



## Town of Candia

### Cemetery Trustees

74 High Street

Candia, New Hampshire, 03034

Meeting Minutes

August 19, 2021, Cemetery Minutes

Meeting called to order @ 6.32 p.m.

Pledge of Allegiance

**Present:** Richard (Rick) Lazott, Richard (Dick) Snow, Beth Chalbeck, Mark Chalbeck, Sexton Martin McFarland and Susan Young on Zoom

**Absent:** Carlton Robie

**Public Attendance:** Jeff Wuebbolt (town Highway) and Miriam Wilcox-Barsalu

#### **Regular Business:**

1. Previous Minutes – Rick motioned to accept the July 15<sup>th</sup> minutes, Mark second, no discussion, roll call vote, Mark-Yes, Rick-Yes, Beth-Yes and Dick-Yes Dick mentioned getting the asterisk off the previous minutes, Tabled to next meeting.
2. Monthly Operational Status Report – Martin mentioned he mowed and weed wacked every 2 weeks because of the rain, met tree people at hill to get quotes, there have been many burials, Martin mentioned a funeral home was giving him a hard time about giving him the death certificate, its understood that it has always been that way and we will keep it going that way. Rick mentioned asking the NHCC about that. The state will be digging up Mrs. Young soon to move her to another plot in Maine.
3. Correspondence – Mary Halls son called to have her moved to Mass, Beth called but no one has returned her call. 2019 minutes were in the mailbox not sure why, there were also some transit permits to be filed. Mark mentioned he talked to Wayne Hoyt he said Holbrook Cemetery looks great and it has never looked so good. Allison Peirce looking for the Tuck family Beth didn't find who she was looking for but did find 2 people and sent her the info. Also still looking for a George Washington Griffin in Holbrook.
4. Monthly Budget – got the June and July budgets everyone looked them over, and all looks great.

#### **New Business:**

1. Paving – Jeff mentioned a few different areas that will cost more than the \$10,000 in the budget but could pave strait up Central Ave and wouldn't cost \$10,000 but if we have trucks going to the end to take out trees and dump fill to open up the wetlands area in the future the concern is the trucks would tear up the pavement from the dirt to the pavement the Trustees decided to grind up the 2 paved roads that are cracked and broken up and pave what can be paved for the \$10,000 that was budgeted for and finish the paving that will be grinded already next year.
2. Computer- Block 5- The hold up with Block 5 is their confusion on 1 computer or 2 but the Trustee's want 1 computer with the 2 new laptops logged into it, Beth and Martin will have the 2 new computers and will communicate when using Pontem since 1 computer can be logged into Pontem at a time.

3. New lots/ Wetlands permit- The company was told to not do any work for this project after the trustees paid \$3500 they have now been asked to finish the project by Beth. Beth showed the plans and are waiting for the permit. Dick wants to have someone come to a meeting to discuss how to set up a cemetery. And would like Jim Franklin to come to our next meeting so the Trustees can ask questions.
4. For village Cemetery Dick would like to have tree company's come in and cut the trees and take the wood for free.
5. Trees in Hill- Beth got an Estimate from a crane company for \$9,150.00 to take out the 4 trees by the road before they fall and take out the stones. Aaron Hayes will take out 3 trees for \$3500 Beth will contact him to contact Martin to pick a day. The tape put around one of the trees was taken off by someone that no authority to take it off.
6. Corner markers- Carlton needs his corner markers put in they first need to be ordered and the Frasers corner markers need to come out of the cremation area. Question is if the people pay the town to have corner markers where do the money for corner markers come from the Cemetery budget or the towns?
7. We need to find out what space is available in Holbrook.
8. 2022 Budget- It was discussed to give Martin a raise, the lines changing is Cemetery Wages from \$33,650 to 40,000 and Fuel/oil line \$1,300 to \$1,500 because of the rising fuel costs. Mark motioned to accept the changes to the budget for the budget committee for approval and Rick seconded- Mark-Yes, Rick-Yes, Beth-Yes and Dick-Abstained
9. Rick motioned to change the meeting times from 7pm to 6:30pm. Mark-Yes, Rick-Yes, Beth-Yes and Dick-Yes

**Other Business:**

1. Future meeting schedules, agendas & action items. Next meeting September 16, 2021
2. Adjournment – Rick motioned to adjourn @ 8:52 p.m. Mark second. No further discussion. Roll call vote, Mark- Yes, Rick-Yes, Dick -Yes and Beth-Yes

Minutes respectfully submitted by Beth Chalbeck.

**Action Items-**

Martin-  
Susan-  
Dick-  
Mark-  
Rick-  
Beth-  
Everyone-