

CANDIA SAFETY FACILITY COMMITTEE
MEETING MINUTES OF
August 24th, 2021
APPROVED

SFC Members Present: Brien Brock (BOS), Chief Mike McGillen (PD), Jeff Wuebbolt (HWY), Bob Stout (BC), Mark Chalbeck (PB), Russ Dann (BOS), Rick Langlois (PD) **Absent:** Jim Wilson (FD), Boyd Chivers (BOS), Joe Flanagan (FD), **Guest:** Ron Severino and Tom Severino

5:00pm B. Brock called the SFC meeting to order immediately followed by the Pledge of Allegiance.

Approval of Minutes: Public Session Minutes for August 10th, 2021. None noted.

B. Stout made a motion to accept the August 10th, 2021, SFC Minutes as presented. Seconded by M. McGillen. All in favor. R. Dann, M. Chalbeck and R. Langlois abstained. Motion passed.

B. Brock gave an overview of their last meeting in which they invited two engineers to come before the Board to give them presentations of what they offer and a rough estimate of what it would cost to do the drawings and rendering of the Safety Facility construction. He felt the Board members were comfortable with the two engineers and asked if any of them wanted to look any further and to interview others. There were no suggestions requested.

B. Brock stated there is a significant price difference between the two engineering companies they interviewed. T. Severino explained that the higher preliminary price from SMP Architecture would be giving them more information. The information they included would resolve any concerns of having a sufficient set of plans, input and information to present, and the amount that is legitimate for the public meeting. If they decide to choose the lower preliminary priced company of Burnell Johnson Architects they will be forced to go to phase 2 which would cost over \$50,000 - \$60,000. They could take the SMP of the higher beginning price given and they would be much further along in the process. SMP Architecture is looking to go the route of a Construction Manager and if they go that route, they would be able to get a lot of the work done through the vendor process such as with the Mechanical and Electrical person, therefore, it could be absorbed into a lesser second price. He is just guessing, but it could end up that both engineering companies could possibly end with the same price or that SMP Architecture could end up resulting in a lower price.

R. Severino noted that if the Board decides to choose SMP Architecture, that they have indicated they will be attending the SFC meetings, going through the whole project with them and also attending the Town's Deliberative Session.

B. Stout mentioned that in relation to the ARPA Funds they receive, that they may want to think about what they qualify for regarding the spacing and ventilation as utilizing these funds would be for the Town Hall building. While they are designing the new Police Facility he is considering on showing the taxpayers that they are spending an amount of dollars to do some interior redesigning of the Town Hall. When responding back to the Treasury for the ARPA Funds, they will need to show that we qualified for it and what it was used for. B. Brock agreed and mentioned that they will not be able to use any of the proceeds to purchase the land because that is not what ARPA Funds was designed for. If their plans fail at Town Meeting, then they may be required to pay it back. B. Stout advised putting an information page into the Boy Scout package that will be sent out before the Deliberative Session stating that if they do not use the \$400,000 correctly towards the Safety Facility then they may risk losing it.

B. Stout made a motion to accept SMP Architecture's proposal for \$18,500. Seconded by M. Chalbeck. All in favor. Motion passed.

B. Brock asked T. Severino and R. Severino if they were willing to do a purchase and sales agreement for the land they own and selling it to the Town. The Severino's agreed. B. Brock believes that if they had the land before the Deliberative Session that it would have a better outcome of passing. There was a discussion about using the \$300,000 they currently received and to request a warrant article for \$100,000 at the Deliberative Session for the remaining balance needed to purchase the land to build the Safety Facility. The Board had no other suggestions. He noted that there will be another warrant article needed and that would be for the cost to build it.

B. Stout mentioned that they will need to have a Bond written and that Dennis Hebert might be a good person to help with writing up the Bond. M. McGillen stated that he will reach out to him and ask him to attend the next meeting.

T. Severino presented the Board with an updated layout design plan. He asked if they agreed to switching the side for the Police Department placement, so that it is closer to the Court House. The Board agreed. He will make the necessary adjustments and will have it available for their next meeting.

T. Severino stated that the next step is to find a General Contractor. The Board may want to ask SMP if they have any recommendations as well as any of the Board members. If they could bring a few names with them for their next meeting and they can decide on who they want to have an interview with.

M. Chalbeck mentioned, that due to the spacing and crowding at the Town Hall Offices is where the Town would qualify to use the ARPA Funding money and build the Safety Facility. As long as they use the money for the fresh air needed and covid spacing they would not be required to pay it back. M. McGillen stated that he will assist to have a consideration letter written to Candia's ARPA Advisory Committee referencing the reasons why they need the funds and to be compliant with the Covid-19 regulated spacing.

The next SFC Meeting is scheduled for Tuesday, September 7th, 2021 at 5:00pm.

5:54 pm R. Dann made a motion to adjourn. Seconded by B. Brock. All in Favor. Motion carried.

Respectfully submitted,
Linda Chandonnet, Administrative Assistant