

**CANDIA SAFETY FACILITY COMMITTEE**  
**PUBLIC MEETING MINUTES OF**  
**August 23, 2022**  
**APPROVED**

**SFC Members Present:** Brien Brock (BOS), Chief Mike McGillen (PD), Mark Chalbeck (PB), Russ Dann (BC), Rick Langlois (PD), Kevin Coughlin, Tom Severino, Jeff Wuebbolt (HWY) Bob Stout and Anthony Mento of SMP Architecture. Absent; Jim Wilson (FD), Preston Hunter of Eckman Construction, Ron Severino. Joseph Flanagan, Andria Hansen (TA) and Ed Domings (FD).

**5:00 pm** B. Brock called the public meeting to order immediately followed by the Pledge of Allegiance.

B. Brock stated the Anthony Mento of SMP Architecture came to the meeting to explain what the \$62,500 that was approved will provide them.

A. Mento reviewed the agreement that he sent to the Town and details of what they will be doing in the next few months with the SFC. At this point they have done a master plan of the property including all future buildings that will fit there. The Town has acquired the property. Last phase we developed a draft building plan for the PD. With a preliminary budget that Eckman Construction provided. This phase we added more detail on that design, to be certain they captured everything. SMP included three engineering firms 1.) WV Engineering from Keene, who will provide mechanical, electrical, plumbing engineering and fire protection. A cistern will be required for the future fire dept. They are the company who will determine the heating and cooling system that will be in the facility. 2.) They have brought in Resilient Building Group from Concord who are energy consultants and does the energy analysis, wall assembly, air infiltration, energy models of the building they take the mechanical equipment and add what it will cost for the systems, what the long-term energy will be and what the paybacks would be for one system verses another. 3) Is TF Moran, the structural engineer.

A. Mento mentioned that in their previous meeting there were questions about energy savings, and he confirmed that it will be included. They will be updating the plans and CADD drawings to include more detail on the different sections of the building and verify if they will be doing a basement & attic and things they did not do previously. Working with WV Engineering and Resilient Building Group they will update the model, a building code review and will work with Eckman Construction to update the total project costs.

A. Mento stated he will be attending five SFC meetings and one public meeting with the general public on what the committee has done to date. He stressed that the people in town need to hear about this and to also be engaged on what the town is looking to do and the best way to do this is to have a public session.

B. Brock point out that at some point before budget time, the SFC will need to decide if they want to go forward with the number and building the facility. A. Mento stated that this is what they are going to go over in the forward months, to get them to a point with a fully developed plan brought up to another level with the engineering. TF Moran will assist with the foundation, wall members and bracing, it's important to note that everything we are doing now builds upon the concept so when the project receives full approval to do it they will go to the last phase with construction drawings and are not missing anything. He emphasized that none of the money would be wasted, and that it is all going to the project design fee.

A. Mento stated that the scope to do the engineering with the subcontractor under them is \$197,000 and it is for full design drawings. This would leave a balance of \$125,000.

B. Brock asked if there were any other costs that Mr. Mento would not be involved with. A. Mento gave a list of items: land purchase, GEO technical engineering, legal fees and civil engineer costs. He added that if they decide to go for a bond, there is a bond attorney involved and that is a separate number. They carried .05% of the construction total which is around \$17,000 for Civil Engineer costs. They do not have on-site water at this lot, therefore they will need a well, and a cistern possibly when the FD goes in.

A. Mento confirmed the proposed PD is at 4,967 sq. ft and with the training room (EOC) it is 6,430 sq. ft.

A. Mento asked the SFC if there was anything missing in the drawings or spaces to consider, and he gave some suggestions. M. McGillen said a Sergeant's office with the Corporal's office. R. Langlois mentioned a fitness room.

There was a discussion on including a basement and a training room space could be added there. The attic could hold additional record files. In order to be in compliance with ADA, and they could possibly add a stowaway workout station in the EOC room to solve the issue of a fitness space for handicap. An elevator (LULA) space could be incorporated if it is needed to be installed in the future. They also had a conversation on adding a radio/communications room.

A. Mento stated the SFC will need to contact Eckman Construction in order for them to know where they are at, and they were hired to provide a website and help market this project. Their involvement is important, as they will be the ones who give a revised budget. He would like Eckman Construction to come to a meeting in approximately a month. All the plans that he has provided the SFC will be given to Eckman Construction also and they will be putting it on the website.

R. Dann gave the members a document that was created in showing highlighted stages of the proposed Police Facility. They conversed their ideas when they are talking to the public. R. Dann would like the document to be handed out to people who come to Candia's Old Home Day on Saturday, August 27<sup>th</sup>, 2022. A Mento added that it is very important to have the public engaged. They also discussed signage and the 3D display they would like to show for the event. A Mento suggested the SFC to find a writer that can assist with writing articles for them.

A. Mento talked to the members about having a public session in October and the members mentioned having it at the CYAA.

The next SFC meeting was scheduled for Tuesday, September 20<sup>th</sup>, 2022 @ 5:00pm. A. Mento will be inviting WV Engineering and Resilient Building Group to the meeting.

D. Hebert stated he will be in getting in touch with A. Hansen regarding the bond. He mentioned having a project timeline of where they started to where they want to be, as it will be important when they do the financing. He mentioned there will also be an attorney involved in the process.

The members had a conversation on the prospect if there is ever a lawsuit against the town due to the inadequate PD's current facility, and the money that would be spent to cover the lawsuit could have been used for the building of the facility instead. A. Mento stated they need to use this important information and let the public know.

**Approval of Minutes:** Public Session Minutes for June 21st, 2022. None noted.

**MOTION: M. Chalbeck made a motion to accept the June 21st, 2022, public minutes, as presented. Seconded by K. Coughlin. All in favor. Motion passed.**

**Approval of Minutes:** Public Session Minutes for August 2nd, 2022. None noted.

**MOTION: M. McGillen made a motion to accept the August 2nd, 2022, minutes, as presented. Seconded by M. Chalbeck. Public Session Minutes. All in favor. Motion passed.**

**6:29 pm McGillen made a motion to adjourn. Seconded by M. Chalbeck. All in Favor. Motion passed.**

Respectfully submitted,  
Linda Chandonnet