

CANDIA PLANNING BOARD
MINUTES of June 6, 2007
APPROVED

Present: Mary Girard, Chair; Kim Byrd, Vice Chair; Joe Duarte, Selectmen's Rep.; Judi Lindsey, Barry Margolin, Garrick Asselin, Susi Nord, Sean James, Alternate; Amanda Soares, Alternate; Road Agent, Dennis Lewis

The Chair called the meeting at 7:00 p.m.

Public Hearing for changes to the current Planning Board fee schedule

The Board reviewed the fee schedule. The Chair stated that Fire Chief Cartier would like to add an inspection fee of \$50.00 for subdivisions. She added the fee should be for major and not minor subdivisions. There was discussion regarding what the fee should be for driveway permit. Road Agent Lewis felt \$25.00 was an appropriate amount. Kim Byrd **moved** to add the word "Major" before Subdivision under the Fire Department Inspection Fee. Joe Duarte **seconded**. **All were in favor**. Chair Girard **moved** to accept the schedule of fees as amended, revised June 2007 with the minor change of adding the word "Major". Kim Byrd **seconded**. **All were in favor**.

The Chair closed the Public Hearing portion of the meeting at 7:12 pm.

Signing of Sean James' Appointment Slip

Chair Girard, Joe Duarte, and Barry Margolin signed Alternate, Sean James appointment slip.

Approval of May 16, 2007 Minutes

Kim Byrd **moved** to approve the minutes of May 16, 2007 as presented. Joe Duarte **seconded**. **Six were in favor with one abstention**.

Chair Girard mentioned she sent a letter to Mr. Danaïs regarding the restoration bond and explained he has not replied.

Jack Munn of SNHPC – Community Planning Assessment presentation

Jack Munn from the Southern New Hampshire Planning Commission was present. The Chair explained Mr. Munn would be reviewing the Community Planning Assessment questionnaire. He will be going over impact fees as well, which would be covered by the grant. The CTAP grant is in the amount of \$15,000. The Conservation Committee will be filing for the grant as well. Mr. Munn explained that its one application per town. The Chair stated the Planning Board should get the grant, since there are more opportunities for the Conservation Commission to get grant money. The Chair felt the Board needed the money for impact fees. The Board discussed where the monies should be used (Police, Fire, Solid Waste, Road, and School). Mr. Munn mentioned the contract renewal, and there is \$5,000 left on the contract. He explained the board could use the CTAP money (\$15,000), plus the remaining \$5,000 to do the study. The Chair reviewed the questionnaire with Mr. Munn. She referred to page 2, the 5th question which asked if

the town charges exactions. She replied not on site, but sometimes off site. Mr. Munn replied it's typically for police and fire. The Chair referred to page 6, 1st question regarding tax relief to help senior citizens within their own homes. She stated the town has elderly exemptions and are working on more. The Chair referred to page 9, 1st question regarding trails between developments. She replied they sometimes have right of ways, but not trails. It could apply to the elderly housing developments. Mr. Munn stated he would make the changes and asked if the final draft could be distributed to the Board members. There was some discussion about deeded roads. Road Agent, Dennis Lewis asked about impact fees and Crowley Road. Mr. Munn suggested the Town have an agreement with Chester. He further explained they would figure out the impact fees based on the amount of traffic. There was discussion about a CTAP representative. The Board discussed Class VI roads. Mr. Munn thanked the Board for there time.

The Board discussed the July 4th Planning Board meeting. It was decided to not reschedule the July 4th meeting. There will be one Planning Board meeting in July, scheduled for July 18th.

The Chair reminded the Board of the Zoning Review and Revision Committee meeting on June 28, 2007 at 7:00 p.m.

Chair Girard **moved** to adjourn the meeting at 8:10 p.m. Judi Lindsey **seconded**. **All were in favor.**

Respectfully submitted,
Andria Hansen, Recording Secretary