

**CANDIA SAFETY FACILITY COMMITTEE**  
**PUBLIC MEETING MINUTES OF**  
**April 26th, 2022**  
**UPAPPROVED**

**SFC Members Present:** Brien Brock (BOS), Chief Mike McGillen (PD), Mark Chalbeck (PB), Russ Dann (BC), Rick Langlois (PD), Joe Flanagan, Jeff Wuebbolt (HWY), Andria Hansen (TA), Ed Domingos (FD), Anthony Mento of SMP Architects and Kevin Coughlin Absent: Bob Stout, Jim Wilson (FD), Preston Hunter of Eckman Construction, Ron Severino and Tom Severino. Guests: Mitch LeBlanc

**5:00 pm** B. Brock called the public meeting to order immediately followed by the Pledge of Allegiance.

B. Brock updated A. Mento and confirmed the Town had voted to purchase the land to build a future Safety Facility. The actual sale and purchase of the land will occur in May. The SFC unanimously agreed in their last meeting to move forward and put the architectural plans in place for both the PD and FD. The EOC Emergency Operation Center (training room) will be part of the PD when it is built. The Town will be investigating grants that are available and in adding the EOC it will assist in receiving the funding. A. Mento mentioned that grant monies would be received when the building is completed and operational.

A Mento stated at this point they will move forward with the following:

- 1 Advancing the architectural drawings for the police station, to include an EOC/large training room.
- 2 Develop an attached fire department building.
- 3 Work with Eckman Construction on updated pricing for both buildings. Understanding that neither set of drawings will be “final engineered” for construction documents. A third phase will be needed to complete the project documents for construction after the 2023 vote.

B. Brock indicated that the committee would need a cost amount for the designing of the SFC. They have approximately \$80,000 available in funds and that it would require a Public Hearing to utilize it. Any additional monies needed, would require a Public Hearing for approval. He encouraged all the committee members to attend the next public meeting.

A Mento stated they can produce the drawings up to the \$80,000, so that it would not need to go to a Public Hearing for additional monies, however the drawings would only be approximately 80% of the way through. With the expectation that they would go to a 2023 Warrant Article for the price to build, and then the remaining amount to do the final design. They had a total project budget that was including the land purchase, all the soft costs, design and engineering and construction costs only for the PD - 4 million dollars, and the designing cost for the PD - \$200,000.

One of the things that A Mento will put on the long-range plans is to cover the cost of a geotechnical engineer to do some borings on the site to determine the bearing capacity on the soils and estimates a cost of \$9,000.

A. Mento confirmed they will include energy efficiency of what they build into the project, as it is necessary to meet all the energy codes. When they are performing the engineering, there will be a mechanical engineer involved on the team with them and they will complete an energy analysis.

A Mento explained their next step is that he will submit a letter of agreement/proposal by the next week, and it will include a cost associated with that. There was a conversation of the costs involved which incorporates other companies that are behind his firm and how they will be investing their time and are compensated. He believes it would benefit the town in designing the FD also and planning for it so that they will know how it all connects together in the future, but they will not do the actual engineering.

A. Mento stated that the way they have planned the layout of the Safety Facility, is for the potential of adding on to it in the future, as they will have room to grow if needed. The next phase will be receiving two cost amounts, one for the PD and another for the entire building which includes the FD.

There was a conversation on the short comings and deficiencies in the current PD & FD buildings. A. Mento indicated that in not meeting the Fire Safety requirements and any health issues, he is surprised that the town's insurance company has not red listed the buildings in having a number of items that need to be corrected. This item should be corrected before a large lawsuit occurs. This is one of the reasons that will need to be addressed to the public on why they need to consider a new PD & FD. He stated that all the departments should have some type of agreement and work together as they need to have a unified voice.

There was a conversation on some of the costs involved. A Mento stated he will be bringing in a set of designs to the next meeting for the committee to see all the details and work involved. A Mento stated that he will need the date for the warrant article submission and the amount being asked for. It was noted that warrant articles are due in November.

There was a conversation stating all SFC information and updates will be kept on social media and the town's website. For any public events on the calendar the SFC can participate in to present to the residents and talk about the needs about why they are doing all this work. He noted Eckman Construction will also be providing additional website information.

B. Brock asked the Town Administrator to find out the amount in the existing Capital Reserve Funds for the FD addition. He would also like to know if the framework can be shifted to do something with this project. He stated the current FD building is a landmark and the committee agreed that they would like to utilize it for other FD uses.

B. Brock mentioned the Town Hall building that will need to be renovated.

There was a conversation on what A. Mento will need from the FD in order to start the design work. He will need a list of all their equipment and the dimensions of all the trucks. Also, the number of volunteers and how many turn out gear lockers they would like to have etc, E. Doming's stated he will assist with the information needed.

A Mentos confirmed that once their agreement is in place, some of the SFC meeting will be working sessions, involving planning and room arrangements.

**Approval of Minutes:** Public Session Minutes for April 12th, 2022. Corrections noted.

**MOTION: R. Dann made a motion to accept the April 12th, 2022. Seconded by M. Chalbeck.** Discussion opened. B. Brock gave corrections. Lines 30 & 32 to omit "in 2023". Line 39 to change to EOC (training room). Discussion ended. **Public Session Minutes as corrected. All in favor. Motion passed.**

They will wait to schedule the next SFC meeting when they hear back from A. Mento.

**6:18 pm M. McGillen made a motion to adjourn. Seconded by M. Chalbeck. All in Favor. Motion passed.**

Respectfully submitted,  
Linda Chandonnet, Administrative Assistant