



Town of Candia
Cemetery Trustees
74 High Street
Candia, New Hampshire, 03034
Meeting Minutes

June 20th, 2019 unapproved minutes

Meeting called to order @ 6:35 p.m. by Chair Holly, followed by the 1. Pledge of Allegiance.

Present: Chair Holly Haas, Bookkeeper Beth Chalbeck, Carleton Robie, Dick Snow, Tom DiMaggio, Sexton Martin McFarland and Administrative Assistant Donna Del Rosso.

Regular Business:

2. Previous Minutes: Carleton motioned to accept the minutes as presented. Dick second. Motion passed unanimously.

3. Monthly Operational Status Report: Sexton Martin distributed his maintenance sheet, which included: mow and week whacking sold M lot 32 (Dinardo), p/u corner markers and install, urn burials for Purington Jr., and O'Connell. Sexton Martin reported that there are rotted trees at Hill Cemetery that need to come down.

4. Correspondence: Nothing new to report.

5. Monthly Budget: Carleton motioned to have Sexton Martin contact J. Brown in Weare to have trees removed from Hill Cemetery up to 3K. Tom second. Motion passed unanimously. Bookkeeper Beth will use Contract Services and the balance will be taken from Facility Improvements/Maintenance.

Old Business:

1. Pontem Cemetery Software: Tom passed out the most recent mapping of Holbrook Cemetery. Members discussed having a work session/field trip to confirm the sizes of lots in Holbrook Cemetery, maybe July. Chair Holly is ½ ways done with section A in Hill Cemetery, there are 5 sections total (A-E).

2. Street Sign Posts: Cost to engrave is \$7 per letter for 2", suggestion was made to be done with 3" (Central Avenue & Main Street) which will be about \$100 each side (x3) for 1 granite post and (x2) on the other post, total cost will be confirmed for July's meeting. Post will be 7" x 7" x 9' (30" in the ground). Granite post information will be confirmed up and discussed in July.

3. (3) Cemeteries Abandonment: Chair Holly drafted deeds and got approval from town counsel to take over the abandoned Beane Island, Village and East Candia Cemeteries. She will now send them to the BOS (for signature); they will then be mailed to the Registry of Deeds along with Jim Franklin's survey (meats and bound) to be recorded. Holly wanted to "thank" Jim Franklin for his assistance.

4. Donnell Lot Loam Issues: Sexton Martin added loam.

5. Gate in Beane Island Repair: Tabled at this time, Chair Holly will try to locate the estimate from last year. (\$9750 – TS Welding & \$8600 Noonan estimates were recently received).

New Business:

1. Road Paving: Carleton and Dennis Lewis (Road Agent) went out to discuss the length and materials needed, approx. 500 ft. (from gate to just before the maintenance shed) can be done for \$10K.

Administrative Assistant Donna Del Rosso will not be available for the July meeting.

Carleton motioned to adjourn @ 7:55 p.m. Tom second. Motion passed.

Minutes respectfully submitted by Administrative Assistant Donna Del Rosso.