

**CANDIA PLANNING BOARD
MEETING MINUTES OF
June 17, 2020
APPROVED**

PB Members Present: Rudy Cartier, Chair; Judi Lindsey; Mark Chalbeck, V-Chair; Josh Pouliot; Robert Jones, Alt

PB Members Absent: Mike Santa, Alt.; Scott Komisarek; Joyce Bedard; Brien Brock, BOS Rep.

Audience Present: Mike McGillen (Police Chief), Bryan Ruoff (Stantec) and town residents

*Rudy Cartier, Chair called the PB meeting to order at approx. 7:01pm immediately followed by the Pledge of Allegiance.

****Because of technical issues at the 6/3/20 PB meeting, the Chair reviewed the prior meeting, so everyone was updated on the discussion that took place before moving on to the current agenda items. The meeting was regarding further review of the CIP draft and I have included the notes below:**

- The Board discussed the information that has been updated for the CIP. Highway is staying the same, Recycling took 2 items off the list because they were already in the operating budget, School may make changes but tonight it will stay as is. They have a meeting tomorrow and M. Chalbeck may be able to get their updates for the PB meeting on the 17th. Police have submitted changes and possible plan info to Stantec from their meeting/tours of other police locations. The cost estimate so far for the new police facility is at \$400k+. All this info will be added to the updated draft of the CIP for further review on the 17th and a final hearing for approval at the 7/15/20 PB meeting.

****The Chair continues the meeting with the regular agenda items for the 17th:**

CIP -Draft Review:

The Board discusses the information that Stantec updated for the CIP. B. Ruoff notes different aspects of the report and how the information was compiled. The 3 most urgent items of the report are the new Police Station, School ventilation upgrades and the Fire Dept. addition. School will stay as is because with the COVID issues the upgrades may need to be done before they can open and may be assisted with funding to assist this process sooner than the CIP timeline anticipates. M. Chalbeck will reach out to the School Board Chair for further updates and inform the PB with any changes. This may change the timeline of the entire CIP and move other projects up in priority. R. Cartier asks the Land Use Secretary to reach out to the School Board Chair and request his attendance at the next PB meeting scheduled for 7/1/20 for an update on some of these numbers. He also asked that the Police Chief and the Road Agent attend that meeting as well. Stantec will reach out to the Road Agent to discuss some of the outstanding questions they have. R. Cartier states that some of these items that are being reviewed may be warrant articles and the Board may also speak with the BOS and request to have money taken out and put in a capital reserve fund to help relieve the CIP project costs. The Land Use Secretary is also asked to confirm the FD costs with Chief Young and where the funds are being taken from.

R. Cartier asks for the Boards recommendation as to having Stantec provide them with a couple different proposals, which would include, one to update the FEMA Map info. Stantec would work with the Road Agent on this update to get the most valid 1st hand information they can on the Town. Another to evaluate what facilities are available in the Town and the timeline/cost estimate as to what they will need for updating over a period of time. The Board agrees to have Stantec work on this information and submit the proposals for review. M. Chalbeck states that these proposals may be helpful when looking at the Master Plan engineering project direction for the future.

J. Pouliot notes that it looks like the best idea to look at is possible integration of all Police, Fire and Highway Departments in a complex and move it forward in priority for safety reasons. J. Lindsey agrees with J. Pouliot and also notes that the work at the school is crucial right now, especially if the schools have the potential to be reopened anytime soon. B. Ruoff notes that many schools and businesses have put in protocols for this situation and he will follow up on it and get back to the PB with any new info he learns. R. Cartier asks M. Chalbeck to follow up with

the School Board for a fall opening. M. Chalbeck states that the School Board have started meeting and talking about this option and he will update the PB with new info as it comes.

Minutes -June 3, 2020:

J. Lindsey made a **motion** to approve the minutes as presented. J. Pouliot **seconded**. **Motion passed.**

Other Business:

- A checklist review meeting for the Branch Brook Holdings PB case #20-001 (Minor Site Plan), will need to be set up before the regular hearing date of 7/1/20.

MOTION:

J. Lindsey **motioned** to adjourn the PB meeting at approximately 8:17pm. J. Pouliot **seconded**. **All were in favor.**
Motion passed.

Respectfully submitted,
Lisa Galica
Land Use Secretary
cc: file