



## Town of Candia

### Cemetery Trustees

74 High Street

Candia, New Hampshire, 03034

Meeting Minutes

December 15, 2022, Cemetery Minutes

Meeting called to order @ 6.30 p.m.

Pledge of Allegiance

**Present:** Beth Chalbeck, and Mark Chalbeck, Richard (Rick) Lazott, Richard (Dick) Snow

**Absent:** Carlton Robie

**Public Attendance:**

#### **Regular Business:**

1. Previous Minutes –Rick motioned to accept the minutes, Mark second, no discussion, roll call vote, Beth-Yes, Mark-yes, Rick-Yes Dick Abstained
2. Monthly Operational Status Report – Martin and Stout are taking care of the leaves in 1 burial, fixed the road with adding some gravel, closed all the Cemetery gates. Martin mentioned needing locks to match the keys for all the town locks, Martin will follow up with Andria.
3. Correspondence – Beth will take care of the Becker family plot selling back to the town
4. Monthly Budget- Encumbrance's were sent to the town offices

#### **Old Business:**

1. Still looking for 2 Alternates and an admin assistant – Beth will post again
2. Encumbrance's- GIS program 2,840 to be encumbered – Rick motioned to encumber 2,840 Mark Second Roll call vote Beth-Yes, Mark-yes, Rick-Yes, Dick-yes Dick motioned to accept the Proposal from Emanuel for the sum of \$9,500 for trees in Holbrook and Depot rd. Cemeteries Mark second Roll call vote Beth-Yes, Mark-yes, Rick-Yes, Dick-yes, Beth will sign the contract and send it to Emanuel.
3. Budget Committee will cut the Budget by \$5000
4. Beth gave the information to the Trustees of the Trust fund and are awaiting the meeting for approval.

#### **New Business:**

1. Beth needs to write up the town report dick would like to have the names of burials this year in it for future reference.
2. Dick has a receipt request for a meeting he paid for he will email it to Beth
3. Martin mentioned the wreaths are looking a bit worn and would like to get new ones for next year.
4. Dick would like to have the front of Holbrook entrance permanently closed, again the trustees do not believe this is necessary, there are no accident's that happen because of the entrance to the cemetery. The town has not officially asked this to happen and until the State or town asks this the vote is 3 to 1 of keeping the gate open during the April to December months.

5. Future meeting schedules, agendas & action items. Next meeting January 19, 2022 @ 6:30 pm  
Adjournment – Rick motioned to adjourn @ 7:32p.m. Mark second. No further discussion. Roll call vote, Beth-Yes, and Mark–Yes, Rick-Yes, Dick- Yes

Minutes respectfully submitted by Beth Chalbeck.

**Action Items-**

Martin- ask about Raymond's Private Burials,  
Dick-  
Mark- talk to Ron Severino,  
Rick-  
Beth-