



## **Town of Candia**

### **Cemetery Trustees**

74 High Street Candia

New Hampshire, 03034

**Meeting Minutes May 18, 2023**

**Cemetery Minutes Approved**

**Meeting called to Order @ 6:33 p.m.**

#### **Pledge of Allegiance**

**Present:** Beth Chalbeck, Mark Chalbeck, Richard Snow, Marcia Marcotte, Shaunna Kirkpatrick, Martin McFarland

**Absent:** Richard Lazott

**Public Attendance:** Ricky Todboon -talked about Eagle scout Project, shed spruce up in Holbrook, \$2,000 funded

#### **Regular Business:**

1. Previous Minutes: Dick motioned to accept the minutes, Martin, Beth, Marcia, and Mark approve
2. Martin: put in corner markers, mowed cemetery, filled in graves, helped with funerals and burials
3. Correspondence
  - a. Tire marks at Depot Road Cemetery will be removed.
  - b. Someone needs notarization that she does not own any graves in the cemeteries.
4. Budget
  - a. Monthly budget \$62,567.96
    - i. Bills have been vouchered.
  - b. Gravesite corner markers
    - i. Should a revolving fund be created?
    - ii. Should prices go up for corner markers go up?
5. Looking for another alternate for cemetery trustees
6. Emails and contact information for Cemetery Trustees

#### **Old Business:**

1. Village Cemetery – acquired 2.5 acres from Mrs. Kelly
    - a. Expanding
    - b. The donation needs to be approved by the selectmen and the deed needs to be signed.
  2. Private burials – zoning ordinance passed, corner markers and GPS coordinates need to go on the deed within 90 days
  3. Hill Cemetery improvement – no work done at this time.
  4. Perpetual Care Trust Fund
    - a. Financial Assessment Protection Policy – Richard Snow
      - i. ‘It is the policy of the Cemetery Trustees that, for any financial assets that they are responsible for, that they shall be accounted for, deposited, and/or invested with the goal of “Principal Preservation/Protection.”’
      - ii. Wait on the investment policy until we can get more information.
  5. GIS Program
    - a. Maps for Holbrook Cemetery
- Adjourned 7:58

Respectfully submitted by Shaunna Kirkpatrick