



Town of Candia
Cemetery Trustees
74 High Street
Candia, New Hampshire, 03034
Meeting Minutes: December 18, 2025

Approved

Meeting called to order: 6:30pm

Pledge of Allegiance

Present: Beth Chalbeck, Mark Chalbeck, Shaunna Kirkpatrick, Martin McFarland, James Kirkpatrick, Rick Lazott

Absent: Dick Snow

Public Attendance:

Regular Business:

1. Monthly Budget: We reviewed it. The stipend for the sexton is negative. We will need to use encumbered money to help pay for tree removal when we finally get the bill from Northern Tree.
2. Previous Minutes: Mark motioned to approve the November minutes. Shaunna seconded. Roll call vote: Beth, yes, Mark, yes, Shaunna, yes, James, yes, Rick, yes.
3. Monthly Operational Status Report: Brush was burned. Pike was not purchasing fuel at the Irving. He was paying for it himself at another gas station.
4. Correspondence: Northern Tree has not finished work nor sent an invoice for the work completed.

Old Business:

1. Two Alternates: We are looking for an alternate.
2. Village Cemetery: Land is being cleared.
3. Crowley Road: There is no news.
4. Tree work: Mrs. Kelly's land is being cleared. We have the deed for her plot. Two trees need to be removed at Depot Road Cemetery and at Bean Island. Northern Trees will work on 12/22.
5. Budget: The trustees have not received the monthly budget as of today.
6. Perpetual Care: We missed the window to get the paperwork in. It is set up only for Holbrook Cemetery plots. We want it to apply for all the town cemeteries. The paperwork for perpetual care plan is missing due to a fire in the town hall. In order to add other cemeteries, we need to prove that the fire happened. We will need to talk with the town attorney and the state Attorney General. Beth would also like to increase the \$25 per plot to \$100 per plot. We need to account for the interest.

New Business:

1. Wreaths Across America: We will have wreaths placed on graves. Kevin Woods from the Town of Raymond Cemetery Trustees gets companies to donate wreaths. He donated 24 wreaths to the Holbrook Cemetery.

Old Business:

1. Future meeting schedule, agenda, and action items – January 15, 2025

2. Adjournment: Mark motioned to adjourn. Shaunna seconded. Roll call vote: Shaunna, yes, Beth, yes, Mark, yes, James, yes, Rick, yes

Adjourned 7:31 pm

Minutes respectfully submitted by Shaunna Kirkpatrick.

Action Items –

Martin

Dick

Mark

Rick

Beth

Shaunna