



Town of Candia

Cemetery Trustees

74 High Street

Candia, New Hampshire, 03034

Meeting Minutes

November 18, 2021, Cemetery Minutes

Meeting called to order @ 6.30 p.m.

Pledge of Allegiance

Present: Richard (Rick) Lazott, Richard (Dick) Snow, Beth Chalbeck, Mark Chalbeck, Sexton Martin McFarland, Alternate Miriam Wilcox-Barsalou

Absent: Carlton Robie

Public Attendance: Jim Franklin

Regular Business:

1. Previous Minutes – Dick motioned to accept the August 16th minutes, Rick second, no discussion, roll call vote, Mark-Yes, Rick-Yes, Beth-Yes and Dick-Yes
2. Monthly Operational Status Report – Martin said they are in leaf mode, and there is a burial on Saturday Martin will close the gates to the cemeteries when it snows, trees will be getting cut in a couple weeks.
3. Correspondence – Beth had a few calls about plots and emails from NHCC and forwarded them to Martin, complaints about Holbrook not being paved.
4. Monthly Budget – looking at lines to pay for trees

New Business:

1. Discussion about the Trust fund that the selectman told us we needed to use, there is much discussion comes down to we can only use the yearly interest not the recurring interest, money must be spent on perpetual care to use the interest, Beth is looking into more info on this. Rick would like legal to weigh in on this, so we know what is right and wrong to use this trust fund.
2. Paving- waiting to hear when Paving will happen.
3. Computer- Block 5- Martin and Beth are now able to get into Pontem from the town computer on the new computers.
4. Jim Franklin Holbrook/Village- Jim Franklin brought in some plans, with much discussion Jim will do a plan of plots for village to see how many plots the cemetery can hold if we open it up with recommended pathways up to national standards. Seems with discussion opening Holbrook may cost more to plan and permit in the wetlands area than its worth to put in burials, but we will investigate that further. The plans are in the town hall basement with the cemetery files.
5. Encumbered Gate money- We have quotes, with discussion we will go with the smaller quote and will ask to change the gate from 10' to a 12' gate. This is encumbered money from last year for this gate. Everyone agrees with the 12' gate.
6. Smith Plots- Beth will issue a new Deed to replace the missing Deed and will ask the Smiths to add 4 corner markers.

7. Word program for the new computer- The computers came with a 30-day word program that has now expired, Mark motioned to buy office 365, Rick second it after discussion roll call vote, Mark-Yes, Rick-Yes, Beth-Yes, Dick-Yes and Alternate Miriam- Yes

Other Business:

1. Future meeting schedules, agendas & action items. Next meeting December 16, 2021
2. Adjournment – Rick motioned to adjourn @ 8:10 p.m. Mark second. No further discussion. Roll call vote, Mark-Yes, Rick-Yes, Beth-Yes, Dick-Yes, and Alternate Miriam-Yes

Minutes respectfully submitted by Beth Chalbeck.

Action Items-

Martin-
Susan-
Dick-
Mark-
Rick-
Beth-
Everyone-