



**Town of Candia
Cemetery Trustees
74 High Street
Candia, New Hampshire
03034**

January 17, 2019 unapproved minutes

Present: Chair Holly Haas, Bookkeeper Lorraine Meuse, Dick Snow, Carleton Robie and Admin. Assistant Donna Del Rosso. Absent: Sexton Martin and Tom DiMaggio.

Meeting called to order @ 6:30 p.m. by Chair Holly, followed by the 1. Pledge of Allegiance. Chair Holly noticed agenda date should be Jan. 17th 2019 not 2018.

Regular Business:

2. Previous Minutes – Bookkeeper Lorraine motioned to accept the minutes as presented. Carleton seconded. Motion passed unanimously.

3. Mo. Operational Status Report: Sexton Martin reported to Chair Holly the following: front gate of Holbrook Cemetery was hit and the fabrication company has been called to fix.

Wreaths will be taken down on Saturday, Jan. 19th, 2019.

Sexton's evaluation has been done and submitted.

No deeds, memorial requests or repairs to tombstones have been done for the last 2 months.

4. Correspondence – Nothing new received.

5. Monthly Budget – Bookkeeper Lorraine reported the last bills for 2018 budget paid were: Admin. Assistant wages, gas, 2-cycle oil, Manchester Memorial (\$194 – 4 L's) and tree work that had been done.

Chair Holly discussed the 2018 and 2019 budget, a couple of new budget lines were created. Secretarial wages should have been taken out of 2018 budget not 2019.

Chair Holly has requested “perpetual care” funds and submitted to Andria H.

Old Business:

1. Pontem Cemetery Software – Chair Holly reported ½ East Candia deeds has been entered. She also indicated that Holbrook Cemetery is missing a lot of deeds.

Beane Island is complete, we just need to take photos of the tombstones.

Chair Holly would like to update the website with information and pictures and is working with Catherine.

A letter had been sent to the BOS in regards to the abandonment of cemeteries.

2. Street Signage – Dick is working on it and will update Trustees. Carleton suggested a nice granite 8' (2) post with the signs on top.

3. Socha Tombstone Erosion – Members will re-visit in the Spring.

4. 3 Cemeteries Abandonment – BOS meeting on Monday, March 25, 2019 @ 7 p.m. Dick will check with Jim Franklin to see if he has a CD of the cemeteries. Beane Island last deed for cemetery was 1873. East Candia was deeded (?) to 3 people but may not be any legal proof. Village Cemetery was part of the Association.
5. Winter Final Closing – December 1st, 2018 Re-opening in April.

New Business:

1. Trustees – Bookkeeper Lorraine will not be running. Chair Holly will inform Andria so information can be put on the website. Tom was not present to ask.
2. Town Report 2018 - Chair Holly submitted.
3. White fence up at Hill Cemetery discussion.
4. Crumbling wall at Holbrook Cemetery.

Other Business:

1. Future meeting schedules, agendas & action items – Feb. 21, 2019 @ 6:30 p.m.
2. Adjournment – Carleton motioned to adjourn at 7:15 p.m. Bookkeeper Lorraine second. Motion passed.

Minutes respectfully submitted by Donna Del Rosso.