



**Town of Candia  
Cemetery Trustees  
74 High Street  
Candia, New Hampshire  
03034**

May 16, 2019 unapproved minutes

Meeting called to order @ 6:35 p.m. by Chair Holly, followed by the 1. Pledge of Allegiance.

Present: Chair Holly Haas, Bookkeeper Beth Chalbeck, Dick Snow, Carleton Robie, Sexton Martin McFarland and Administrative Assistant Donna Del Rosso. Absent: Tom DiMaggio

**Guest:** Charles Dylun Jr (123 Old Manchester Rd.) presented the Trustees with a request to put artificial flowers in a cement urn. After some discussion, Carleton motioned to accept the request and allow the Dylun's to maintain the lots as presented with artificial flowers, this will be checked by Sexton Martin to make sure they stay presentable. Beth second. No further discussion. Motion passed.

**Regular Business**

2. Previous Minutes: Carleton motioned to accept the minutes as presented. Dick second. No further discussion. Motion passed unanimously.

3. Monthly Operational Status Report: Sexton Martin reported the latest upkeep to the Holbrook Cemetery. There were 4 burials (McDaid, Walker and Brown-x2). Sexton Martin will continue to work with Mr. Pike on adding loam to various "low" spots; he will also keep a list of the most needed tombstone/headstones that may need cleaning and/or repair(s).

4. Correspondence: Chair Holly received one e-mail (Thelma) and that has been taken care of.

5. Monthly Budget: At the time of the meeting the budget report only went to the end of April so none of May's expenses have been deducted.

**Old Business:**

1. Pontem Cemetery Software: Chair Holly tabled this discussion until Tom is available.

2. Street Sign Posts: Carleton, Dick and Sexton Martin all received quotes for the posts, no delivery charge was included, they will go back at check what the delivery/installation cost would be in addition to the cost of posts.

3. 3 Cemeteries Abandonment: Chair Holly has written 2 of the 3 “abandoned” cemeteries deeds (one correction to be made: A lot of land “owned” by.....). Once the last one is written, Chair Holly will send to Town Attorney for language approval.

4. Paving Update: Carleton and Dennis went to measure the area and 800’ x 11” wide, taking the old stuff out and adding 10-12” of gravel and then 2 ½” of asphalt. Approximate date will be in Aug. 2019

**New Business:**

Pay Issue Clarification-

“Green Burials” Carleton motioned to add “NO GREEN BURIALS” in the rules and regulations in any of the town owned cemeteries. Open for discussion. Beth second. No further discussion. Motion passed unanimously.

Next meeting: Thursday, June 20<sup>th</sup>, 2019 @ 6:30 p.m. Town Hall Meeting Room.

Dick motioned to adjourn at 7:50 a.m. Bookkeeper Beth second. No further discussion. Motion passed unanimously.

Minutes respectfully submitted by Administrative Assistant Donna Del Rosso.