



Town of Candia Cemetery Trustees

Meeting Minutes – February 18, 2016

The meeting was called to order at 6:37 p.m. followed by the Pledge of Allegiance.

Present: Trustees Holly Haas, Dick Snow, Mike Pouliot, and recording secretary Donna Del Rosso.

Trustee Tom DiMaggio arrived at 6:55 p.m. and Trustee Carleton Robie arrived at 7:00 p.m.

Guests: Dennis Lewis & Russ Dann

Dick asked the Municipal Association about winter access for the cemeteries. Dennis stated he has in the past plowed just one road into Holbrook Cemetery. He estimated the cost would be about \$25/\$30 per storm for the one access road into Holbrook. Last year Dennis had to rescue approximately 13 vehicles. Vehicles would get stuck on gravesites because they were covered with snow, which damaged the lots. Holly checked with other towns, only the larger cities allow access into the cemeteries. The discussion also included what if others wanted the other cemeteries in town to be accessible. The committee will table the discussion till Dick receives replies from the NH Municipal Association and other cemeteries thru the New Hampshire Cemetery Association.

Carleton motioned to accept the January 20, 2015 minutes as presented, Tom seconded, no further discussion, motion passed unanimously.

Mr. Dann wanted to discuss the area which he would like to have his lots. He would like his lots to be against the access road. Holly is working on better system which will help with the location of lots/graves. Russ selected his lot, will sign all necessary paperwork and scan to Holly, allowing her to prepare the deed.

Dick would like to get an action plan in place. After the election the committee will review the paperwork provided by Dick. By-laws, Member list, policy & procedures, operational guidelines, usage rules for the cemeteries, fee schedules (which have been accepted by the BOS), will all be reviewed and readopted.

Tom motioned to let Dick send a letter to the Lycars to add an additional flushed marker on her lot, Carleton seconded, no further discussion, and motion passed.

One of the duties of the sexton will be in contact with the monument companies to make sure all sizes are within specs of the rules.

Dick would like to get a plan in place for the maintenance of machines for the cemetery, equipment inventory & discuss the position of the sexton and his job description/duties. Carleton would like for the sexton to bring these requests to the Cemetery Trustees committee, once we have one in place. Carleton at this time is acting as Sexton of the cemetery. Holly will forward to Mike all the manuals for the equipment, so he create a preventive maintenance plan.

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Dick would like to put a plan in place for loam/fill; it was suggested the sexton should provide the usage for the pile already in place.

Holly motioned to pay Donna 7 hrs for January, Mike seconded, no further discussion, and motion passed.

Correspondence: NH Cemetery association regarding turfs and grounds pamphlet, Dick thought the sexton and worker might be able to attend this seminar. Currently they go to Brown Rd pit; we may look at a way to start composting them. Mike offered to go in with his tractor to rotate the pile.

Dick will create a list of action items for the March meeting.

Tom motioned to adjourn @ 8:58 p.m., Holly seconded, no further discussion, motion passed.