive discussion it was the consensus to use \$200/gravesite for the sale of the earth and \$200/gravesite for the general cemetery maintenance trust fund. Cremation lots would cost \$125/gravesite for the sale of the earth. The question was raised as to who has the authority to set the fees for the sale of the earth. Dick will get confirmation from Terry Knowles that the Trustees have the authority and Carleton will inform the BOS about the proposed Fee Schedule. The timing of the decision was also discussed.

Holly motioned to adjourn at 8:42 PM, Ted seconded, motion passed unanimously. Next regularly scheduled meeting is Thursday, September 17, 2015 at 6:30 PM.