



## Town of Candia

### Cemetery Trustees

74 High Street

Candia, New Hampshire, 03034

Meeting Minutes

September 15, 2022, Cemetery Minutes Unapproved

Meeting called to order @ 6.29 p.m.

Pledge of Allegiance

**Present:** Richard (Dick) Snow, Beth Chalbeck, and Mark Chalbeck, Richard (Rick) Lazott

**Absent:** Carlton Robie, Sexton Martin McFarland

**Public Attendance:** Janet Lewis, Jim Franklin, Ricky Todboon, Mr. Todboon, and brother

#### **Regular Business:**

1. Previous Minutes – Dick motioned to accept the August minutes as amended, Mark second, no discussion, roll call vote, Beth-Yes, Dick-Yes and Mark-yes, Rick-Yes
2. Monthly Operational Status Report – Martin did not attend the meeting and did not send info
3. Correspondence – Beth had a call about plots in Holbrook, they Live in the Village and would like to wait until the Village Cemetery is expanded
4. Monthly Budget- did not receive the updated budget from the town

#### **Old Business:**

1. Martin and Jim went to Hill cemetery, Jim Franklyn mentioned he went online and looked at the standards for cemeteries, he developed a plan, there would need to be a plan of at least a 4-foot wall and the erosion will need to be addressed maybe by paving or adding nit pack so the water can run off. Jim mentioned they may be able to get more plots in Hill than what the Lewis family may need once the plan is finalized, we will know how many graves can fit there. The Trustees and the Lewis's will go to the Cemetery and ask the Severino's to join us. Beth will send an email to Coordinate.
2. Still looking for 2 Alternates and an admin assistant –
3. Private Cemeteries- Dick mentioned Martin was going to get the Raymond information on Private burials, Dick said we need to make a zoning rule on Private burials discussion was getting something in the ordnance that within 30 days it goes on the deed not when the house is sold as it is now.
4. The Town did take ownership of village cemetery so the trustees are all set to proceed, Dick will give everyone copies of the paperwork. Jim will go to the planning board with Beth Chalbeck to get the 2.5-acre lot line adjustment Mark made a motion to have Jim Franklin represent the Cemetery Trustees with the lot line adjustment, Rick Seconded, discussion, roll call vote, Beth-Yes, Dick-Yes and Mark-yes, Rick-Yes
5. The well in Village Cemetery has been covered.
6. Beth went to the Planning board meeting to discuss the GIS program. She gave them the information needed and they are working on getting the cemetery up and running online.

### **New Business:**

1. Boy scout Troop 120 Ricky T has an Eagle Scout Project for the Cemetery, he would like to clean up some bushes around the shed in Holbrook, he mentioned Power washing the sides of the shed and doing a fundraiser to add solar to the top of the shed and add inside and outside LED lighting, Outside lights would be on a timer or solar lights that come on when its dark. Ricky would like to put a plaque on the shed in memory of Lane McDuffie and add his name to show he did the work. Dick motioned to accept Ricky's project, and come back in a month to update the Trustees on his plan/progress, Mark seconded with discussion roll call vote, Beth-Yes, Dick-Yes and Mark-yes, Rick-Yes
2. Future meeting schedules, agendas & action items. Next meeting October 20, 2022 @ 6:30 pm  
Adjournment – Rick motioned to adjourn @ 7:53 p.m. Mark second. No further discussion. Roll call vote, Beth-Yes, Dick-Yes and Mark–Yes, Rick-Yes

Minutes respectfully submitted by Beth Chalbeck.

### **Action Items-**

Martin- ask about Raymond's Private Burials,  
Dick-  
Mark- talk to Ron Severino,  
Rick-  
Beth-  
Everyone- get together at Hill Cemetery