

Candia Heritage Commission

Minutes of Meeting on June 14, 2007

These minutes were approved July 12, 2007.

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Attendance:

Present: Diane Philbrick, Jim Brennan, John Godfrey, Kim Byrd, Mac Higgins, Ron Thomas, Jim Lindsey (Alternate)

Jim Lindsey sat as voting member in the absence of Ken Madden.

The meeting was called to order by Diane Philbrick at 7:34 PM

Correction of Minutes:

Three items were corrected in the minutes of the May meeting:

- The decision to accept 800 daffodils was adopted.
- The reference to Kem should read Ken
- The Jim referred to was Jim Brennan.

Minutes were approved as corrected

Standardization of Minutes for the web-site:

A discussion was held regarding:

- Font and Type size – settled on New Times Roman @ 14 until further notice.
- An underlined heading should be used for each subject. The heading should be on a separate line.
- Unapproved vs. Approved minutes, which should be posted and who should receive them. Unapproved minutes should be posted within 144 hrs of the completion of the meeting. Copies for posting should be sent to Dawn Chabot and to Tom Giffen for posting on the web site. Approved minutes should be sent to same.
- It was noted that the agenda and minutes of the Heritage Commission (HC) do not appear on the web site. Jim Brennan agreed to request the addition of the HC to the web site with Tom Giffen.
- All future comments on, or suggestions regarding the HC on the web site should be passed through Diane Philbrick.

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Rotating Secretary:

Kim Byrd suggested keeping the secretary duties as non-rotating. Jon Godfrey and Diane Philbrick noted that the member performing secretarial duties was not able to participate in the meeting discussion. Both preferred rotating the secretarial duties as each commission member would then share the times when the taking of the minutes would limit the individual's participation in discussion. Questions were raised regarding tape recording and transcribing minutes or the hiring of a non-member secretary. The question moved to a vote with 4 in favor of rotating duties and 3 for non-rotating. As a result, the commission will stay with the rotating secretary format. Diane Philbrick and Jim Brennan will explore the possibilities of financing a hired secretary. Jon Godfrey suggested that only the highlights appear in the minutes.

Monument:

Monument contract details have been settled, down payment made and the rehabilitation will commence on June 26th for a completion prior to July 4th. A discussion was held regarding repair of the concrete base. All agreed an immediate repair was not feasible. Jim Brennan will explore costs for replacing the concrete with a reproduction of the original base in granite. Diane Philbrick will discuss the issue with the conservator.

Time Capsule:

The time capsule was discussed. Diane Philbrick talked with the State of NH Archeologist who suggested that we leave the capsule alone. The archeologist pointed out that the research, exhumation, and conservation costs would be very high and since we have no plans for what to do with the material exhumed it seemed reasonable to leave it lie. The consensus of the Commission was to wait until the ground was disturbed before exhuming the capsule.

Round Table:

Diane Philbrick noted that the HC was the best represented organization at the meeting. The issues discussed focused on Town Development. The HC presented news regarding the monument, the pond and architectural standards.

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Architectural Standards:

Kim Byrd noted that the planning board had discussed that architectural standards could be a part of the site plan regulations. Site plan regulations are defined, and adopted by a vote of the planning board. Possibly the architectural standards will be discussed at a meeting on June 28th. Kim Byrd suggested that Diane Philbrick contact Mary Girard to be certain that the standards are on the agenda. Jon Godfrey suggested that members of the HC should contact members of the planning board to encourage adoption of the standards by the planning board. A suggestion was made by Ron Thomas to forward a copy of the proposed standards to the Board of Selectmen along with a request to include the standards in any package marketing the exit 3 properties. Diane Philbrick agreed to pen a memo to the Board of Selectmen and call Mary Girard.

Pond Update:

Jim Brennan met with Jon Godfrey and Ron Severino and reviewed plans. Ron Severino will drain pond again and remove bottom soil to a depth of 6 ft. He will also do the walkways and berms, completing work this summer.

Jon Godfrey noted that starting in July the gazebo will be roofed and a volunteer effort to install the floor and rails should complete the work.

Officer Elections:

Diane Philbrick noted that June is election of officers month. Ron Thomas moved that Diane Philbrick serve as Chair and Jon Godfrey serve as Vice-chair for the ensuing year. Motion was adopted by a unanimous vote.

Next meeting of the Heritage commission – **July 12, 2007** at the town office meeting room.

Meeting adjourned at 9:06 PM

Respectfully submitted,

Ron Thomas

Secretary pro tem