



**Town of Candia
Cemetery Trustees
74 High Street
Candia, New Hampshire 03034
April 19, 2018 minutes Approved**

Called to order at 6:30 p.m. by Chair Holly. **1.** Followed by the Pledge of Allegiance

Present: Chair Holly Haas, Vice-chair Carleton Robie, Dick Snow, Tom DiMaggio, Sexton Martin McFarland and Admin. Assistant Donna Del Rosso. **Absent:** Lorraine Meuse.

Regular Business:

2. Previous Minutes: Chair Holly motioned to accept the minutes as amended, corrections given, Carleton seconded, no further discussion, motion passed unanimously.

3. Monthly Operational Status Report: Mr. Pike and Sexton Martin have started winter clean-up in the Hill Cemetery, gates are also open. Sexton Martin has been receiving some calls in regards to burial but they were told to wait. Chair Holly received a Memorial request and they will wait until mud season is over, but it has been approved. Sexton Martin & Mr. Pike will start to work on the leaves.

4. Correspondence: Chair Holly received a "certified drone pilot" request to take aerial pictures, but Holly son can do this.

5. Monthly Budget: Payroll for cemetery maintenance has started with Winter clean-up. Dick suggested to have Sexton Martin attend the Fall meeting in regards to Cemetery maintenance, the Trustees will discuss towards the end of the Summer.

Old Business

1. Pontem Cemetery Software: Tom passed out CAD maps of the "new" blue and "old" red locations. Chair Holly and Tom will meet on Tuesday @ 9 a.m. to go through the Cemetery with the maps.

2. Binders - Deeds/Records: Chair Holly is almost done with the binders then will add digital files.

3. Bookkeeper Laptop: Purchased and Microsoft Office installed and given to Lorraine. Boxes of information will be held at the Town Hall once they have been added to the laptop.

New Business:

1. Budget: Members discussed 2 "main" street signs for the Cemetery and will add them to the maps.

2. Equipment Inventory: Same as last year.

3. Tree in Hill Cemetery: Chair Holly noticed a tree between the school and the Church that fell during the "wind" storm. Estimates received were as followed: Jay Messina \$1500, Mike Boivet \$2K, ATS \$950 to rent just the equipment and hasn't received a call back from Bo Cooper to cut and take away. Suggestion was made to have Sexton Martin call Steve at John Brown's in Weare and JNS in Raymond and make a decision to have

the lowest cost do the work. Tom motioned to get the tree down, cleaned up and cleared away for no more than \$1500, Dick seconded, no further discussion, motion passed unanimously.

Other Business:

1. Vice-chair suggested to have the bucket truck while at the Hill Cemetery to do some trimming of the Maple trees, Sexton Martin added it will add to the cost.

The Main St. to Holbrook Cemetery needs to be re-paved and should be added to the budget for next year.

The gate at Beane Island Cemetery needs to be replaced. Members would like it to be decorative and or ornate. It is approximately 8', might look for 2 sections of 4'. Trustees will research and bring information to the next meeting.

Sexton Martin will dispose of the old riding lawn mower.

Dick motioned to adjourn @ 8 p.m., Tom seconded, no further discussion, motion passed unanimously.

Next meeting May 17th @ 6:30 p.m.

Minutes submitted by Administrative Assistant Donna Del Rosso.