

**CANDIA PLANNING BOARD  
MEETING MINUTES OF March 20, 2023  
APPROVED MINUTES**

PB Members Present: Rudy Cartier, Chair; Brien Brock, BOS Rep; Judi Lindsey; Tim D’Arcy; Kevin Coughlin; Scott Komisarek; Mike Guay, Alt. (sitting in for Mark Chalbeck)

Linda Carroll, Alt; Mike Santa, Alt.;

PB Members Absent: Mark Chalbeck, Vice-Chair (excused)

\*Rudy Cartier, Chair called the PB meeting to order at approximately 7:00PM, followed immediately by the Pledge of Allegiance

**New Business:**

- Choose a Chair and Vice-Chair for the ensuing year

I wanted to open the discussion on how to proceed with this meeting.

J. Lindsey: Would you take a nomination at this point?

B. Brock: I think the question is, do we proceed without Mark here. Personally, I think we can continue because I think Mark is interested in doing it.

R. Cartier: All it says is that the board must have a quorum.

B. Brock: I just feel as though it should be board members voting on that.

K. Coughlin: In my opinion, we have alternates that come before the board and vote on other things that come before the board.

S. Komisarek: I think it is only important if other people are interested in being vice-chair.

B. Brock: We won’t be able to understand that unless we open it up for a vote.

R. Cartier: Our rules and procedures were done in accordance with RSA 676.1.

M. Santa: We have the law right there, let’s look at it. 676.1. The law is sometimes wider in scope.

R. Cartier: **676:1 Method of Adopting Rules of Procedure.** – Every local land use board shall adopt rules of procedure concerning the method of conducting its business. Rules of procedure shall be adopted at a regular meeting of the board and shall be placed on file with city, town, village district clerk, or clerk for the county commissioners for public inspection. The rules of procedure shall include when and how an alternate may participate in meetings of the land use board.

**Source.** 1983, 447:1. 1989, 266:29. 2010, 270:2, eff. July 6, 2010.

M. Santa: So, how did we get in this bind because I don't remember this happening in the past.

R. Cartier: This has come up, especially since having Stephen Buckley come.

M. Santa: But we could change our rules so that we had until the end of April.

T. D'Arcy: At this point, we need to do it.

R. Cartier: If that is the case, I think we need to move forward.

J. Lindsey: I would like to nominate Rudy to continue as chair. **Second:** Kevin Coughlin. All were in favor.  
**Motion Passed.**

B. Brock: I **motion** to continue with Mark Chalbeck as Vice Chair. **Second:** M. Guay. All were in favor.  
**Motion passed.**

R. Cartier: The other thing, is that the chair officially goes from April 1 – March 31<sup>st</sup>, that is the term. When someone is elected, they are immediately elected to the board. Anyone that was in the position, the night of the election. If they don't run or are not voted back in, their terms stops. We do need to take a look at this somehow to see if it is a problem.

R. Cartier: The chair can call a special meeting and this is a nice segue to something else that it is on the agenda.

K. Coughlin: That scenario isn't going to happen again for many years. It is unlikely that it would be a problem.

- Establish a committee to review and update the Town of Candia Planning Board Rules of Procedure

R. Cartier: Are people interested in taking a look at this?

M. Guay: Read them and compare them to what?

R. Cartier: It goes much deeper than that. What we actually need to do is. What basically we need to do is look at the sections. I can put together a list of the RSAs.

K. Coughlin: RSA 676 is the primary RSA that governs us?

L. Carroll: Can we do a jigsaw?

R. Cartier: That would be good if it worked like that.

M. Santa: We aren't the only ones doing this. What I do quite often is look at other towns and what they are doing. There is something that I would like to change in our procedures, and we can talk about that another time.

- Establish a committee to formulate a draft social media policy as an addition to the Town of Candia Planning Board Rules of Procedure

R. Cartier: The other one that I was looking at here is a social media policy. I cannot find any from any other towns. I have found plenty for companies or colleges.

B. Brock: I think that Stephen made it perfectly clear, stay off it.

R. Cartier: I did have a conversation with Stephen afterwards and we both had more questions than answers. I would like to find another way to get the word out.

T. D'Arcy: I am going to agree with you a little bit Brien. I think the people in this room don't understand. I think we need to find a way, as a board as whole. We need to find a way to broadcast a message without engaging.

K. Coughlin: We do have an excellent webmaster in town. If there is a way to have a bulletin board through the town website. I don't believe a policy infringes on free speech.

T. D'Arcy: Let's change the word from policy to strategy.

R. Cartier: It's more of an educational outreach plan.

R. Cartier: There was so much misinformation. I think one of the best things we did was that information sheet.

J. Lindsey: That was what Stephen Buckley was saying.

R. Cartier: Chester puts all of their applications on the website. That was one of the things that I thought might help a lot.

B. Brock: They all think that everything is a democracy and it is not. It is a republic. We got voted in. This is our job, to do what they voted us to do.

R. Cartier: Just a heads up, we do have Rusty Wrecks on the next meeting agenda. As well as officially accepting the grant.

B. Brock: In the future, if we are going to schedule a meeting on a non-typical meeting night, we typically check in with the other members before we schedule it.

B. Brock: I was paying attention a lot to his thoughts on the preliminary process. I found that weird that he would really like to have a quorum. I like our process far better.

R. Cartier: When I looked at our procedure, I thought it looked pretty good.

B. Brock: It is just highlighting the deficiencies.

R. Cartier: Kevin, welcome to the board.

Motion to adjourn: J. Lindsey K. Coughlin: Second all were in favor: Motion passed. 7:51PM

Respectfully submitted,

Amy M. Spencer

Land Use Coordinator

cc: file