



Town of Candia

Cemetery Trustees

74 High Street Candia

New Hampshire, 03034

Meeting Minutes May 18, 2023

Cemetery Minutes unapproved

Meeting called to order @ 6:33 p.m.

Pledge of Allegiance

Present: Beth Chalbeck, Mark Chalbeck, Richard Snow, Marcia Marcotte, Shaunna Kirkpatrick, Martin McFarland

Absent: Richard Lazott

Public Attendance: Ricky Todboom -talked about fundraiser, shed spruce up in Holbrook, \$2,000 funded

Regular Business:

1. Previous Minutes: Dick motioned to accept the minutes, Martin, Beth, Marcia, and Mark approve
2. Martin: put in corner markers, mowed cemetery, filled in graves, helped with funerals and burials
3. Correspondence
 - a. Tire marks at Depot Road Cemetery will be removed.
 - b. Someone needs notarization that she does not own any graves in the cemeteries.
4. Budget
 - a. Monthly budget \$62,567.96
 - i. Bills have been vouchered.
 - b. Gravesite corner markers
 - i. Should a revolving fund be created?
 - ii. Should prices go up for corner markers go up?
5. Looking for another alternate for cemetery trustees
6. Emails and contact information for Cemetery Trustees

Old Business:

1. Village Cemetery – acquired 2.5 acres from Mrs. Kelly
 - a. Expanding
 - b. The donation needs to be approved by the selectmen and the deed needs to be signed.
 2. Private burials – zoning ordinance passed, corner markers and GPS coordinates need to go on the deed within 90 days
 3. Hill Cemetery improvement – no work done yet
 4. Perpetual Care Trust Fund
 - a. Financial Assessment Protection Policy – Richard Snow
 - i. ‘It is the policy of the Cemetery Trustees that, for any financial assets that they are responsible for, that they shall be accounted for, deposited, and/or invested with the goal of “Principal Preservation/Protection.”’
 - ii. Wait on investment policy until we can get more information.
 5. GIS Program
 - a. Maps for Holbrook Cemetery
- Adjourned 7:58