

**CANDIA PLANNING BOARD
MEETING MINUTES OF February 1, 2023
APPROVED MINUTES**

PB Members Present: Rudy Cartier, Chair; Brien Brock, BOS Rep; Mark Chalbeck, V-Chair; Judi Lindsey; Tim D'Arcy, Alt. (sitting in for Scott Komisarek) Kevin Coughlin, Alt.; Mike Guay, Alt.

Linda Carroll, Alt; Mike Santa, Alt.

PB Members Absent: Joyce Bedard (excused); Josh Pouliot (excused); Scott Komisarek(excused)

*Rudy Cartier, Chair called the PB meeting to order at approximately 7:00PM, followed immediately by the Pledge of Allegiance

New Business:

- CIP Update Nate Miller from Southern NH Regional Planning Commission

Draft solicitation materials. We went through this, and I made those changes. Three different ways for people to fill out the form. I put together a cover memo. We need to make sure that the call for CIP goes to all department heads and partner agencies. This would be the list that we send this memorandum to. (See Attached)

I put the date as February X. If we could sure up the schedule so that is one thing that I think we can come back to in a few minutes. We can take a look at the calendar and see what makes sense. I emphasize that the RSA says that the CIP shall be based on the information received...I underscore their importance in the process. Fillable PDF or as an online form. (See Attached)

This is just a starting point of a cover memo. If it is sent electronically, we can attach the PDF or include a link.

T. D'Arcy: I think there is word missing. And that word is required or needed. Your response is required or needed. If you don't make it urgent.

Mike Guay: CIP Project for the next five years?

B. Brock: The reason is that we don't get timely responses from them.

N. Miller: I was trying to underscore the importance and the fact that state law lays out that they have a responsibility to help form this plan and this process.

R. Cartier: Some of the big-ticket items that are coming down. We have had some really big sudden increases in taxes. We need to have these things in here.

M. Chalbeck: Not only that but when we apply for grants, if it's in the CIP, it is my understanding that it is a lot easier to acquire the grants if it is in our plan.

T. D'Arcy: Creating some urgency in the cover letter, I think that we, as a board, have gotten more serious and we need to convey the importance of that seriousness.

R. Cartier: If you go back to the sources. Are there funding opportunities that could help pay for it?

N. Miller: We can add another line, another sentence along those lines.

When budgets get submitted, they are in the budget.

R. Cartier: Yes, there will be a warrant article in there but how else will it be funded? Not to just have a list of projects but to have a spreadsheet.

N. Miller: It is a financial plan, as much as it is a project plan.

R. Cartier: This is the critical step we need to do in order to implement the impact fees.

N. Miller: We are trying them to get a little more specific. So by saying, what priority is this project versus the universe of projects that you are submitting. I think it benefits.

R. Cartier: Let's go backwards. March 31st, due date.

N. Miller: What if I come back at the next meeting with a polished, final version and we send it out the following week. That gives people 40 days. I will make these edits. I will give Amy an updated version that can go out in the packets on the 15th. Amy can send them out to the department heads.

Mike Santa has joined the meeting.

Old Business:

- Approval of Minutes, 1.18.23

Motion to accept the minutes with the necessary changes as we have mentioned tonight: J. Lindsey

Second: M. Chalbeck. All were in favor. **Motion passed.**

Appeal Updates:

Foster Farms, New Boston Road

The hearing is next Thursday, the 9th. Small room. First come, first serve. They do a zoom. Confirm with Tim, who is allowed to go. Mini Superior Court. Instead of having one judge, you have a panel. Find out next steps from legal counsel as well.

Other Business:

- Budget Update

B. Brock: All the budget committee would give us a 3% increase from last year's budget. Technically, they are supposed to recommend where the cuts are to come from, but they did not. So basically, we had to find \$90,000 to cut. \$8,500 cut from planning board budget. It passed 3-2. Patrick and I voted no. That was a huge sum to take out of a budget that was already less than last year.

R. Cartier: I will go to the deliberative session on Saturday.

If we bring it back up, they can't cut it, but they can either recommend or not recommend.

- Legislative Updates

I sent everyone three packets of documents. I didn't want the planning board to get caught like we did this year. Out of the three that I sent, one packet is not recommended by NHMA. A lot of these will go to committee and then the committee makes the recommendation yay or nay. Then there is a calendar that is listed. If there does not seem to be much controversy about it. When the house has these, they can also amend it. There are a couple of them that are heavy-duty. The one that is opposed by the NHMA, that is a concern, it limits immunity. It makes it so people can come back to towns or members of the board.

M. Santa: The thing that bothers me is that the state or the reps are coming up with laws that are going to circumvent. They are starting with communities that have water and sewer.

R. Cartier: House Bill 423. By state law they are going to be allowed two ADU on each property.

Who can actually have a member as a role in ZBA or planning board. I am not quite sure what that changes if anything. If they have vested interest.

M. Chalbeck: So the conditions that we put, if this passes, they can change the designation.

The ones they support, one doesn't specifically. We don't have to put public notices in the paper.

Which land and land uses are subject to fall under the jurisdiction of the planning board...

Remote participation in public meetings under the "right-to-know" laws.

The town can have a town tax on Air BNB Rentals.

- Proposed Zoning Amendment Outreach Efforts

R. Cartier: I put together a draft and I thought about a few different things to do with it. I tried to hit the high points. See attached? Ask Rudy if I can attach on web.

Some discussion transpired about the content/verbiage for each explanation. Editing took place, (See attached).

Unless the board has a suggestion, I would like to nicely put some things on social media.

B. Brock: My advice is to leave it alone.

M. Chalbeck: That was the attorney's advice as well.

M. Guay: I think it is in everyone's best interest, for a statement of some sort to be made.

Discussion about how to share and fund the sharing of this document. 1,700 in/for Boy Scout Package. Copies will be made available at the post office, library, outside the town hall,

- Town Planning

R. Cartier: CIP is in the works. GIS is in the works. Right now we will take a break from town planning.

- Any other matter to come before the Board.

Public Comments:

Other Business:

- Any other matter to come before the Board.

Motion to adjourn: T. D'Arcy . **Second:** M. Guay . All were in favor. **Motion passed.**

Adjourn: 9:15PM

Respectfully submitted,

Amy M. Spencer

Land Use Coordinator

cc: file